



CENTER FOR AUDIT EXCELLENCE

U.S. GOVERNMENT ACCOUNTABILITY OFFICE

Center for Audit Excellence (CAE) Open-Enrollment Registration & Payment

U.S. Government Accountability Office (GAO)

Effective as of December 16, 2025

CRITICAL REQUIREMENT

You MUST email your PAID pay.gov receipt to CAE to be added to a course roster. Payment alone does not register you.

Send receipts to: CAE-Open-Enrollment-Courses@gao.gov

Registration Overview

- 1 Pay for the course through pay.gov
- 2 Email the paid receipt to CAE
- 3 CAE confirms payment and adds you to the roster
- 4 You receive Zoom Events emails to complete registration

Step 1: Submit Payment on pay.gov

- 1 Go to <https://www.pay.gov> and search for "GAO"
- 2 Select Center for Audit Excellence (CAE)
- 3 Enter Agreement/Bill Number: 900643-25-001 (numbers and dashes only; do not include "CAE")
- 4 Pay via Credit/Debit Card, PayPal, Venmo, or ACH
- 5 Include your organization's payment POC email in the Additional Information field

Step 2: Email Receipt to CAE

- 1 Course name
- 2 Session dates
- 3 Registrant name
- 4 Registrant email
- 5 Purchaser email (if different)

Course Fees & Credits

Fee: **\$470 per person, per course CPE**

Credits Earned: **8**

Calendar of Courses (Virtual)

Course	Dates	Status	Available Seats
Message Development and Report Writing	Dec 2-3, 2025	Complete	NA
Reviewing Draft Reports & Providing Effective Feedback	Jan 14-15, 2026	Open	22
Using Audit Principles to Prevent & Detect Fraud	Jan 27-28, 2026	Open	25
Collecting & Assessing Audit Evidence	Feb 10-11, 2026	Open	23
Data Analysis: Enhancing Performance Audits	Feb 17-18, 2026	Open	27
Understanding & Assessing Internal Control	Mar 09-10, 2026	Open	24
Yellow Book (GAGAS) Standards	Mar 16-17, 2026	Open	24
FY 2026 (Q3-Q4)	TBD	TBD	TBD

Refunds & Key Policies

- 1 7+ days before course start: full refund, transfer, or future credit
- 2 Less than 7 days before course start: no refunds for any reason
- 3 CAE does NOT accept Purchase Orders, SF-182s, or invoices
- 4 CAE reserves the right to cancel courses that do not meet minimum enrollment

Thank you,

CAE Contact Information

Center for Audit Excellence
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CAE-Open-Enrollment-Courses@gao.gov
Vendor UEI: XCYGNDNJ1KD1
EIN: 52-1654337