



COMPTROLLER GENERAL OF THE UNITED STATES
WASHINGTON, D.C. 20548

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JUN 16 1975

The Honorable Claiborne Pell
Chairman, Subcommittee on Education
Committee on Labor and Public Welfare
United States Senate

S 1104

R Dear Mr. Chairman:

Your July 30, 1974, letter requested fiscal years 1973 and 1974 data on the [Office of Education's use of (1) funds (to support, conduct, and attend) conferences, seminars, and training sessions attended by a significant number of Office of Education personnel) and (2) consultants, experts, and consulting organizations) in lieu of Federal employees.]

At an October 4, 1974, meeting, representatives of your office broadened the scope of the request to include information on all conferences, seminars, and training sessions that, in our judgment, were attended by a significant number of personnel from the Department of Health, Education, and Welfare's Education Division, which includes the Office of Education, the National Institute of Education, and the Office of the Assistant Secretary for Education. They also asked us to obtain this information on Office of the Secretary personnel whose duties related directly to Education Division programs and to determine the total number of staff-days that all of the foregoing personnel spent attending these conferences, seminars, and training sessions.

At a May 19, 1975, meeting, representatives of your office requested that the information on the Office of Education's use of consultants, experts, and consulting organizations in lieu of Federal employees be provided in a subsequent report so that additional information in this area could be included.

We interviewed Department officials, reviewed Department regulations, and examined travel and other records of the Office of Education, the National Institute of Education, the Office of the Assistant Secretary for Education, and the Office of the Secretary.

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CONFERENCES, SEMINARS,
AND TRAINING SESSIONS

We obtained information on (1) headquarters-funded travel and related costs of conferences and seminars attended by Education Division and Office of the Secretary personnel on matters relating directly to Education Division programs, (2) certain conferences supported by the Education Division, and (3) training sessions attended by Education Division headquarters personnel.

We did not determine to what extent (1) the Office of Education awarded contracts and grants specifically for organizing and conducting conferences and seminars or (2) Office of Education contractors and grantees conducted conferences and seminars as part of a broader purpose project. The Office of Education's computerized management information system could not provide this information, and accumulating such data manually would have required a substantial expenditure of manpower and time.

Conferences and seminars attended
by Department personnel

We accumulated data on education conferences and seminars attended by Education Division and Office of the Secretary employees and consultants through an extensive review of fiscal years 1973 and 1974 travel orders and vouchers available at headquarters offices. We did not include staff-days expended or travel costs where only local travel was involved. The following table summarizes the Department staff-days expended and the travel and related costs for these conferences and seminars but does not include salary costs.

	<u>Fiscal year 1973</u>		<u>Fiscal year 1974</u>	
	<u>Department staff-days expended</u>	<u>Travel and related costs</u>	<u>Department staff-days expended</u>	<u>Travel and related costs</u>
Education conferences and seminars attended by three or more Department personnel	1,679	\$130,801	1,163	\$109,152
Education conferences and seminars attended by two or fewer Department personnel	<u>2,835</u>	<u>251,442</u>	<u>2,636</u>	<u>193,970</u>
Total	<u>4,514</u>	<u>\$382,243</u>	<u>3,799</u>	<u>\$303,122</u>

More detailed information on conferences and seminars attended by three or more Education Division and Office of the Secretary personnel is provided in enclosures I and II.

Education Division-sponsored conferences

The Office of Education's directive on approving Office-sponsored conferences specifies that all costs be included on the approval form, but complete attendance and cost information on some conferences was not available. According to Office of Education officials, all costs are not necessarily included because in some cases Federal grant or contract funds may be used to pay for travel and related costs of grantee or contractor personnel attending the conferences, yet such costs may not be included on the conference approval forms. In addition, local travel costs were not included and in some cases conference records were incomplete and Office of Education officials were unable to provide the information. The following table summarizes the available information on Office of Education-sponsored conferences.

<u>Fiscal year</u>	<u>Number of conferences</u>	<u>Staff-days expended</u>	<u>Estimated cost</u>
1973	21	488	\$116,330
1974	22	934	59,353

Of the staff-days shown above, 120 for fiscal year 1973 and 12 for 1974 are also included in the figures for conferences and seminars attended by three or more Department personnel shown in the table on page 3. Also, \$6,723 of the fiscal year 1974 estimated cost duplicates the figure for conferences and seminars attended by three or more Department personnel shown in the table on page 3.

The fiscal year 1973 estimated cost figure exceeds that of the following year because of a \$75,000 conference: Education Fair 1973--A Model Dissemination Workshop, held in May 1973. The Office's conference approval form showed an estimated attendance of 695 non-Office of Education personnel and 25 Office personnel for the 3-day conference. Additional information on Office of Education-sponsored conferences is provided in enclosures III and IV.

The following information pertains to conferences sponsored by the National Institute of Education. Costs shown include only the cost of sponsoring the conferences and do not include travel and related costs for Institute personnel. Seventy-two of the staff days shown for fiscal year 1974 are also included in the figure for conferences and seminars attended by three or more Department personnel in the table on page 3.

