



REIEASED

# Audit Of The United States Senate Restaurants For The Period June 27, 1971, To June 24, 1972 

Architect of the Capitol

## BY THE COMPTROLLER GENERAL OFFI THE UNTTED STATES

BMay be reserved for staff at peak periods.

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The normal opening and closing times for each restaurant facility are
shown below.
Committee on Rules and Administration, as provided by the act of July 6 ,
1961 ( $40 \mathrm{U} . S . C .174 \mathrm{j}-1$ ). Eor the management of the restaurants subject to the direction of the Senate The Senate Restaurants are operated primarily for Senators and employ-
ees of the United States Senate. The Architect of the Capitol is responsible SLANTANOD TVZBNAO
The General Accounting Office has audited the United States Senate Res-
taurants for the period June 27,1971, to June 24,1972 , pursuant to sec--
tion 5 of the act of July $6,1961(40 \mathrm{U} . \mathrm{S} . \mathrm{C}$. $174 \mathrm{j}-5)$.
 B-114871
COMPTROLLER GENERAB OF THE UMTED STATES

The coffeeshop in the Russell Office Building was closed on October 16 , 1970, and was renovated into (1) a cafeteria-style fast food service facility, (2) a vending section, and (3) a cigar stand. The vending section and the cigar stand opened on May 15, 1972, and the cafeteria--style fast food service facility opened on July 17, 1972. The renovation was financed by an allotment of $\$ 189,500$ from the Senate Office Building appropriation (Public Law 91-665, approved January 8, 1971).

Funds for operating the restaurants are provided by sales and by transfers from the appropriation for the contingent expenses of the Senate pursuant to the Legislative Branch Appropriation Act for fiscal year 1972 (Public Law 92-51, approved July 9, 1971). These funds are deposited in the U.S. Treasury to the credit of the Senate Restaurants Revolving Fund. Funds appropriated to the Architect of the Capitol for construction or maintenance are available to the restaurants for purchasing equipment. Equipment purchases are not recorded as assets of the restaurants.

A comparative statement of assets and liabilities of the Senate Restaurants Revolving Fund on June 24, 1972, and June 26, 1971; a comparative statement of operations fox fiscal years 1969, 1970, 1971, and 1972; and a statement of changes in financial position for fiscal year 1972 are presented as schedules 1, 2, and 3. A comparison of sales and operating .esults for each of the restaurant facilities for fiscal year 1972 is pre-sented as an exhibit.

## ACCOUNTTNG CHANGES

The Legislative Branch Appropriation Act for fiscal year 1972 provided that mamgement personnel salaries and miscellaneous expenses, such as cleaning and laundry, of the Senate Restammants may be paid from the Senate Office Bullding appropriation. Management personnel salaries and miscellaneous expenses of the restaurants paid from or obligated against this appropriation during fiscal year 1972 amounted to $\$ 398,291$. This amount was not considered in determining the net operating loss of the restaurants for the period audited. (See sch. 2.)

Paper supplies, cleaning supplies, linens, and uniforms are no longer recorded as assets of the restaurants because these items are now either paid for from the Senate Office Building appropriation or expensed when acquired, if paid for from the restaurants' funds.

The accounting changes described above significantly affect the operating results of the Senate Restaurant Revolving Fund and cause the statement of operations for the fiscal year ended June 24 , 1972, to lack comparability with those for prior years.

## ACCOUNTS RECEIVABLE

A comparison of the receivables from customers at June 30, 1972, and June 30, 1971, follows.


By August 30, 1972, \$15,575, or about 89 percent of the accounts receivable at June 30, 1972, had been collected or confirmed.

## FOOD COST ANALYSES

At the request of the Chairman, Subcommittee on the Restaurant, Senate Committee on Rules and Administration, dated October 26, 1970, we assisted the restaurants ${ }^{\text { }}$ management in revising certain accounting procedures and in making managenent studies, including food cost analyses of menu items. We assisted in making the food cost analyses with the understanding that the Administrative officer of the restaurants would continue to update them.

