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UNITED STATES CINERAL ACCOUNTING OFFICE WASHINGTON, D.C. 20548

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RESCURCES AND ECONOMIC DEVELOPMENT DIVISION

B-118718

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The Honorable
The Secretary of Housing and
Urban Development

Dear Madame Secretary:

Enclosed is a copy of our testimony presented on July 18, 1975, before the Subcommittee on Manpower and Housing, House Committee on Housing of Coveramen. Operations, on the results of our review of the effectiveness of the Department of Housing and Urban Development's oversight of Federal subsidies paid under the section 235 homeownership assistance program. Our review showed the following weaknesses in the procedures and practices that HUD and mortgagees followed in administering the requirements for determining the amount of subsidies due under the program.

- --Contrary to MUD requirements, homeowners did not expent to the mortgagess increases in their incomes resulting from changes in employment when such changes occurred.
- --Mortgagees did not notify HTD when they became aware of unreported job changes and did not make retroactive adjustments to correct subsidy overpayments.
- --Homeowners' income recert: fications were performed lata or not at all by the mortgagees.
- --Mortgagees included ineligible insurance costs in the computations for determining the assistance payments.
- --Income reported by homeowners to mortgagess differed from income reported to Internal Revenue Service. Although HUD has a procedure whereby homeowners authorize HUD to obtain tax returns from IRS, HUD has not implemented this procedure.

On the basis of a statistical sample of homeowners participating in the program, we estimated that these weaknesses resulted in Federal overpayments of \$24.6 million annually on behalf of some 110,000 homeowners.

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We recommend that you:

- --Implement an effective program under which your field offices would periodically visit mortgagees to evaluate practices for obtaining homeowners' income recontifications and for recomputing their assistance payments. The field offices should be provided with a detailed review program for use during mortgagee visits and with adequate staffing to carry out mortgagee visits and evaluations. The detailed review program should include requirements to insure that mortgagees are (1) properly adjusting assistance payments when a previously unreported change in employment results in increased income, (2) obtaining timely recertifications, and (3) adjusting assistance payments to exclude ineligible insurance costs.
- --Revise HUD guidelines to require that mortgages, at the time of recercification, identify previously unreported changes in employment which have resulted in overpaid assistance and make the appropriate retroactive adjustments.
- --Reemplacing to homeowne s their responsibilities to report changes in employment to writhagees at the time the changes occur.
- --Develop a program to periodically, on a sample basis, compare incomes reported to mortgagees with those reported to the Laternal Revenue Service. If differences are noted, HUD should try to resolve discrepancies and require the mortgigees to adjust the homeowners' assistance payments when necessary. Mortgagees should be required to advise homeowners of this program as a deterrent to improper reporting and should report to HUD all cases in which homeowners are suspected of misstating their incomes.
- --Explore further courses of action that can be taken to insure that mortgagees comply with HUD procedures end guidelines, including possible suspension or termination of mortgagees' participation in HUD insurance programs for noncompliance with HUD rules and regulations.

We would be pleased to discuss any of the above matters with you or members of your scaff and would appreciate receiving your counts on any action taken or planned.

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As you know, section 236 of the Legislative Reorganization Act of 1970 requires the head of a Federal agency to submit a written statement on actions taken on our recommendations to the House and Senate Committees on Government Operations not later than 60 days after the dare of the report and the House and Senate Committees on Appropriations with the agency's first request for appropriations made more than 60 days after the date of the report.

We are sending copies of this report to the four committees mentioned above and to the Secretary of the Treasury; the Commissioner, Internal Revenue Scrvice; and the Director, Office of Management and Budget. We are also sending copies to your Acting Inspector General, Assistant Secretary for Housing Minagement, and Assistant Secretary for Housing Production and Mortgage Credit.

Sincerely yours,

Henry Eschwege
Birector

UNITED STATES GENERAL ACCOUNTING OFFICE WASHINGTON, D.C. 20548

FOR RELEASE ON DELIVERY EXPECTED AT 9:30 A.M. EDT FRIDAY, JULY 18, 1975

STATEMENT OF
HENRY ESCHWEGE, DIRECTOP
RESOURCES AND ECONOMIC DEVELOPMENT DIVISION

BEFORE THE SUBCOMMITTEE ON MANPOWER AND HOUSING COMMITTEE ON GOVERNMENT OPERATIONS HOUSE OF REPRESENTATIVES

ON

EFFECTIVENESS OF HUD'S OVERSIGHT OF FEDERAL SUBSIDIES PAID UNDER THE SECTION 235 HOMEOWALRSHIP ASSISTANCE PROGRAM

MR. CHAIRMAN AND MEMBERS OF THE SUIT PORTER.

