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UNITED STATES GENERAL ACCOUNTING OFFICE
WASHINGTON, D.C. 20548

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OFFICE OF GENERAL COUNSEL

IN REPLY
REFER TO: B-191618 (MRV)

November 7, 1978

Chicago, Illinois 60615

Dear

Reference is made to your letter dated March 28, 1978, and our telephone conversation of October 23, 1978, concerning your forfeiture of annual leave at the end of leave year 1977.

Your letter states that you believe you were improperly charged with an absence without leave (AWOL) and that as a result you forfeited 3 hours of annual leave at the end of leave year 1977. However, our Office has long held that leave administration is primarily a matter for the employing agency concerned. Furthermore, you have not presented any evidence which would substantiate your allegations that the General Services Administration erroneously placed you in AWOL status and caused you to forfeit leave.

If you believe that you were improperly charged with an absence without leave and that the subsequent forfeiture of annual leave was due to administrative error, you may submit a claim to our Claims Division. See 4 C.F.R. Part 31 (1978) (copy enclosed). As provided in 4 C.F.R. 31.4, claims should be filed initially with the General Services Administration so that if the agency denies the claim an administrative report will accompany the claim upon transmittal to the Claims Division.

We trust that the above information is of assistance to you.

Sincerely yours,

Michael R. Volpe

Michael R. Volpe
Attorney-Adviser

Enclosure