<u>Fiscal year</u>	<u>Number of conferences</u>	<u>Staff-days expended</u>	<u>Cost</u>
1973	3	247	\$ 40,374
1974	31	999	270,747

Additional information on Institute-sponsored conferences is provided in enclosure V.

The Office of the Assistant Secretary for Education did not sponsor or conduct any conferences or seminars in fiscal years 1973 and 1974, according to an official in that Office.

Training sessions

The following table provides information on all training sessions attended by Education Division personnel.

<u>Fiscal Year</u>	<u>Number of attendees</u>	<u>Staff-days expended</u>	<u>Total cost</u>
1973	557	2,068	\$ 85,271
1974	618	2,504	106,277

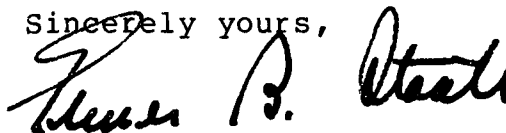
Personnel from the Office of the Secretary did not attend any training sessions directly related to Education Division programs in fiscal years 1973 and 1974, according to an official in that Office.

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As requested by representatives of your office, we have not obtained formal comments from the Department of Health, Education, and Welfare on the matters discussed in this report.

We do not plan to distribute this report further unless you agree or publicly announce its contents. Also, as agreed in our May 19, 1975, meeting with representatives of your office, we will provide an additional report on the Office of Education's use of consultants, experts, and consulting organizations in lieu of Federal employees.

Sincerely yours,



Comptroller General
of the United States

Enclosures - 5

TRAVEL AND RELATED EXPENDITURES
FOR EDUCATION CONFERENCES AND SEMINARS
ATTENDED BY THREE OR MORE DEPARTMENT OF
HEALTH, EDUCATION, AND WELFARE (HEW) PERSONNEL

FISCAL YEAR 1973

Name of conference	Location	Dates of conference	Number of HEW attendees	HEW staff-days expended	Total expenditures (note a)		
					Travel	Other	Total (note b)
State Directors of Special Education Conference	Atlanta, Ga.	July 10-14, 1972	16	63	\$ 1,605	\$ 1,684	\$ 3,289
Writers Conference Preparing Emergency School Assistance Act Guidelines	Columbia, S.C.	July 16-21, 1972	4	20	312	481	793
National Conference on Adult Basic Education for the Handicapped	St. Louis, Mo.	July 23-25, 1972	3	7	396	248	644
Annual Working Conference of Association of Executive Directors of State Higher Education Facilities Commission	Minneapolis, Minn.	Aug. 1-4, 1972	5	20	666	539	1,203
Puerto Rican Educators' Conference	Boston, Mass.	Aug. 2-4, 1972	4	12	2,114	2,057	4,171
Pennsylvania State Department of Education Seminar	Harrisburg, Pa.	Aug. 6-7, 1972	3	2	105	95	200
Western Regional Interstate 505 Conference	San Diego, Calif.	Aug. 6-10, 1972	3	14	890	452	1,342
Puerto Rican Educators' Conference	Boston, Mass.	Aug. 19, 1972	6	-	978	348	1,326
Higher Education Conference on Contract Compliance Guidelines	Denver, Colo.	Aug. 21-24, 1972	3	8	662	205	867
Regional Women's Conference	Warrenton, Va.	Sept. 10-13, 1972	6	14	69	-	69
State Directors of Adult Education National Conference	Columbus, Ohio	Sept. 18-20, 1972	6	22	404	601	1,005
Bureau of Elementary and Secondary Education Regional Conference	New Orleans, La., San Diego, Calif.	Sept. 25- Oct. 6, 1972	78	534	23,505	17,831	41,336
Bureau of Elementary and Secondary Education Regional Conference	San Diego, Calif.	Oct. 1-6, 1972	3	10	686	274	960
Trainers of Teacher Trainees Conference	Denver, Colo.	Oct. 2-7, 1972	3	8	692	283	975
Trainer of Trainer's Conference	Los Angeles and Santa Barbara, Calif.	Oct. 8-14, 1972	3	13	995	564	1,559
Regional Interstate Planning Conference	Atlanta, Ga.	Oct. 16-25, 1972	5	22	814	595	1,409
Automatic Data Processing Fall Conference	Berkley Springs, Va.	Oct. 17-20, 1972	4	12	102	221	323
Seminar on Mental Retardation/Deafness	Warrenton, Va.	Oct. 19-22, 1972	13	24	867	54	922
Higher Education Act Title III Conference	Washington, D.C.	Oct. 25-26, 1972	28	50	3,941	429	4,370
Testing in a Pluralistic Society Conference	New York, N.Y.	Oct. 26-28, 1972	7	8	279	393	672
National Association of Educational Broadcasters Conference	Las Vegas, Nev.	Oct. 28- Nov. 1, 1972	4	12	1,044	502	1,546
National Follow Through Conference	Denver, Colo.	Oct. 29- Nov. 3, 1972	28	126	6,284	3,346	9,630
National Indian Education Association Conference	Chicago, Ill., Seattle, Wash.	Oct. 31- Nov. 6, 1972	3	8	300	208	508
Indian Education Association Conference	Seattle, Wash.	Nov. 1-4, 1972	4	11	1,272	448	1,720