Food cost analyses were made for entrees, salads, sandwiches, cold plates, low calorie memu icems, and special function menu items and included items on both the cafeteria menu and the a la carte menu in the Capitol dining rooms.

As of November 30, 1972, the Administrative Officer had updated only four analyses and the restaurants manager had not received any of these updates. Pursuant to our suggestion, the Architect's accountant has directed the Administrative Officer to update the analyses and to report significant changes to the manager.

## SCOPE OF AUDIT

Our audit was made in accordance with generally accepted auditing standards and included such tests of the accounting records and such other auditing procedures as we considered necessary.

## OPINION ON FINAMCIAL STATEMENTS

We prepared the accompanying financial statements of the United States Senate Restaurants (schs. 1, 2, and 3) on the basis of the accounting
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records maintained by the Senate Restaurants Accounting office Transactions were recoxded on an accrual basis except that equipment and furmishings purchased with the restaurants' funds were expensed when acquired rather than over the period of their useful lives. The statements do not priated to the Architect of the Capitol or the cost of certain benefits and services such as space, ordinary building repairs and mantenance, utilities, , min menus and forms printed by the Governent Printing oefice, Eurnished to the restaurants without charge.
In our opinion, the financial statements (schs. 1,2 , and 3) which were
prepared in accordance with the accounting practices and financial arrange- prepared in accordance with the accounting practices and financial arrangeyear, except for the items paid from the Senate Office Building appropriation as described on page 2, present fairly the financial position of the United States Senate Restaurants at June 24, 1972, the results of tions, and the changes in its financial position for the fiscal year then Sincerely yours.
Comptro1ler General
of the United States
The Honorable George M. White
Architect of the Capitol

## UNITED STATES SEMATE RESTAURANT

## COMPARATIVE STATEMENT OF ASSETS AND LIABILITIES

JTHE 24, 1972, AND JUNE 26, 1971

## ASSETS

## CASH:

Funds with U.S. Treasury
Undeposited receipts
Petty cash and change funds

## ACCOUNTS RECEIVABLE

$$
\text { June 24, } 1972
$$

June 26, 1971

## Imvigrories:

Food, beverages, merchandise,
and supplies, at cost
Linens and uniforms
China. glassware, and silverware
Total assets

| $\$ 139,381$ |  | $\$ 130,871$ |  |
| ---: | ---: | ---: | ---: |
| 14,632 |  | 14,398 |  |
| 8,500 | $\$ 162,513$ | 8,500 | $\$ 153,769$ |
|  | 16,980 |  | 22,641 |

LIABTLITTES AND EQUITY
ETABIITTMES:
Anmonts due wendors
Net payroll and benefits

|  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Amourts due vendors | \$ 60,900 |  | \$ 59,065 |  |
| Net payroll and benerits | 37,396 |  | 40,089 |  |
| Fecleral and D.C. caxes withheld | 7,274 |  | 7,033 |  |
| Fimplloyees' accrued leave | $42.422{ }^{\text {c }}$ |  | 77,679 |  |
| Uncluafmed wages | 1,322 |  | 989 |  |
| Acmued vending machime rentels | 60 |  | - |  |
| Total Iiabilities |  | 149,374 |  | 184,855 |
| EQUTTY OF THE UNITED STATES SEMATE: |  |  |  |  |
| Contributed capital |  | 51,200 |  | 51,200 |
| Captitalization of inventory of china, |  |  |  |  |
| Opumating funds: |  |  |  |  |
| Halance at beginnirge of year Current year appropriations | $\begin{aligned} & -25,019 \\ & 375,000 \mathrm{~d} \end{aligned}$ |  | $\begin{array}{r} -56,627 \\ 654,700 \\ \hline \end{array}$ |  |
|  | 349,981 |  | 598,073 |  |
| Less net loss for fiscal year | 353,302 | -3,321 | 623,092 | -25,019 |
| Tocal equity |  | 84.240 |  | 62,542 |
| Tocal liabilitles and equity |  | \$233,614 |  | \$247,397 |
| ${ }^{\text {a }}$ Does not include paper supplies and cleaning supplies because these items are now paid for from the Senace Office Building appropriation or expensed when acquired. |  |  |  |  |
| $b_{\text {Linen }}$ and uniforms are now pald for from the Senate Office Building appropriation or espensed then acquired. |  |  |  |  |
| ${ }^{\text {© }}$ Does not include accrued leave for management personnel, which is now funded under the Senata Office Building appropriation. |  |  |  |  |
| Regular mppropriation (Public Lav 92.-51), $\$ 497,000$, of which $\$ 375,000$ was transferred to the restaurants. |  |  |  |  |
| Qregular appropriation (Public Law 91-302), $\$ 497,000$, supplenental appropriation (Putic Lew 92.1B), $\$ 157,700$. |  |  |  |  |