DISCUSS THE RESULTS OF OUR REVIEW OF THE FRECTIVENESS OF THE DEPARTMENT OF HOUSING AND URPAN DEVELOPMENT'S (HUD'S) OVERSIGHT OF FEDERAL SUBSIDIES PAID UNDER THE SECTION 235 HOMEOWNERSHIP ASSISTANCE PROGRAM. WITH MF TODAY ARE MISSRS. WILLUR D. CAMPBELL, ASSOCIATE DIRECTOR, AND CLARENCE P. SQUELLATI, ASSISTANT DIRECTOR, OF OUR RESOURCES AND ECONOMIC DEVFLOPMENT DIVISION, AS WELL AS REPRESENTATIVES OF OUR WASHINGTON AND FIELD STAFFS WHO ALSO PARTICIPATED IN THE REVIEW.

MY TESTIMONY TODAY WILL SUMMARIZE THE RESULTS OF OUR
RECENTLY COMPLETED REVIEW. WE WERE IN THE PROCESS OF DRAFTING

A REPORT TO THE CONGRESS WALN WE LEARNED OF YOUR INTEREST TO HAVE US DISCUSS OUR OBSERVATIONS AT THESE HEARINGS. ACCORDINGLY HUD HAS NOT EVEN GIVEN AN OPPORTUNITY TO FORMALLY COMMENT ON OUR TENTATIVE CONCLUSIONS AND PROPOSALS FOR IMPROVEMENT.

AS YOU KNOW, APPROXIMATELY 2-1/2 YEARS AGO THE PRESIDENT IMPOSED A MORATORIUM ON ADDITIONAL COMMITMENTS FOR SECTION 235 HOUSING. DESPITE THE MORATORIUM CONSIDERABLE ACTIVITY AND EXPENDITURES UNDER THE PROGRAM WILL CONTINUE FOR MANY YEARS BECAUSE OF THE LARGE NUMBER OF UNITS ALREADY INSURED--392,000 AS OF DECEMBER 31, 1974--AND HUD'S ESTIMATE THAT SUBSIDY PAYMENTS COULD AMOUNT TO ABOUT \$3.45 BILLION OVER THE LIFE OF THE MORTGAGES. IT SEIMED APPROPRIATE, THEREFORE, THAT WE EXAMINE THE PROCEDURES FOLLOWED BY HUP AND THE MORTGAGES. IN ADMINISTERING THE SUBSIDY PAYMENTS.

AT THIS POINT A PRIEF DESCRIPTION OF THE PROGRAM MAY BE HELPFUL. SECTION 235 WAS AUTHORIZED IN 1968 TO ASSIST LOW-AND MODERATE-INCOME FAMILIES TO BECOME HOMEOWNERS. THIS ASSISTANCE WAS MADE AVAILABLE IN THE FORM OF MORTGAGE INSURANCE AND INTEREST SUBSIDIES WHICH COULD BE USED TO PUPCHASE LITHER NEW OR EXISTING HOMES.

THE HOMEOWNER IS REQUIRED TO PAY AT LEAST 20 PERCENT OF HIS ADJUSTED GROSS INCOME TOWARD THE MONTHLY PAYMENT DUE UNDER THE MORTGAGE. FOR PRINCIPAL, INTEREST, TAXES, INSURANCE, AND MORTGAGE INSURANCE PREMIUM. HUD PAYS THE BALANCE OF THE MONTHLY PAYMENT NOT TO EXCEED, HOWEVER, THE DIFFERENCE

BETWEEN THE FRINCIPAL PAYMENT AT THE MARKET INTEREST RATE

PLUS MORTGAGE INSURANCE AND WHAT THE PAYMENT WOULD BE AT A

1-PERCENT INTEREST RATE BUT EXCLUSIVE OF MORTGAGE INSURANCE.

