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UNITED STATES GENERAL ACCOUNTING OFFICE

WASHINGTON, D.C. 20548

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MANPOWER AND WELFARE  
DIVISION

*6015*

RELEASED

JUN 17 1975

B-5019

The Honorable William V. Roth, Jr.  
United States Senate

Dear Senator Roth:

In your December 5, 1974, letter, you requested information concerning attendance by Federal, State, and local welfare employees at conferences of the American Public Welfare Association (APWA). We discussed the request with your office on March 13, 1975, and described the information we planned to provide--schedules showing locations of the conferences, the hotels used, and statistics on attendance and participation based on data supplied by the APWA. The following are enclosed:

- Enclosure I - Schedule showing the location of and attendance at annual conferences of the American Association of Public Welfare Information Systems Management, APWA, 1968-1974, and copies of the invitation and program for the 1974 conference;
- Enclosure II - Schedule showing the location of and attendance at National Round Table Conferences of the APWA, 1965-1971;
- Enclosure III - Schedule showing the location, program participants, and average attendance at regional conferences of the APWA during 1974; and
- Enclosure IV - Schedule showing the location of and attendance at annual conferences of the American Association of Public Welfare Attorneys, APWA, 1968-1974 and copies of the invitation and program for the 1974 conference.

APWA and Department of Health, Education, and Welfare officials said that the Federal Government does not participate directly in financing the conferences. However, costs of State and local employees attending the conferences would probably be included in their States' public assistance administrative expenses. Thus, under current law,

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50 or 75 percent of these expenses, depending on the nature of the conferences, would be paid by the Federal Government. We did not attempt to determine the amount of Federal payments to States which might be attributable to any of the conferences.

In your letter, you also asked us to determine, if possible, whether first class air travel was used by anyone attending the conferences. As agreed with your office, we limited our review to the travel of Federal personnel attending the 1974 Virgin Islands conference (Enclosure I). Of the 25 Federal employees APWA had registered for the conference, two did not attend, and three others traveled at their own expense. The Federal Government cost for air travel of the remaining 20 was on the basis of less than first class.

We trust that the foregoing will serve your purpose. We do not plan to distribute this report further unless you agree or publicly announce its contents.

Sincerely yours



Gregory J. Ahart  
Director

Enclosures - 4

AMERICAN ASSOCIATION OF PUBLIC WELFARE INFORMATION SYSTEMS MANAGEMENT, APWA  
LOCATION OF AND ATTENDANCE AT ANNUAL CONFERENCES: 1968-1974

Year	LOCATION		Total	AFFILIATION			
	City & State	Hotel		Federal	State & Local Welfare	Other <sup>1/</sup>	Other <sup>2/</sup>
1974	St. Thomas, U.S. Virgin Islands	Frenchman's Reef	177	25	91	12	49
1973	San Francisco, California	Hilton	233	38	135	16	44
1972	New Orleans, Louisiana	The Monteleone	189	36	102	16	35
1971	Oklahoma City, Oklahoma	Hilton Inn	144	11	108	10	15
1970	Denver, Colorado	Downtowner Motor Inn	122	14	80	13	15
1969	Dallas, Texas	Adolphus	81	13	56	1	11
1968	Chicago, Illinois	Midland	85	10	5	8	14

<sup>1/</sup>Includes staff of State central data processing units, State departments of administrative services, city or county data processing units, administrative service divisions, etc.

<sup>2/</sup>Includes educators in management and social welfare, systems analysis and management consultants, and representatives of accounting firms and insurance carriers.

ENCLOSURE I

ENCLOSURE I

## AMERICAN PUBLIC WELFARE ASSOCIATION

1155 Sixteenth Street, N.W. • Suite 201 • Washington, D.C. 20036 • Telephone: (202) 833-9250

MEMORANDUM

July 24, 1974

TO: Section Members and Conference Invitees

FROM: Robert Nakamoto, Chairman  
Information Systems Management Section, APWA

SUBJECT: Seventh National Conference on Information Systems Management

It is a pleasure to invite you to attend the Seventh National Conference on Information Systems Management of the American Public Welfare Association. The conference will be held at the Frenchman's Reef Holiday Inn, St. Thomas, U.S. Virgin Islands, September 24-28, 1974.