ENCLOSURE I

ENCLOSURE I

Name of conference	Location	Dates of conference	Number of HEW attendees	HEW staff-days expended	Total expenditures (note a)		
					Travel	Other	Total (note b)
National Conference on Environmental Education at the University of Wisconsin	Green Bay, Wis.	Nov. 13-14, 1972	5	10	\$ 578	\$ 320	\$ 898
Annual Conference of Adult Education of the USA Session	Minneapolis, Minn.	Nov. 15-20, 1972	6	25	1,068	944	2,012
Neglected and Delinquent Conference for Western States	Las Vegas, Nev.	Nov. 19-22, 1972	3	9	864	305	1,169
American Council on the Teaching of Foreign Languages Conference	Atlanta, Ga.	Nov. 22-25, 1972	3	13	1,016	492	1,508
National Education Association Conference on Sex Role Stereotypes	Warrenton, Va.	Nov. 24-26, 1972	5	8	58	302	361
American Association of Colleges for Teacher Education Seminar	St. Louis, Mo.	Nov. 27- Dec. 1, 1972	3	10	366	237	603
American Vocational Association Annual Conference	Chicago, Ill.	Nov. 30- Dec. 6, 1972	8	29	832	1,062	1,894
National Manpower Training Association Conference	Chicago, Ill.	Dec. 1-6, 1972	4	17	416	810	1,226
Conference of Regional Trio Project Directors	Philadelphia, Pa.	Dec. 5-8, 1972	3	10	66	210	276
National Title VIII Directors Conference	St. Louis, Mo.	Dec. 5-8, 1972	5	17	588	423	1,011
Coordinating Conference of State-Level and Local-Level Directors of Career Education Projects	Warrenton, Va.	Dec. 17-19, 1972	6	12	62	337	399
Regional Conference on Environmental Education	St. Louis, Mo.	Jan. 11-15, 1973	3	5	658	254	912
Annual Conference of Education Professions Development Act-- Career Opportunities Program Coordinators and Part B-2, Education Professions Development Act Administrators	San Francisco, Calif.	Jan. 22-26, 1973	6	28	1,896	818	2,714
Information Conference sponsored by American Association of Community and Junior Colleges	New York, N.Y.	Jan. 29-31, 1973	3	9	114	246	360
Career Education Conference	Washington, D.C.	Jan. 31- Feb. 3, 1973	17	51	5,128	2,371	7,499
Council for Exceptional Children/American Vocational Association Conference on Education for the Handicapped	New Orleans, La.	Feb. 11-14, 1973	10	29	1,560	957	2,517
American Association of School Administrators Conference	Atlantic City, N.J.	Feb. 23-27, 1973	4	16	167	473	641
10th International Conference of the Association for Children with Learning Disabilities	Detroit, Mich.	Mar. 14-17, 1973	4	12	320	394	714
32nd National Installation Credit Conference	Dallas, Tex.	Mar. 17-21, 1973	3	11	540	352	892
6th and 7th Cycle Deans and Directors Conference	Dulles Marriot Motel, Va.	Mar. 28-30, 1973	23	69	98	328	426
National Conference on School Finance	Atlanta, Ga.	Apr. 1-3, 1973	11	24	1,094	1,062	2,156
Symposium at Nebraska Career Education Center	Lincoln, Neb.	Apr. 2-6, 1973	3	18	726	554	1,280

ENCLOSURE I

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Name of conference	Location	Dates of conference	Number of HEW attendees	HEW staff-days expended	Total expenditures (note a)		
					Travel	Other	Total (note b)
Pre-Service Drug Education Conference for Teachers and Administrators	St. Louis, Mo.	Apr. 11-14, 1973	3	9	\$ 368	\$ 336	\$ 704
Basic Grants Manual Conference	Washington, D.C.	Apr. 17-20, 1973	3	12	735	294	1,028
Council for Exceptional Children Conference	Dallas, Tex.	Apr. 23-27, 1973	16	68	2,926	2,078	5,004
Teacher Training in Developing Institutions Program, FY 1972, Directors Conference	Miami Beach, Fla.	Apr. 30-May 5, 1973	6	21	905	726	1,631
National Conference of Association of Teachers of English to Speakers of Other Languages	San Juan, P.R.	May 9-14, 1973	4	18	765	1,021	1,786
29th Annual National Conference on the American Society for Training and Development	Miami, Fla.	May 13-17, 1973	3	12	454	872	1,325
Environmental Education Master Planning Conference	Denver, Colo.	May 16-19, 1973	11	30	1,305	729	2,034
User Needs Conference	Denver, Colo.	May 23-27, 1973	3	9	645	523	1,171
American Association on Mental Deficiency Annual Conference	Atlanta, Ga.	May 28-June 1, 1973	6	23	608	579	1,187
Annual Conference of the American Library Association	Las Vegas, Nev.	June 22-29, 1973	5	25	1,431	1,189	2,620
Total for all conferences and seminars attended by three or more HEW personnel (note b)			<u>440</u>	<u>1,679</u>	<u>\$77,339</u>	<u>\$53,456</u>	<u>\$130,801</u>
Total for all conferences and seminars attended by two or fewer HEW personnel (not included in above)				<u>2,835</u>			<u>251,442</u>
Total for all conferences and seminars attended by HEW personnel				<u>4,514</u>			<u>\$382,243</u>

