



# CENTER FOR AUDIT EXCELLENCE

U.S. GOVERNMENT ACCOUNTABILITY OFFICE

## Center for Audit Excellence (CAE) Open-Enrollment Registration & Payment

U.S. Government Accountability Office (GAO) updated as of February 25, 2026

### **CRITICAL REQUIREMENT**

**You MUST email your PAID pay.gov receipt to CAE to be added to a course roster. Payment alone does not register you.**

Send receipts to: CAE-Open-Enrollment-Courses@gao.gov

### **Registration Overview**

- 1 Pay for the course through pay.gov
- 2 Email the paid receipt to CAE
- 3 CAE confirms payment and adds you to the roster
- 4 You receive Zoom Events emails to complete registration

### **Step 1: Submit Payment on pay.gov**

- 1 Go to <https://www.pay.gov> and search for "GAO"
- 2 Select Center for Audit Excellence (CAE)
- 3 Enter Agreement/Bill Number: 900643-25-001 (numbers and dashes only; do not include "CAE")
- 4 Pay via Credit/Debit Card, PayPal, Venmo, or ACH
- 5 Include your organization's payment POC email in the Additional Information field

### **Step 2: Email Receipt to CAE**

- 1 Course name
- 2 Session dates
- 3 Registrant name
- 4 Registrant email
- 5 Purchaser email (if different)

### **Course Fees & Credits**

Fee: **\$470 per person, per course**  
CPE Credits Earned: **8**

## Calendar of Courses (Virtual)

**\*All courses are held from 12:30-16:30 EST over 2-consecutive days.**

Course	Dates	Status	Available Seats
Message Development and Report Writing	Dec 2-3, 2025	Complete	NA
Reviewing Draft Reports & Providing Effective Feedback	Jan 14-15, 2026	Complete	NA
Using Audit Principles to Prevent & Detect Fraud	Jan 27-28, 2026	Complete	NA
Collecting & Assessing Audit Evidence	Feb 10-11, 2026	Complete	NA
Data Analysis: Enhancing Performance Audits	Feb 17-18, 2026	Complete	NA
Understanding & Assessing Internal Control	Mar 09-10, 2026	Open	8
Yellow Book (GAGAS) Standards	Mar 16-17, 2026	Open	17

### Refunds & Key Policies

- 1 7+ days before course start: full refund, transfer, or future credit
- 2 Less than 7 days before course start: no refunds for any reason
- 3 CAE does NOT accept Purchase Orders, SF-182s, or invoices
- 4 CAE reserves the right to cancel courses that do not meet minimum enrollment

Thank you,

### CAE Contact Information

Center for Audit Excellence Phone: (202) 512-4499

CAE-Open-Enrollment-Courses@gao.gov

Vendor UEI: XCYGNDNJ1KD1

EIN: 52-1654337