A preliminary agenda, registration form, and hotel reservation form are enclosed. Special emphasis in program content is being given to topics of interest to state and local administrators and administrative personnel, to applications systems, computer center management, and other general program areas.

The hotel has granted special room rates of \$50.50 per person for double occupancy; \$90.10 for single occupancy. (These are flat rates which cover four nights at the hotel and are contingent upon our picking up a minimum of 50 double rooms.) Room reservations should be made by September 1, 1974, with the hotel directly. The registration fees include the costs of conference materials; informal discussions and social hours; coffee breaks and other expenses incidental to the program.

For your added convenience, we have appointed Trans-Global Travel, Inc., 6999 Reisterstown Road, Baltimore, MD 21215 (telephone: area code 301, 358-7600) as the official travel coordinator for the conference. They will be communicating directly with you shortly regarding the least expensive mode of air travel from your home city. They will be at your disposal to handle any and all details regarding travel to and from St. Thomas and stop-overs en route.

Your assistance in advising your colleagues of this important conference and your help in promoting attendance will be greatly appreciated. Please send your own advance conference registration form and payment to: Benjamin O. Hendrick, Acting Assistant Director, American Public Welfare Association, 1155 16th Street, N.W., Suite 201, Washington, DC 20036, by September 1, 1974. Pre-registration fees are \$40 for participants who are individual members of APWA, and \$55 for non-members. Registration at the conference desk will be \$45 for members and \$60 for non-members. We hope you will take advantage of the reduced fees through advance registration.

As a matter of general information, casual clothes will be the rule for conference sessions and daytime wear. You may wish to dress more formally for social events and evenings. Sweaters or light jackets may be needed for cool evening hours.

We look forward to seeing you in St. Thomas.

Enclosures

## SEVENTH ANNUAL CONFERENCE ON INFORMATION SYSTEMS MANAGEMENT

Sponsored by Data Processing Section

American Public Welfare Association

Frenchman's Reef Holiday Inn, St. Thomas, U.S. Virgin Islands

September 24 - September 27, 1974

P R O G R A M

## Tuesday, September 24

- \*3:00 p.m. - 6:00 p.m. Registration
- \*4:00 p.m. - 6:00 p.m. State Representatives Meeting

## Wednesday, September 25

- 8:00 a.m. - 9:00 a.m. Registration
- 9:00 a.m. - 9:30 a.m. Conference Opening Session  
The Honorable MELVIN H. EVANS, Governor of the Virgin Islands
- 9:30 a.m. - 10:30 a.m. Supplemental Security Income (SSI)  
Plenary Session
- 10:45 a.m. - 11:45 a.m. Concurrent Sessions
- A. Systems Consideration in an Umbrella Agency
  - B. Medicaid Management Information System
  - C. Data Base Management
  - D. Data Processing Training Session at County/City Levels
- 1:15 p.m. - 2:15 p.m. National Health Insurance - The States and Local Governments  
Plenary Session
- 2:30 p.m. - 4:30 p.m. Concurrent Sessions
- A. Federal - State Relationships
  - B. Integrated Client Information Systems
  - C. Cost Allocation Systems
  - D. Nationwide Demonstration Program (NDP) Transfer:  
Florida to Virgin Islands
- 4:30 p.m. - 5:15 p.m. Exhibits and Demonstrations

\* Time may be adjusted to accommodate travel schedules.