a/These figures include travel and related costs paid by HEW for non-HEW attendees.

b/Figures may not add due to rounding.

TRAVEL AND RELATED EXPENDITURES
FOR EDUCATION CONFERENCES AND SEMINARS
ATTENDED BY THREE OR MORE HEW PERSONNEL

FISCAL YEAR 1974

<u>Name of conference</u>	<u>Location</u>	<u>Dates of conference</u>	<u>Number of HEW attendees</u>	<u>HEW staff-days expended</u>	<u>Total expenditures (note a)</u>		
					<u>Travel</u>	<u>Other</u>	<u>Total (note b)</u>
State Directors of Special Education Conference	Phoenix, Ariz.	July 9-15, 1973	14	58	\$ 3,830	\$ 1,823	\$ 5,652
Summer Workshop Seminar	Denver, Colo.	July 29-Aug. 1, 1973	3	8	661	266	927
Conference at the Airlie House	Warrenton, Va.	Aug. 12-15, 1973	5	15	66	287	353
Dissemination/Utilization of Educational Research Conference	Warrenton, Va.	Aug. 12-15, 1973	3	9	-	214	214
Education for Parenthood Conference	Denver, Colo.	Aug. 22-25, 1973	4	12	877	371	1,249
American Association of Colleges for Teacher Education, National Conference for Teacher Education	Pocono Manor, Pa.	Aug. 27-31, 1973	6	28	296	835	1,131
Annual Title I Southeastern Regional Conference	Nashville, Tenn.	Aug. 29-31, 1973	3	7	304	202	506
Model II Conference	Denver, Colo.	Aug. 29-31, 1973	4	12	877	367	1,244
Conference on Dissemination of National Institute of Education-sponsored Educational Products at the Educational Testing Service Conference Center	Princeton, N.J.	Sept. 5-7, 1973	3	14	264	536	800
Two-day Conference for the Career Education Program	Harpers Ferry, W. Va.	Sept. 17-18, 1973	10	20	129	27	156
Conference on National Institute of Education and Discussions with Puerto Rican Researchers	San Juan, P.R.	Sept. 23-25, 1973	3	7	454	383	837
Seminar for State Education Agency Directors of Right to Read Programs and Chairmen of State Advisory Committees	Denver, Colo.	Sept. 23-28, 1973	25	68	4,407	2,646	7,053
Educational Resources Information Center Workshop and Tape Users Conference	Columbus, Ohio	Oct. 9-12, 1973	4	15	227	405	632
Model II Cost Allocation Conference	Chicago, Ill.	Oct. 10-12, 1973	3	8	316	198	514
Right to Read National Conference	Washington, D.C.	Oct. 14-15, 1973	7	7	725	333	1,058
Conference of National Association State Advisory Council Chairmen, Title III, Elementary and Secondary Education Act	Las Vegas, Nev.	Oct. 23-26, 1973	4	16	1,157	631	1,788
One-day Conference on Linguistic Communication at Rockefeller University	New York, N.Y.	Oct. 27-28, 1973	3	8	80	70	150
National Association for Public Continuing and Adult Education/Adult Education Conference	Dallas, Tex.	Oct. 28-31, 1973	6	17	1,107	620	1,727
Conference of the National Association for the Education of Young Children	Seattle, Wash.	Nov. 4-11, 1973	14	68	5,573	2,897	8,471
Educational Testing Service Seminar on Educational Measurement	Princeton and Trenton, N.J.	Nov. 5-6, 1973	7	13	195	310	505