SINCE THE FEDERAL SUBSIDY IS AFFECTED BY THE AMOUNT OF THE HOMEOWNERS' INCOME, HUD HAS PURSUANT TO LAW REQUIRED THAT EACH PARTICIPATING FAMILY SUBMIT ANNUALLY AN INCOME RECERTIFICATION STATEMENT TO THE MORTGAGEE. THIS STATEMENT IS TO BE VERIFIED BY THE MORTGAGEE WITH THE PARTICIPANT'S EMPLOYER AND BECOMES THE BASIS FOR ANY RECOMPUTATIONS OF THE AMOUNT OF FEDERAL SUBSIDY.

OUR REVIEW SHOWED WEAKNESSES IN THE PROCEDURES AND PRACTICES FOLLOWED BY HUD AND MORTGAGEES IN ADMINISTIRING THE REQUIREMENTS FOR DETERMINING THE AMOUNT OF SUBSIDIES DUL UNDER THE PROGRAM. WE DREW A STATISTICAL SAMPLE OF HOMHOWNERS PARTICIPATING IN THE PROGRAM AND ESTIMATED THAT THESE WEAVENESSES HAVE RESULTED IN FEDERAL OVERPAYMENTS OF \$24.6 MILLION ANNUALLY ON BEHALF OF SOME 110,000 HOMEOWNERS. AS I WILL POINT GUY LATER WE ALSO NOTED INSTANCES OF SOME FEDERAL UNDER-PAYMENTS ON BEHALF OF HOMEOWNERS.

TO DETERMINE IF THE MORTGAGES WERE ADEQUATELY DISCHARGING THEIR RESPONSIBILITIES AND IF HUD WAS EFFECTIVELY MONITORING THEIR PERFORMANCE, WE SELECTED FROM HUD'S COMPUTER A NATION-WIDE STATISTICAL SAMPLE OF 496 MORTGAGES FROM THE 32,527 SECTION 235 MORTGAGES FOR WHICH ANNUAL MORTGAGE INSURANCE PREMIUMS WERE BILLED IN APRIL 1974. AT THAT TIME THE TOTAL

ENCLOSURE

UNIVERSE CONSISTED OF 402,500 SECTION 235 MORTGAGES OUTSTAND-ING--ABOUT 1/12 OF THIS UNIVERSE IS BILLED EACH MONTH FOR THEIR ANNUAL PREMIUMS.

WE THEN SENT A QUESTIONNAIRE TO THE 251 MORTGAGEES SERVICING THE 496 MORTGAGES SELECTED IN OUR STATISTICAL SAMPLE. WE VALIDATED THE QUESTIONNAIRE RESPONSES BY VISITING 42 OF THE MORTGAGEES POLLED WHO WERE LOCATED IN THE JURISDICTION OF 18 HUD FIELD OFFICES ACROSS THE COUNTRY. AT EACH MORTGAGEE VISITED WE ALSO EVALUATED THE RECERTIFICATION PROCEDURES FOR ADDITIONAL MORTGAGES WHICH WERE SELECTED AT RANDOM. THEREFORE, OUT CONCLUSIONS ARE BASED ON A NATIONWIDL STATISTICAL SAMPLE PLUS A FOLLOW-UP VISIT WHICH INCLUDED TESTING THE MORTGAGEES' PROCEDURES FOR AN ADDITIONAL 1,206 MORTGAGES.

THE RESULTS OF OUR STATISTICAL SAMPLE CAN BE PROJECTED.

WITH A 95 PERCENT CONFIDENCE LEVEL TO THOSE 32,527 MORTGAGES

MAKING UP THE UNIVERSE FROM WHICH WE DREW OUR SAMPLE--THOSE

MORTGAGES FOR WHICH ANNUAL MORTGAGE INSURANCE PREMJUMS WERE

BILLED IN APRIL 1974. IN ADDITION, WE HAVE PROJECTED OUR

FINDINGS TO THE 402,500 MORTGAGES OUTSTANDING AT THE TIME

OUR SAMPLE WAS SELECTED BECAUSE WE BELIEVE THAT OUR SAMPLE IS

REPRESENTATIVE OF THE TOTAL UNIVERSE FOR THE FOLLOWING

REASONS.