Thursday, September 26

- 8:00 a.m. - 9:00 a.m. Registration
- 9:00 a.m. - 10:15 a.m. Delivery and Management of Social Services  
Plenary Session
- 10:30 a.m. - 11:45 a.m. Concurrent Sessions
- A. Management Implications of Quality Control Information
  - B. Model Automated Food Stamp System
  - C. Social Service Management System
  - D. Federal Regulations and ADP Costs
- 1:00 p.m. - 1:30 p.m. Business Session
- 1:30 p.m. - 2:30 p.m. Professional Standards Review Organization (PSRO)  
Plenary Session Information Requirements
- 2:45 p.m. - 4:30 p.m. Concurrent Sessions
- A. Management Involvement in Systems
  - B. Alabama Client Information System
  - C. Consultants - Use, How and When
  - D. SSI/SDX Workshop
- 4:30 p.m. - 5:15 p.m. Exhibits and Demonstrations

Friday, September 27

- 9:00 a.m. - 10:15 a.m. Data Security, Confidentiality, and Privacy  
Plenary Session
- 10:30 a.m. - 11:45 a.m. Concurrent Sessions
- A. Health Maintenance Organizations (HMO)
  - B. Medicaid with Supplemental Security Income
  - C. Workshop - Information Sharing among Small States
  - D. Paper Crisis: Microform
- 1:30 p.m. - 4:00 p.m. Tour - Virgin Islands Insular Department of Social Services

End of Session

ADVANCE REGISTRATIONSeventh National Conference

Information Systems Management Section  
American Public Welfare Association

Frenchman's Reef  
St. Thomas, U.S. Virgin Islands

NAME \_\_\_\_\_  
Please print (Last) (First) (Middle initial)  
TITLE \_\_\_\_\_  
AGENCY \_\_\_\_\_  
AGENCY ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

(Please give home address also if you wish APWA material sent to your home

\_\_\_\_\_.)

(Name and relationship of relative who will accompany me and eligible for guest  
registration\*: \_\_\_\_\_.)

Pre-registration (advance) fee: <sup>1/</sup>

- ☐ Registration as individual APWA member.....\$40.00  
☐ Registration - non-member of APWA.....\$55.00  
☐ \*Guest Registration (includes social events).....\$15.00

Make checks payable to the AMERICAN PUBLIC WELFARE ASSOCIATION.

Mail advance registration form with check to: Mr. Benjamin O. Hendrick  
American Public Welfare Association  
1155 16th Street, N.W., Suite 201  
Washington, DC 20036

ADVANCE REGISTRATION SHOULD BE RECEIVED BY SEPTEMBER 1, 1974.

<sup>1/</sup> Fee for registration at Conference Desk will be:

As individual APWA member.....\$45.00

As non-member of APWA.....\$60.00

# PRINTOUTS



Latest input from all across the country

AMERICAN ASSOCIATION OF PUBLIC WELFARE  
INFORMATION SYSTEMS MANAGEMENT  
of the  
AMERICAN PUBLIC WELFARE ASSOCIATION  
1155 16th Street, N. W., Suite 201, Washington, D. C. 20036

## SEVENTH ANNUAL CONFERENCE ON INFORMATION SYSTEMS MANAGEMENT

Frenchman's Reef, St. Thomas, U. S. Virgin Islands

September 24-28, 1974

### P R O G R A M

#### Tuesday, September 24

3:00 p.m. — 6:00 p.m.

Registration

4:00 p.m. — 6:00 p.m.

Meeting of the Executive Committee with State and Local Representatives

6:30 p.m.

Welcome — Rum Cocktail Party Sponsored by Frenchman's Reef

#### Wednesday, September 25

8:00 a.m.

Registration

9:00 a.m. — 9:30 a.m.

Opening General Session

*Presiding:*

**ROBERT NAKAMOTO**, Chairman, American Association of Public Welfare Information Systems Management Section; and Deputy Commissioner, Planning and Management Systems, Texas Department of Public Welfare, Austin, Texas

*Welcome:*

**THE HONORABLE MELVIN H. EVANS**, Governor of the Virgin Islands

*Greetings:*

**EDWARD T. WEAVER**, Executive Director, American Public Welfare Association, Washington, D.C.

9:30 a.m. — 10:30 a.m.

Plenary Session

*SUBJECT:*

**SUPPLEMENTAL SECURITY INCOME PROGRAM**

*Speaker:*

**ELLIOT A. KIRSCHBAUM**, Assistant to the Deputy Commissioner, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland



Wednesday, September 25 (continued)

10:30 a.m. — 10:45 a.m.