Name of conference	Location	Dates of conference	Number of HEW attendees	HEW staff-days expended	Total expenditures (note a)		
					Travel	Other	Total (note b)
National Association of Educational Broadcasters Conference	New Orleans, La.	Nov. 11-15, 1973	3	11	\$ 495	\$ 404	\$ 898
14th Annual Conference of the Southern States Council on Educational Research and Statistics	Myrtle Beach, S.C.	Nov. 12-15, 1973	4	12	325	350	675
International Education Association Conference	Cambridge, Mass.	Nov. 12-15, 1973	3	9	228	246	474
Conference on Research and Development Planning/Teaching	San Francisco, Calif.	Nov. 13-16, 1973	3	12	957	354	1,310
Conference Sponsored by the National Education Task Force de La Raza and the National Education Association on Bilingual Education	Albuquerque, N.M.	Nov. 27- Dec. 1, 1973	3	8	728	321	1,049
67th Annual National Conference of the American Vocational Association	Atlanta, Ga.	Nov. 29- Dec. 5, 1973	8	28	1,132	1,642	2,774
Japan Educational and Cultural Conference	Tokyo, Japan	Dec. 2-15, 1973	2	25	3,142	1,791	4,933
Regional Conference of Washington State Library Advisory Committee	Seattle, Wash.	Jan. 8-13, 1974	3	11	854	345	1,199
Essential Skills Conference	Annapolis, Md.	Jan. 18-22, 1974	8	29	18	737	755
Sociology of Education Association Conference	Los Angeles and Monterey, Calif.	Jan. 31- Feb. 4, 1974	3	15	1,036	509	1,545
Symposium on Policy Issues in Postsecondary Education	Marco Island, Fla.	Feb. 16-18, 1974	12	28	2,264	1,328	3,592
American Association of School Administrators Conference	Atlantic City, N.J.	Feb. 22-25, 1974	6	14	403	928	1,331
American Association of School Administrators Conference	Atlantic City, N.J.	Feb. 22-27, 1974	4	11	604	341	945
Association for Children with Learning Disabilities Conference	Houston, Tex.	Feb. 26- Mar. 3, 1974	3	12	594	454	1,048
U.S. Civil Rights Commission Conference on Mexican-American Youth	San Antonio, Tex.	Mar. 4-8, 1974	7	26	1,508	900	2,408
Fifth Annual Eastern Stream Conference on Migrant Education	Atlanta, Ga.	Mar. 5-9, 1974	4	15	459	439	898
Mexican-American Education Conference	San Antonio, Tex.	Mar. 6-9, 1974	3	9	642	339	981
Annual Conference of American Association for Higher Education	Chicago, Ill.	Mar. 10-13, 1974	10	22	1,374	969	2,344
Association of Supervisors and Curriculum Developers Annual Conference	Anahiem, Calif.	Mar. 10-15, 1974	6	21	2,013	798	2,811
Harvard Right to Read Seminar	Cambridge, Mass.	Mar. 14-15, 1974	6	12	2,316	1,238	3,554
National School Finance Conference	Orlando, Fla.	Mar. 17-19, 1974	6	13	718	587	1,306
National Invitational Conference on Consumer Protection in Postsecondary Education	Denver, Colo.	Mar. 17-19, 1974	7	15	1,620	569	2,190
Conference--Occupational Education--The Issues and Alternatives for Chief State School Officers	Charleston, W. Va. Pinehurst, N.C.	Mar. 31- Apr. 3, 1974	3	9	111	56	167

ENCLOSURE II

ENCLOSURE II

Name of conference	Location	Date of conference	Number of HEW attendees	HEW staff-days expended	Total expenditures (note a)		
					Travel	Other	Total (note b)
Council for Exceptional Children Conference	New York, N.Y.	Apr. 12-16, 1974	4	12	\$ 204	\$ 408	\$ 611
National Conference of the American Educational Research Association	Chicago, Ill.	Apr. 15-20, 1974	6	21	747	717	1,464
American Educational Research Association Conference	Chicago, Ill.	Apr. 16-19, 1974	12	46	1,463	1,410	2,872
National Vocational Home Economics Conference	Dallas, Tex.	Apr. 20-25, 1974	3	12	592	510	1,102
Teaching and Curriculum Planning Conference	Dulles Airport, Va.	Apr. 25-26, 1974	3	6	18	101	119
Higher Education Division Branch Chief Conference	Harper's Ferry, W. Va.	Apr. 28- May 3, 1974	6	20	185	409	594
National Conference for State Coordinators of Career Education	Dallas, Tex.	Apr. 28- May 1, 1974	9	26	1,821	1,053	2,874
Right to Read International Reading Association Conference	New Orleans, La.	Apr. 29- May 4, 1974	3	13	526	347	874
Institutional/Federal Work Conference	Dallas, Tex.	Apr. 30- May 3, 1974	7	27	1,382	596	1,978
National Computer Conference	Chicago, Ill.	May 6-10, 1974	3	15	369	563	932
Hawaii School-Age Parent Seminar	Honolulu, Hawaii	May 8-12, 1974	4	16	1,831	1,150	2,981
Seventh National Conference on Migrant Education	San Diego, Calif.	May 12-18, 1974	7	31	2,697	1,343	4,045
Annual International Conference on Bilingual/Bicultural Education	New York, N.Y.	May 14-18, 1974	3	11	139	421	561
National Conference of Directors for School Systems	Kansas City, Mo.	May 21-23, 1974	10	26	1,880	718	2,598
Public and Nonpublic Regional Conferences	Seattle, Wash., San Francisco, Calif.	May 28-31, 1974	3	11	1,197	283	1,481
Executive Secretaries Seminar	Denver, Colo.	June 5-7, 1974	11	33	2,714	1,073	3,787
U.S.-Japan Conference on Educational Exchange	Tokyo, Japan	June 14-21, 1974	3	17	3,676	972	4,648
Planning Conference on Studies in Teaching	Dulles Airport, Va.	June 16-20, 1974	6	32	11	379	390
Conference of the Education Commission of the States	Miami, Fla.	June 19-21, 1974	4	11	676	411	1,087
Total for all conferences and seminars attended by three or more HEW personnel (note b)			<u>355</u>	<u>1,163</u>	<u>\$67,188</u>	<u>\$43,758</u>	<u>\$109,152</u>
Total for all conferences and seminars attended by two or fewer HEW personnel (not included in above)				<u>2,636</u>			<u>193,970</u>
Total for all conferences and seminars attended by HEW personnel				<u>3,799</u>			<u>\$303,122</u>

