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UNITED STATES GENERAL ACCOUNTING OFFICE

WASHINGTON, D.C. 20548

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OFFICE OF SPECIAL PROGRAMS

May 24, 1976

- ENERGY
- MATERIALS
- FOOD
- REGULATORY REPORTS REVIEW

B-178205

Personnel Turnover Rates in National Components of FEA

The Honorable Patrick J. Leahy
United States Senate



Dear Senator Leahy:

Your letter of March 10, 1976, requested that we calculate actual personnel turnover rates for calendar year 1975 in each of the Federal Energy Administration's (FEA) national components and within each of its 10 regions. On April 22, 1976, at the request of your office, we furnished preliminary personnel turnover rates for FEA's Office of Regulatory Programs and for each regional office. In preparing this response, we examined personnel payroll records and interviewed officials at FEA headquarters in Washington, D.C.

Personnel turnover rates for calendar year 1975 at FEA headquarters and in its 10 regional offices were 39.4 percent and 37.6 percent, respectively. The overall agency turnover rate for calendar year 1975 was 38.6 percent. As agreed with your office, all personnel--including 145 consultants, experts, summer aids, and student assistants--terminating FEA employment during 1975 were counted as separations. Enclosed are breakdowns of FEA's personnel turnover rates. Enclosure I summarizes FEA's overall turnover rate. Enclosures II and III show turnover rates by national component and regional office, respectively.

Sincerely yours,

Handwritten signature of Monte Canfield, Jr.

Monte Canfield, Jr.
Director

Enclosures - 3

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FEDERAL ENERGY ADMINISTRATION
OVERALL PERSONNEL TURNOVER RATES
CALENDAR YEAR 1975

	<u>Separations</u>			<u>Total</u>	<u>Average on-board strength</u>	<u>Turnover percent rate</u>
	<u>Professional</u>	<u>Clerical</u>	<u>Support (note a)</u>			
National components	330	217	154	701	1,777	39.4
Regional offices	<u>300</u>	<u>214</u>	<u>50</u>	<u>564</u>	<u>1,499</u>	37.6
Total	<u>630</u>	<u>431</u>	<u>204</u>	<u>1,265^{b/}</u>	<u>3,276</u>	38.6

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^{a/} Includes nonprofessionals, such as statistical assistants, application examiners, motor vehicle operators, and computer technicians.

^{b/} Includes 145 consultants, experts, summer aids, and student assistants.

FEDERAL ENERGY ADMINISTRATION
PERSONNEL TURNOVER RATES BY
NATIONAL COMPONENT CALENDAR YEAR 1975

<u>National component</u>	<u>Separations</u>			<u>Total</u>	<u>Average on-board strength</u>	<u>Turnover percent rate</u>
	<u>Professional</u>	<u>Clerical</u>	<u>Support</u>			
Administrator	3	1	2	6	32	18.8
Management and Administration	54	45	33	132	295	44.7
Policy and Analysis	72	39	34	145	384	37.8
Conservation and Environment	35	22	18	75	183	41.0
Energy Resource Development	46	19	23	88	209	42.1
Regulatory Programs	46	37	16	99	287	34.5
International Energy Affairs	9	5	4	18	42	42.9
General Counsel	15	11	5	31	82	37.8
Communications and Public Affairs	20	19	10	49	123	39.8
Private Grievances and Redress	9	6	4	19	49	38.8
Congressional Affairs	8	10	3	21	43	48.8
Intergovernmental, Regional, and Special Programs	9	1	1	11	36	30.6
Energy Research and Development	<u>4</u>	<u>2</u>	<u>1</u>	<u>7</u>	<u>12</u>	58.3
Total	<u><u>330</u></u>	<u><u>217</u></u>	<u><u>154</u></u>	<u><u>701</u></u>	<u><u>1,777</u></u>	39.4

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FEDERAL ENERGY ADMINISTRATION
PERSONNEL TURNOVER RATES BY
REGIONAL OFFICE CALENDAR YEAR 1975

<u>Regional office</u>	<u>Separations</u>			<u>Total</u>	<u>Average on-board strength</u>	<u>Turnover percent rate</u>
	<u>Professional</u>	<u>Clerical</u>	<u>Support</u>			
Boston	39	19	4	62	94	66.0
New York	53	25	1	79	147	53.7
Philadelphia	30	19	9	58	155	37.4
Atlanta	45	15	0	60	165	36.4
Chicago	24	24	4	52	205	25.4
Dallas	30	27	5	62	254	24.4
Kansas City	11	17	6	34	142	23.9
Denver	17	19	6	42	100	42.0
San Francisco	40	20	6	66	159	41.5
Seattle	<u>11</u>	<u>29</u>	<u>9</u>	<u>49</u>	<u>78</u>	62.8
Total	<u>300</u>	<u>214</u>	<u>50</u>	<u>564</u>	<u>1,499</u>	37.6

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