Coffee Break

10:45 a.m. — 11:45 a.m.

Concurrent Sessions

**WORKSHOP A**

**SYSTEMS CONSIDERATIONS IN AN UMBRELLA AGENCY**

*Presiding:*

**PHILIP J. SMITH**, First Vice Chairman, American Association of Public Welfare Information Systems Management Section; and Administrative Assistant, Management Information Division, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma

*Discussant:*

**JERRY POWELL**, Data Processing Coordinator Analyst, New Jersey Division of Public Welfare, Trenton, New Jersey

**WORKSHOP B**

**MEDICAID MANAGEMENT INFORMATION SYSTEM**

*Presiding and  
Discussant:*

**JAMES R. COLE**, Senior Management Systems Consultant, Division of Medicaid Systems, Office of Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

**WORKSHOP C**

**TENNESSEE'S INTEGRATED WELFARE INFORMATION SYSTEM**

*Presiding:*

**FRED E. FRIEND**, Commissioner, Tennessee Department of Public Welfare, Nashville, Tennessee

*Panelists:*

**BARRY YOUNG**, Vice President, Booz, Allen & Hamilton, Inc., Washington, D.C.

**ROBERT TRUITT**, Vice President, Booz, Allen & Hamilton, Inc., Washington, D.C.

**BOB BRADFORD**, Assistant Commissioner for Administration, Tennessee Department of Public Welfare, Nashville, Tennessee

**WORKSHOP D**

**STATEWIDE COUNTY BASED SOCIAL SERVICES INFORMATION SYSTEM —  
COLORADO**

*Presiding and  
Discussant:*

**DAVID E. BARBEE**, UNCO, Inc., Aspen, Colorado

11:45 a.m. — 12:15 p.m.

Break

12:15 p.m. — 2:00 p.m.

Luncheon Meeting

**SUBJECT:**

**NATIONAL HEALTH INSURANCE — THE ROLE OF STATE AND LOCAL  
GOVERNMENTS**

**SPEAKER:**

**JAMES J. DELANEY II**, Acting Associate Administrator for Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

2:00 p.m. — 2:30 p.m.

Break

2:30 p.m. — 4:30 p.m.

Concurrent Sessions

Wednesday, September 25 (continued)

**WORKSHOP A**

*Presiding:*

*Panelists:*

**FEDERAL-STATE RELATIONSHIPS**

**CHARLES F. McDERMOTT**, Comptroller, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma

**JAMES J. TRAINOR**, Director, Office of State Systems Operations, Office of Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

**ALBERTA C. FROST**, Branch Chief, Coupon Issuance Branch, Food Stamp Division, Food and Nutrition Service, U.S. Department of Agriculture, Washington, D.C.

**LUCY THOMAS**, Branch Chief, State Systems Interfaces, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

**MIKE MASON**, Policy Specialist, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

**WORKSHOP B**

*Presiding and  
Discussant:*

**WORKSHOP C**

*Presiding:*

*Discussant:*

**WORKSHOP D**

*Presiding:*

*Panelists:*

**INTEGRATED CLIENT INFORMATION SYSTEMS**

**RAY SWIFT**, Director, Division of Data Processing, Maine Department of Health and Welfare, Augusta, Maine

**COST ALLOCATION SYSTEMS**

**ROBERT C. SKRIPAK, JR.**, Director, Bureau of Management Planning, New York State Department of Social Services, Albany, New York

**D. THOMAS TAYLOR**, Manager, Electronic Data Processing, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma

**NATIONWIDE DEMONSTRATION PROGRAM (NDP) TRANSFER: FLORIDA TO VIRGIN ISLANDS**

**GWENDOLYN C. BLAKE**, Commissioner, Insular Department of Social Welfare, U.S. Virgin Islands

**JUSTINE DEEGAN**, Director, Research and Statistics, Insular Department of Social Welfare, U.S. Virgin Islands

**ROBERT V. LONGDON**, Computer Systems Analyst Supervisor, Division of Administrative Services Data Processing Center, Florida Department of Health and Rehabilitative Services, Jacksonville, Florida

**HARRY BISKE**, Supervisor of Income Maintenance, Insular Department of Social Welfare, U.S. Virgin Islands

4:30 p.m. — 5:15 p.m.