- --THE 32,527 MORTGAGORS FROM WHICH OUR SAMPLE OF 494
 WAS DRAWN REPRESENTS ABOUT 8 PERCENT--OR ROUGHLY
 1/12--OF THE TOTAL UNIVERSE.
- --THE MORTGAGES' PROCTICKES WERE THE SAME FOR THE
 ADDITIONAL CASES SELECTED FOR REVIEW AT EACH MORTGAGEE VISITED AS THEY WERE FOR THE MORTGAGES SELECTED
 IN OUR SAMPLE.
- --THE FILES FOR THE TOTAL OF 1,200 ADDITIONAL MORTGAGES
 SELECTED SHOWED THAT MORTGAGE INSURANCE PREMIUMS WERE
 BILLED DURING VARIOUS MONTHS THROUGHOUT THE YEAR.
- --THERE IS NO REASON THAT WE ARE AWARE OF THAT WOULD MAKE HOMEOWNERS WITH MORTGAGE ANNIVERSARY DATES IN ONE MONTH DIFFERENT THAN HOMEOWNERS WITH ANNIVERSARY DATES IN OTHER MONTHS.

OUR ESTIMATE OF OVERPAYMENTS OF FEDERAL SUPSIDIES OF \$24.6 MILLION IS ..TTRIBUTABLE TO TWO FACTORS.

- 1. WEAKNESSES IN THE MORIGACEES' RECERTIFICATION PROCESS--\$10 MILLION OF OVERPAYMENTS.
- 2. MISSTATEMENT OF HOMEOWNERS' INCOME REPORTED TO MORT-GAGEFS AS COMPARED TO THAT REPORTED TO THE INTERNAL REVENUE SPRVICE--\$15.4 MILLION OF OVERPAYMENTS.

THE DOLLAR AMOUNTS ATTRIBUTED TO THESE TWO FACTORS ADD TO MORE THAN THE TOTAL OF \$24.6 MILLION OVERPAYMENTS BECAUSE SOME OVERPAYMENTS IN ONE CATEGORY TENDED TO PARTIALLY OVERLAP OVERPAYMENTS IN THE OTHER CATEGORY.

WEAKNESSES IN THE RECERTIFICATION PROCESS

PAYMENTS. FIRST OF ALL, CONTRARY TO HUD REQUIREMENTS,
HOMEOWNERS DID NOT REPORT TO THE MORTGAGERS INCREASES IN THEIR
INCOME RESULTING FROM CHANGES IN EMPLOYMENT WHEN SUCH CHANGES
OCCURRED. ALSO, CONTRARY TO HUD REQUIREMENTS, MORTGAGEES DID
NOT NOTIFY HUD WHEN THEY BECAME AWARE OF UNREPORTED JOB
CHANGES AND DID NOT MAKE RETROACTIVE ADJUSTMENTS TO CORRECT
THE SUBSIDY OVERPAYMENT. OF THE HOMEOWNERS IN OUR SAMPLE,
4.6 PERCENT WERE 'N THIS CATEGORY. WE ESTIMATE THAT, WHEN
PROJECTED TO THE 10TAL UNIVERSE, OVERPAYMENTS IN THIS CATEGORY
AMOUNTED TO \$5.4 MILLION ON BEHALF OF 18,700 HOMEOWNERS.

LATE OR NOT AT ALL BY THE MORTGAGES. IF RECERTIFICATIONS ARE NOT RECEIVED BY THE MORTGAGES. IF RECERTIFICATIONS ARE GAGE ANNIVERSARY DATE, HUD REQUIRES THAT ASSISTANCE PAYMENTS BE SUSPENDED. PAYMENTS MAY BE RESTARTED FOLLOWING RECEIPT OF THE RECERTIFICATION. TWENTY OF THE 251 MORTGAGEES IN OUR SAMPLE HAD NOT PERFORMED THE REQUIRED RECERTIFICATION AT ALL AND 14 MORTGAGEES HAD NOT PERFORMED RECERTIFICATIONS IN A TIMELY MANNER.

THESE MORTGAGES WERE SERVICING A TOTAL OF 41,524

SECTION 235 MORTGAGES. BASED ON OUR PROJECTION, WE ESTIMATE

THAT BECAUSE OF MORTGAGEES' FAILURE TO ODTAIN INCOME

RECERTIFICATIONS OR TO OBTAIN THEM WITHIN THE TIME FRAME REQUIRED, HUD OVERPAID ASSISTANCE BY ABOUT \$4 MILLION ON BEHALF OF ABOUT 23,500 HOMEOWNERS.