a/These figures include travel and related costs paid by HEW for non-HEW attendees.

b/Figures may not add due to rounding.

OFFICE OF EDUCATION (OE) SPONSORED CONFERENCES

FISCAL YEAR 1973 (note a)

<u>Date</u>	<u>Title and purpose of conference</u>	<u>Location</u>	<u>Number of OE personnel</u>	<u>Number of non-OE conferees</u>	<u>Number of OE staff-days expended</u>	<u>Cost</u>
July 6-7, 1972	Bilingual Workshop: To establish dialogue with bilingual Right to Read site representatives to design effective reading programs within the bilingual bicultural settings	Washington, D.C.	-	4	-	\$ 1,680
Sept. 26-29, 1972	Annual Bureau of Elementary and Secondary Education (BESE) Regional Conference	New Orleans, La.	b/15	500	b/60	c/1,400
Oct. 2-5, 1972	Annual BESE Regional Conference	San Diego, Calif.	b/15	500	b/60	c/1,400
Oct. 10-13, 1972	Annual BESE Regional Conference	Silver Spring, Md.	b/15	500	b/60	c/1,200
Nov. 4, 1972	Area Conference: Meeting of some of the chairmen of the regional interviewing committees, as requested by the State Department	Cleveland, Ohio	1	14	1	1,599
Nov. 29, 1972	First Conference for the Steering Group for the Post-Secondary Module of the Common Core of Data for the Seventies	Washington, D.C.	5	15	5	1,708
Dec. 11 and 15, 1972	Fifth Annual State Title I, Elementary and Secondary Education Act, Migrant Coordinator's Workshop: To discuss interstate cooperation in planning of programs and related services	Silver Spring, Md.	29	48	44	c/-
Dec. 11-12, 1972	Right to Read--Emergency School Aid Act Integration Model Planning Task Force for Developing Regulations and Guidelines in Implementing Special Projects Administered by Right to Read	Washington, D.C.	-	16	-	3,660
Jan. 15-16, 1973	Coordinators and Title I Regional Program Specialists Meeting: To present and discuss proposed changes in comparability requirements and to provide technical assistance in accomplishing these changes	Washington, D.C.	13	74	26	175
Jan. 29-30, 1973	School Safety Conference sponsored by OE: To discuss what the Department of Health, Education, and Welfare can do to promote school safety	Washington, D.C.	5	16	1	1,318
Feb. 6, 1973	Right to Read Program Validations Replicating and Dissemination Task Force: To develop validation criteria and package systems for national distributions of procedures and components found in promising practices	Washington, D.C.	5	10	5	1,977

<u>Date</u>	<u>Title and purpose of conference</u>	<u>Location</u>	<u>Number of OE personnel</u>	<u>Number of non-OE conferees</u>	<u>Number of OE staff-days expended</u>	<u>Cost</u>
Feb. 13-15, 1973	BESE Annual Evaluation/Audit Institute	New Orleans, La.	b/4	150	b/12	\$ c/720
Feb. 26, 1973	Mexican-Americans in Higher Education: To inform the Mexican-American community about new legislation as it affects the programs administered by the Deputy Commissioner of Higher Education/Bureau of Higher Education	Washington, D.C.	14	10	14	3,360
Mar. 28-29, 1973	Annual National Clinic on Post-Secondary and Technical Education: To consider technical education under the Education Amendments of 1972	Milwaukee, Wis.	1	119	1	c/-
Mar. 28-30, 1973	Strategies for Institutional Change of Colleges and Universities	Dulles Airport, Va.	25	144	50	c/-
Apr. 5, 1973	Conference on Teacher Exchange	Washington, D.C.	11	14	11	1,119
May 7-8, 1973	Title I Coordinators and Title I Regional Program Specialist Meeting: To present six program support packages, which cover topics in planning and implementing compensatory education projects	Washington, D.C.	9	48	18	250
May 7-8, 1973	National Conference on Self-Study for Educational Institutions and Programs: To stimulate constructive thinking and development regarding the self-study instrument employed in accreditation	Washington, D.C.	5	300	10	800
May 9-11, 1973	Education Fair 1973--A Model Dissemination Workshop	Washington, D.C.	b/25	b/695	b/75	c/75,000
June 13-15, 1973	Commissioner's Conference for Chief State School Officers: To advise on problems and issues in acts administered by OE	Washington, D.C.	7	58	21	18,749
June 14-15, 1973	Conference for 22 New Right to Read States: To refine proposal and discuss and find solutions for anticipated problems and the need for technical assistance	Washington, D.C.	7	23	14	215
<u>Total</u>			<u>211</u>	<u>3,258</u>	<u>488</u>	<u>\$116,330</u>

a/Figures are OE estimates.