5:30 p.m. — 7:00 p.m.

**Exhibits, Demonstrations, and Discussion Period**

**Governor's Reception, Government House**

Thursday, September 26

8:00 a.m. — 9:00 a.m.

Registration

8:30 a.m. — 9:15 a.m.

Plenary Session

*Presiding:***FRED D. LOCKHART**, Assistant Director for State Operations, Division of Social Services, North Carolina Department of Human Resources, Raleigh, North Carolina*SUBJECT:***THE SRS RESEARCH AND DEMONSTRATION PROGRAM — OPPORTUNITIES FOR STATE PARTICIPATION***Speaker:***DAVID V. MASTRAN**, Special Assistant to the Associate Administrator for Planning, Research and Evaluation, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

9:15 a.m. — 10:15 a.m.

Plenary Session

*Presiding:***ROBERT NAKAMOTO**, Chairman, American Association of Public Welfare Information Systems Management Section*SUBJECT:***DELIVERY AND MANAGEMENT OF SOCIAL SERVICES***Speaker:***EDWARD T. WEAVER**, Executive Director, American Public Welfare Association

10:15 a.m. — 10:30 a.m.

Coffee Break

10:30 a.m. — 11:45 a.m.

Concurrent Sessions

**WORKSHOP A****MANAGEMENT IMPLICATIONS OF QUALITY CONTROL INFORMATION***Presiding:***ROSALIE RYAN**, Information Systems Analyst, Division of Income Maintenance Systems, Office of Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.*Panelists:***DAVID T. MASON**, Secretary, Maryland Department of Employment and Social Services, Baltimore, Maryland**FRED D. LOCKHART**, Assistant Director for State Operations, Division of Social Services, North Carolina Department of Human Resources, Raleigh, North Carolina**WORKSHOP B****MODEL AUTOMATED FOOD STAMP SYSTEM***Presiding:***LARRY L. HEFFEL**, Chief, State Systems Branch, ADP Division, Food and Nutrition Service, U.S. Department of Agriculture, Washington, D.C.*Discussant:***DAWSON ENGLE**, Systems Analyst, Management Information Division, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma**WORKSHOP C****TEXAS SOCIAL SERVICE MANAGEMENT SYSTEM***Presiding and Discussant:***JOHN C. MUSGROVE**, Chief of Data Systems, Office of Planning and Management Systems, Texas Department of Public Welfare, Austin, Texas

Thursday, September 26 (Continued)

**WORKSHOP D**

*Presiding and  
Discussant:*

11:45 a.m. — 1:00 p.m.

1:00 p.m. — 1:30 p.m.

*Presiding:*

1:30 p.m. — 2:30 p.m.

*Presiding:*

**SUBJECT:**

*Speaker:*

2:30 p.m. — 2:45 p.m.

2:45 p.m. — 4:30 p.m.

**WORKSHOP A**

*Presiding and  
Discussant:*

**WORKSHOP B**

*Presiding:*

*Panelists:*

**FEDERAL REGULATIONS AND ADP COSTS**

**JAMES J. TRAINOR**, Director, Office of State Systems Operations, Office of Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

Lunch (Open)

**Business Session**

**ROBERT NAKAMOTO**, Chairman, American Association of Public Welfare Information Systems Management Section

Discussion will include:

1. Issues of Concern for the Section
2. Election of Officers for Next Biennium
3. Discussion of Site for Next Conference

**Plenary Session**

**GARY PATENAUE**, Secretary, American Association of Public Welfare Information Systems Management Section; and Management Systems Administrator, Division of Welfare, New Hampshire Department of Health and Welfare, Concord, New Hampshire