Hupplayees accrued leave
Unclalmed wages
Accrued vending machime rentals
Total Iiabillicies
149,374
184,855
EQUETY OF THE UNITED STATES SEMATE:
Compatibuted capital
Cuptralizacton of inventory of china, glassware, and silverware, July 1, 1967
Opentating funds:
Halance at beginnirge of year
Currenc year appropriations


UNITED STATES SENATE REGTAIRANTS

COMPARATIVE STATEMENT OF OPERATIONS
FOR THE FISCAL YEARS ERDED JUNE 24,1472, JWNE $26,307!$,
JUNE 27, 1970, AND JUNE 28, 1959

|  | F4scal yeat ended June 24,1972 |  | Fiscal year enjed June 25, 1971 |  | Fiscal vear ended June 2: 1970 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Amount | Percent of sales | Amount | $\begin{aligned} & \text { Perrent } \\ & \text { of sales } \end{aligned}$ | Amount | percent of sales | Anostat | $\begin{array}{r} 1 \text { rownt } \\ \therefore \mathrm{sin}+\mathrm{s} \end{array}$ |
| SALES OF FOOD AMD BEverages. |  |  |  |  |  |  |  |  |
| Regulat services | \$1,069,329 | 68.4 | \$ 958,550 | F6 7 | \$1.022, 355 | 88.9 | $=4.6 .511$ | 47.1 |
| Catering | 143,437 | 11.6 | 144,796 | 13. 3 | 139.427 | 12.0 | -137, 1769 | 1星: |
| Total | 1,232,766 | 100.0 | 1,105,346 | 104.0 | 1,162, 2R: | 1000 | 1,1004, 570 | 161,9 |
| Cast of rood and beveragen aold | 557.964 | 45.3 | 464,598 | 42.9 | 485,804 | 41.8 | ${ }^{4} 404,947$ | -161 |
| GROSS PROFIT | 674,802 | 54.7 | 640, 748 | 590 | 675,478 | $58 . ?$ | 594.573 | ; ${ }^{\text {a }}$ |
| OPERMTING EXPEMSES: |  |  |  |  |  |  |  |  |
| Salaries and wages: |  |  |  |  |  |  |  |  |
| Straight elme | 794,985 | 64.5 | 902,621 | 81.7 | 897,560 | 772 | 273,044 | 77.1 |
| overtime | 94,273 | 7.6 | 70,252 | 6.3 | 60,587 | 5.2 | 28,192 | $\therefore .4$ |
| Leave expense | 33,482 | 2.7 | 71,058 | 6.4 | 74.630 | 6.4 | 65,1957 | 1.6 |
| Employee meals | 41,477 | 3.4 | 37,534 | 3.4 | 31.233 | 2.7 | 28,533 | 2.8 |
| Employee benefits | 63,465 | 5.2 | 74.643 | 0.8 | 66.597 | 5.7 | 56.803 | 5.7 |
| Luundry and und forms | 6,737 | . 7 | 54.678 | 5.0 | 53.878 | 4.5 | 43,682 | 4.3 |
| Paper supplifes | 11,212 | . 9 | 40,734 | 3.7 | 33.503 | 2.9 | 28,518 | 2.8 |
| Cleaning aupplies | 9,704 | . 8 | 21,059 | 19 | 19.526 | 1.7 | 17.083 | 1.9 |
| Wiscellameour | 8,544 | . 7 | 11.359 | 11 | 11,42 | 1.7 | 7.369 | . |
| Replacement of china, glasmare, silverware, and kitchan utersils | 26,243 | 2.1 | 30,912 | 1. 7 | 29,161 | 2.5 | 23.14 | 7 |
| Vending machime rentala | 180 | $\cdots$ | $\cdots$ | ---- | - | - | - | $\underline{-}$ |
| Total | 1,092,302 | 88.6 | 1,315,250 | 1190 | 1, 278,445 | 109.7 | 1,072,202 | 196.7 |
| LOSS ON FOOD AND BEVERAGES OPEMHTIONS | 417,500 | cmilutin | 674,502 | 61404040 | $801,96:$ | 5 | -72,699 | $\underline{4}$ |
| CIGAR-STARD MERCHAMDISE |  |  |  |  |  |  |  |  |
| Sules | 221,430 | 100.0 | 187,797 | 100.0 | 244.67\% | 100.0 | 147,810 | 100 n |
| Cost of salen | 165,854 | 74.9 | 140,485 | 74.8 | $1<22^{5}$ | 7h. 2 | 115,993 | -78.5 |
| PROFIT ON CIGMR-STMMD OPERATLOMS | 55,576 | mandinm | 47,312 | 25.2 | 3), 4 | 23.6 | 11,817 | -215 |
| WET PHOFIT FROM SALE OF NUWHSPAPERS | 2,409 | * | - | - | - | - | * | * |
| WENDTMG MACHITUE COMNTSS IOWS | 6,213 |  | 6.763 |  | I $\quad$ m $6+4$ |  | 5.984 |  |
| MET OPERATHEG LOSS | 35\%.302 |  | 620.427 |  | 546,42: |  | 44,82m |  |
|  | - |  | 2,665 |  | 463 |  | 167 |  |
| WETC LOSS POR MHIE PERIOD |  |  | 5 5 62, 992 |  | \$ ${ }^{2} 8688$ |  | $3 \times 44.923$ |  |
|  |  |  |  |  |  |  |  |  |
|  bometics, $\$ 20,009$; other services, $\$ 56,075$; supplles and materials, $\$ 73,866$, and chine, phas amare, and sL1werurare, 92,144 . |  |  |  |  |  |  |  |  |
| ${ }^{6}$ Includes operatine expenseg for the cifar stands. |  |  |  |  |  |  |  |  |
| In prevous yewrs the net protit from sale of newspapers wes included in cifar stand sifei. |  |  |  |  |  |  |  |  |