WE ALSO FOUND SEVEN CASES IN OUR SAMPLE WHERE THE HOME-OWNERS' INCOME DECREASED AND WHERE THE MORTGAGEES' FAILURE TO COMPLY WITH HUD'S REQUIREMENTS RESULTED IN UNDERPAYMENTS OF ASSISTANCE ON BEHALF OF THESE HOMEOWNERS. ACCORDINGLY THE HOMEOWNERS OVERPAID THEIR PORTION OF THE MONTHLY PAYMENTS. THE NUMBER OF UNDERPAYMENTS FOUND WAS TOO SMALL IN RELATION TO THE SIZE OF OUR SAMPLE TO PROVIDE A RELIABLE BASIS FOR PROJECTING.

FINALLY, MORTGAGES WERE INCLUDING INCLIGIBLE INSURANCE COSTS IN THE COMPUTATION FOR DETERMINING THE ASSISTANCE PAYMENTS. HUD HAS INTERPRETED SECTION 235 OF THE NATIONAL HOUSING ACT AS REQUIRING THAT SUBSIDILATION OF INSURANCE PREMIUMS BE LIMITED TO THE COST FOR STANDARD FIRE AND EXTENDED COVERAGE. THE HOMEOWNER MAY OBTAIN A HOMEOWNER'S INSURANCE POLICY WHICH IN MANY CASES IS MORE COSTLY BECAUSE IT INCLUDES COVERAGE FOR SUCH ITEMS AS LIABILITY AND VANDALISM. THE MORTGAGEE, HOWEVER, MUST INCLUDE IN THE SUBSIDY COMPUTATION ONLY THAT PORTION OF THE PREMIUM WHICH REFLECTS THE COST OF A STANDARD FIRE AND EXTENDED COVERAGE POLICY. THE SUBSIDY COMPUTATIONS FOR 35 OR 7 PERCENT OF THE MORTGAGES IN OUR SAMPLE INCLUDED INELIGIBLE INSURANCE COSTS.

PROJECTED TO THE TOTAL UNIVERSE, WE ESTIMATE OVERPAYMENTS OF \$600,000 ON BEHALF OF 28,400 HOMEOWNERS.

ALTHOUGH HUD FIELD OFFICES ARE REQUIRED TO VISIT THE MORTGAGEES AT LEAST ONCE A YEAR TO REVIEW A REPRESENTATIVE SAMPLE OF RECERTIFICATIONS COMPLETED BY THE MORTGAGEES, WE FOUND THAT GENERALLY THE 18 FIELD OFFICES INCLUDED IN OUR REVIEW WERE NOT MAKING SUCH VISITS. HUD HEADQUARTERS AND FIELD OFFICIALS ADVISED US THAT THEY DO NOT HAVE THE NECESSARY STAFF TO MAKE REQUIRED MORTGAGEE VISITS.

MISSTATEMENT OF INCOME REPOPTED TO MORTGAGEFS

TO FURTHER EVALUATE THE EFFECTIVENESS OF HUD AND MORT-GAGET PROCEDURES FOR DETERMINING THE APPROPRIATE AMOUNT OF ASSISTANCE PAYMENTS TO HOMEOWNERS, WE OBTAINED CALENDAR YEAR 1972 AND 1973 FEDERAL INCOME TAX RETURNS FROM THE INTERNAL REVENUE SERVICE (1RS) FOR THE HOMEOWNERS IN OUR NATIONAL SAMPLE. WE THEN COMPARED THE INCOME REPORTED TO IRS WITH THE INCOME WHICH WAS REPORTED TO THE MORTHAGEES AND WAS USED TO COMPUTE ASSISTANCE PAYMENTS FOR THOSE INCOME RECERTIFICATIONS DUE IN APRIL, MAY, AND JUNE 1973.

ON THE BASIS OF THIS COMPARISON WE ESTIMATED THAT 60,000 OF THE 402,500 HOMFOWNERS IN THE SECTION 235 PROGRAM REPORTED HIGHER INCOMES TO THE IRS THAN THEY REPORTED TO THE MORTGAGEES. ON THIS BASIS, WE PROJECTED A TOTAL CVERPAYMENT OF \$15.4 MILLION. FURTHERMORE, ON THE BASIS OF THE INCOMES REPORTED TO IRS, WE ESTIMATED THAT 13,800 OF THESE HOMEOVNERS HAD INCOMES

SO HIGH THAT THEY WERE INELIGIBLE TO RECEIVE ANY ASSISTANCE UNDER THE SECTION 235 PROGRAM.