b/OE conference records are incomplete but indicate that other personnel attended. OE officials were unable to provide reliable attendance estimates.

c/OE records do not show complete cost data.

OFFICE OF EDUCATION SPONSORED CONFERENCES

FISCAL YEAR 1974 (note a)

Date	Title and purpose of conference	Location	Number of OE personnel	Number of non-OE conferees	Number of OE staff-days expended	Cost
July 12-13, 1973	Conference for 10 Right to Read States: To refine proposal and discuss and find solutions for anticipated problems and the need for technical assistance	Washington, D.C.	7	10	14	\$ b/-
Aug. 13-14, 1973	Conference for 22 Right to Read States: To refine proposal and discuss and find solutions for anticipated problems and the need for technical assistance	Washington, D.C.	8	23	16	215
Aug. 15, 17, and 22, 1973	Information Workshop on Program and Application Procedures for the Advanced Institutional Development Program	Washington, D.C.	17	450	51	b/-
Sept. 24-25, 1973	Conference for 21 State Advisory Council Chairmen	Denver, Colo.	6	52	12	8,244
Oct. 4-5, 1973	Right to Read Special Reading Project Conference for Emergency School Assistance Act	Washington, D.C.	14	53	28	557
Oct. 11, 1973	Career Education Conference sponsored by OE: To discuss Center for Career Education Plans	Washington, D.C.	13	-	13	60
Nov. 1, 1973	Conference for Directors of Community-Based Projects in the Midwest Region to Clarify Certain Facets of this Year's Activities and Resolve Certain Common Questions and Problems	St. Louis, Mo.	-	23	-	b/-
Nov. 2, 1973	Area Conference: Meeting of some of the chairmen of the regional interviewing committee, as requested by the State Department	Washington, D.C.	3	18	3	2,377
Nov. 5, 1973	Conference for Directors of Community-Based Projects in the Northeast Region to Clarify Certain Facets of this Year's Activities and Resolve Certain Common Questions and Problems	New York, N.Y.	-	21	-	b/-
Nov. 6, 1973	Conference for Directors of Community-Based Projects in the Southeast Region to Clarify Certain Facets of this Year's Activities and Resolve Certain Common Questions and Problems	Atlanta, Ga.	-	18	-	b/-
Nov. 26-27, 1973	School Finance Conference: To provide a national forum for school finance planners to discuss problems, needs, and possibilities for school finance reform in 1974	Silver Spring, Md.	8	150	16	36,300
Dec. 3-6, 1974	Sixth Annual State Title I, Elementary and Secondary Education Act, Migrant Coordinators' Workshop: To discuss interstate cooperation in planning programs and related services	Silver Spring, Md.	29	48	-	b/-

<u>Date</u>	<u>Title and purpose of conference</u>	<u>Location</u>	<u>Number of OE personnel</u>	<u>Number of non-OE conferees</u>	<u>Number of OE staff-days expended</u>	<u>Cost</u>
Dec. 6-8, 1974	Right to Read: Past--Present--Future: To disseminate information, assess progress, and develop strategies to forward the Right to Read effort	Washington, D.C.	47	680	141	1,232
Dec. 7, 1973	Meeting: To develop a format for Evaluating State education agency Right to Read efforts, in accordance with the Secretary's request	Washington, D.C.	5	3	5	747
Dec. 13-15, 1973	Federal Role in Education Conference, Commissioner's Belmont Conference: To discuss the Federal role in education with representatives involved in planning and budgeting	Elkridge, Md.	3	23	9	\$ 1,450
Feb. 4-7, 1974	Title I Elementary and Secondary Education Act and Neglected or Delinquent Conference: To review draft handbook for institutions serving neglected and delinquent children and to provide technical assistance to State education agencies to increase the effectiveness of Title I administration	Arlington, Va.	10	202	30	200
Feb. 27-Mar. 1, 1974	New Directions in Administration of Elementary and Secondary Education Act Title II and National Defense Education Act Title II	Washington, D.C.	129	-	387	b/-
Mar. 11-15, 1974	National Conference for Regional Program Officers; In-Service and Orientation Conference on Vocational Education Amendments of 1968	Washington, D.C.	32	23	160	b/-
Mar. 14-15, 1974	Right to Read Seminar: To explore alternative strategies in a "think tank" situation as to institutional reforms and other concepts	Cambridge, Mass.	-	25	-	6,667
Mar. 20-21, 1974	Workshop for Advanced Institutional Development Program FY 73 grantees to meet with presidents and coordinators from 28 grantee institutions	Washington, D.C.	4	57	8	15
Mar. 27-29, 1974	Annual National Technical Education Clinic: To consider technical career education under the amended Vocational Education Act (1968 and 1972)	Columbia, S.C.	13	170	39	b/-
May 8, 1974	Meeting of the National Conference on International Teacher Exchange	Washington, D.C.	2	17	2	1,289
<u>Total</u>			<u>350</u>	<u>2,066</u>	<u>934</u>	<u>\$59,353</u>

a/Figures are OE estimates.

b/OE records do not show complete cost data.