## UNITED STATES SENATE RESTAURANTS

## STATEMENT' OF CHANGES IN FINANCIAL POSITION

 FOR THE FISCAL YEAR ENDED JUNE 24, 1972FUNDS PROVIDED BY:
Sales
Appropriations ..... $\begin{array}{r}\$ 1,462,818 \\ 375,000 \\ \hline\end{array}$Total funds provided
$\$ 1,837,818$
FUNDS APPLTED TO:
Cont of merchandise sold\$ 723,8181,027,682
Salaries and wagesOther operating expenses64,620
Increase in working capital ..... 21,698
Total funds applied$\$ 1,837,818$
ANALYSIS OF CHANGES IN WORKING CAPITAL
INCREASE OR DECREASE (--) IN CURRENT ASSETS:
Cash ..... \$ 8,744
Accounts receivable ..... $-5,661$
Inventory of food, tobacco, and beverages ..... $-4,384$
Inventory of linens and uniforms ..... $-6,644$
Inventory of china, glassware, and silverware ..... $-5,838$
IMCREASE OR DECREASE ( - ) IN CURRENT LIABILITIES:
Amounts due vendors ..... -1,835
Net payroll and benefits ..... 2,693
Federal and D.C. taxes withheld ..... -241
Employees' accrued leave ..... 35,257
Accrued vending machine rentals ..... -60
Unclaimed wages ..... $-333$
Increase in working capical ..... $\$ \quad 21,698$