OF THE ESTIMATED 60,000 HOMEOWNERS WHOSE INCOME REPORTED TO MORTGAGEES WAS LESS THAN THAT REPORTED TO IRS, WE ESTIMATE THAT 29,000 FAILED TO REPORT TO THE MORTGAGEES ALL SOURCES OF INCOME, SUCH AS INCOME FROM PART-TIME EMPLOYMENT OR FROM EMPLOYMENT OF THE HOMEOWNER'S SPOUSE. THE REMAINING 31,000 WHO REPORTED ALL SOURCES OF INCOME SIMPLY UNDERSTATED THE AMOUNT OF THEIR INCOME.

OUR ANALYSIS OF THE IRS DATA ALSO REVEALED INSTANCES
OF UNDERPAYMENTS OF ASSISTANCE. THESE CASES OCCURRED FREQUENTLY
ENOUGH, THYOLVING 2.2 PERCENT OF THE POWLOWNERS IN OUR SAMPLE,
TO ENABLE US TO PROJECT WITH REASONABLE RELIAPILITY TO OUR
UNIVERSE THAT HUD UNDERPAID \$2.0 MILLION ON BEHALF OF 8,900
HOMEOWNERS. ACCORDINGLY, THESE 8,900 HOMEOWNERS OVERPAID
THEIR PORTION OF THE MONTHLY PAYMENTS.

ALTHOUGH HUD ESTABLISHED A PROCEDURE IN 1972 WHEREEN THE HOMEOWNERS SIGN A CONSENT AGREEMENT AUTHORIZING HUD TO OBTAIN THEIR TAX RETURNS FROM IRS, HUD HAS NOT YET SOUGHT ANY TAX RETURNS FROM IRS FOR THE PURPOSE OF VERIFYING OR TESTING INCOME RECERTIFICATION. HUD OFFICIALS ADVISED US THAT THEY HAVE NOT FELT THE NEED TO IMPLEMENT THIS PROCEDURE.

IN SUMMARY, MR. CHAIRMAN, WE BELIEVE THAT A NUMBER OF STEPS CAN BE TAKEN BY HUD TO CORRECT THE WEAKNESSES NOTED IN THE RECERTIFICATION PROCESS INCLUDING:

- --REEMPHASIZING TO MORTGAGEES HUD'S REQUIREMENTS THAT

 (1) HUD BE NOTIFIED PROMPTLY OF PREVIOUSLY UNREPORTED

 CHANGES IN HOMEOWNERS' EMPLOYMENT, (2) RECERTIFICATIONS

 BE PERFORMED IN A TIMELY MANNER, AND (3) ASSISTANCE

 COMPUTATIONS BE ADJUSTED TO EXCLUDE INFLIGIBLE INSURANCE

 COSTS;
- --REEMPHASIZING TO HOMEOWNERS MUD'S REQUIREMENT THAT THEY
 REPORT CHANGES IN EMPLOYMENT TO MORTGAGES AT THE TIME
 THE CHANGES OCCUR;
- --IMPLEMENTATION OF AN EFFECTIVE PROGRAM, INCLUDING
 EMPLOYMEN OF SUFFICIENT STAFF, TO PERIODI LLY VISIT
 MOPTGAGEES TO EVALUATE THEIR PPACTICES FOR GETAINING
 HOMEGWNERS! INCOME RECERTIFICATIONS AND TO INSURE THAT
 ASSISTANCE PAYMENTS ARE PROPERLY COMPUTED: AND
- --EXFLORING A FURTHER COURSE OF ACTION THAT CAN BE TAKEN
 TO INSURE THAT MORTGAGEES COMPLY WITH HUD PROCEDURES
 AND GUIDELINES.

IN ADDITION, TO AYOID IMPROPER REPORTING OF INCOME, PARTICULARLY WHERE A SECOND JOB IS INVOLVED. SOME VERIFICATION TO INCOME TAX RETURN DATA WOULD SEEM TO BE NECESSARY.

MR. CHAIRMAN, THIS COMPLETES MY PREPARED STATEMENT; WE WILL BE GLAD TO RESPOND TO YOUR QUESTIONS.