CONFERENCES AND SEMINARS CONDUCTED BY
THE NATIONAL INSTITUTE OF EDUCATION

<u>Conference date</u>	<u>Title of conference</u>	<u>Location</u>	<u>Number of National Institute attendees</u>	<u>Number of non-National Institute attendees</u>	<u>Number of National Institute staff-days expended</u>	<u>Cost</u>
<u>Fiscal Year 1973</u>						
Jan. 11-12, 1973 Feb. 16, 1973	Black Education Professions and Lay Citizens	Urbana, Ill., Washington, D.C.	1	5	3	\$13,780
Apr. 18-25, 1973	Field Initiated Studies Research Grant Program	Washington, D.C.	29	85	232	20,507
June 6, 20, 1973	Bilingual and Bicultural Program	Washington, D.C.	6	10	12	6,087
Total			<u>36</u>	<u>100</u>	<u>247</u>	<u>\$40,374</u>
<u>Fiscal Year 1974</u>						
July 11, 1973	Early Education	Washington, D.C.	5	18	5	\$ 5,026
July 19, 1973	Puerto Rican Education	Washington, D.C.	8	12	8	2,202
Aug. 1973 and Sept. 6-7, 1973	Dissemination of National Institute of Education-Sponsored Products	Arlington, Va., Princeton, N.J.	7	23	14	9,312
Aug. 13-24, 1973	Linguistic Communication	Cape Cod, Mass.	4	26	48	19,769
Aug. 30-31, 1973	Career Education Model II	Denver, Colo.	6	20	12	147
Sept. 11-13, 1973	Office of Research and Exploratory Studies-Washington Conference	Washington, D.C.	4	4	12	2,013
Oct. 18-19, 1973	Longitudinal Issues Meeting	Washington, D.C.	4	7	8	2,742
Oct. 28, 1973	Linguistic Communication	New York, N.Y., Washington, D.C.	2	8	2	949
Nov. 28-29, 1973	Early Learning	Washington, D.C.	18	9	36	4,932
Dec. 5-7, 1973	Second Quarterly Directors Conference	Dulles Airport, Va.	6	25	6	582
Jan. 18-22, 1974	Essential Skills Orientation and Programming	Annapolis, Md.	6	7	30	2,858
Feb. 1-3, 1974	Sociology of Education	Monterey, Calif.	9	32	27	11,852
Feb. 4, 1974	Eye Movement Research Conference	Cambridge, Mass.	2	12	2	2,525
Feb. 5-8, 1974 Feb. 7-8, 1974 Feb. 13-14, 1974	Three Priority Conferences	Washington, D.C.	29	95	232	25,573
Feb. 14, 1974	Open Learning Seminar	Washington, D.C.	5	15	5	3,653
Mar., June 23-29, 1974	Conference on Neural Mechanisms of Hearing, Memory and Storage	Berkeley, Calif., Pacific Grove, Calif.	47	6	329	59,750
Mar. 5-8, 1974	Workshop on Sex Bias	Rosslyn, Va.	5	58	20	42,205
Mar. 6-8, 1974	Research Grants Panel Meeting	Washington, D.C.	32	85	96	6,577
Mar. 7-9, 1974	U.S. Commission on Civil Rights	Pacific Grove, Calif.	9	-	27	25,000
Mar. 13-15, 1974	Nationwide Conference on Competency Based Education	Houston, Tex.	3	3	9	4,000
Apr. 15-16, 1974	Asian-American Planning Meeting	Stanford, Calif.	3	12	6	5,174
Apr. 18-19, 1974	Mexican-American Planning	Stanford, Calif.	2	18	4	4,971
Apr. 22-23, 1974	White-American Planning	Washington, D.C.	4	11	8	3,892
May 2-3, 1974	Puerto Rican Planning	Washington, D.C.	10	16	20	5,188
May 8-9, 1974	Institutional Effects	Washington, D.C.	6	11	12	5,423
May 30-31, 1974	Black Scholars	New York, N.Y.	5	21	10	7,668
June 6-7, 1974	Indian Planning	Boston, Mass.	4	10	8	4,391
June 26-28, 1974	Freeing Sex Roles for New Careers	College Park, Md.	1	13	3	2,373
Total			<u>246</u>	<u>577</u>	<u>999</u>	<u>\$270,747</u>