**PROFESSIONAL STANDARDS REVIEW ORGANIZATIONS (PSRO's) —  
INFORMATION REQUIREMENTS**

To Be Announced

Coffee Break

**Concurrent Sessions**

**MANAGEMENT INVOLVEMENT IN SYSTEMS**

**ROBERT NAKAMOTO**, Chairman, Association of American Public Welfare Information Systems Management Section

**ALABAMA SERVICE INFORMATION SYSTEM**

**JULIA J. OLIVER**, Commissioner, Alabama Department of Pensions and Security, Montgomery, Alabama

**HARRY S. CARTER**, Assistant Professor, Department of Information Systems, Virginia Commonwealth University, Richmond, Virginia

**ROBERT J. TEARE**, Associate Professor of Management, College of Business Administration, University of Georgia, Athens, Georgia

**ROBERT L. WELLS**, Co-Project Director, Department of Management, College of Business Administration, University of Georgia, Athens, Georgia

Thursday, September 26 (continued)

**WORKSHOP C**

*Presiding and  
Discussant:*

**WORKSHOP D**

*Presiding:*

*Panelists:*

4:30 p.m. — 5:15 p.m.

6:00 p.m. — 7:30 p.m.

Friday, September 27

9:00 a.m. — 10:15 a.m.

*Presiding:*

**SUBJECT:**

*Speaker:*

10:15 a.m. — 10:30 a.m.

10:30 a.m. — 11:45 a.m.

**WORKSHOP A**

*Presiding and  
Discussant:*

**WORKSHOP B**

*Presiding:*

*Panelists:*

**CONSULTANTS — USE, HOW AND WHEN**

**JERRY POWELL**, Data Processing Coordinator Analyst, New Jersey Division of Public Welfare, Trenton, New Jersey

**SSI/SDX**

**CLEO A. GREEN**, Administrator, Data Processing, Iowa Department of Social Services, Des Moines, Iowa

**LUCY THOMAS**, Branch Chief, State Systems Interfaces, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

**MIKE MASON**, Policy Specialist, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

**Exhibits, Demonstrations, and Discussions**

**Social Hour**

**Plenary Session**

**PHILIP J. SMITH**, First Vice Chairman, American Association of Public Welfare Information Systems Management Section

**DATA SECURITY, CONFIDENTIALITY AND PRIVACY**

**DAVID B.H. MARTIN**, Special Assistant to the Secretary for Fair Information Practice, Department of Health, Education, and Welfare, Washington, D.C.

**Coffee Break**

**Concurrent Sessions**

**HEALTH MAINTENANCE ORGANIZATIONS (HMO's)**

**GERALD SIEGEL**, Consultant, Sacramento, California

**MEDICAID WITH SUPPLEMENTAL SECURITY INCOME**

**GARY PATENAUDE**, Secretary, American Association of Public Welfare Information Systems Management Section; and Management Systems Administrator, Division of Welfare, New Hampshire Department of Health and Welfare, Concord, New Hampshire

**LUCY THOMAS**, Branch Chief, State Systems Interfaces, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

Friday, September 27 (continued)

**WORKSHOP C**

*Presiding and  
Discussant:*

**WORKSHOP D**

*Presiding:*

*Discussant:*

11:45 a.m. — 1:30 p.m.

Afternoon

**MIKE MASON**, Policy Specialist, Bureau of Supplemental Security Income, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

**SOCIAL SERVICES REPORTING STRUCTURE**

**JOAN GAFFNEY**, Acting Director, Division of Human Services Systems, Office of Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

**PAPER CRISIS: MICROFORM**

~~**FRANK GORDON**~~, Chief Research and Management Analysis, Baltimore Department of Social Services, Baltimore, Maryland

**JAMES J. DELANEY II**, Acting Associate Administrator for Information Systems, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

Lunch (Open)

Tours of the Virgin Islands

AMERICAN PUBLIC WELFARE ASSOCIATION  
LOCATION OF AND ATTENDANCE AT  
NATIONAL ROUND TABLE CONFERENCES: 1965, 1967, 1969, & 1971

Year	LOCATION		PROGRAM PARTICIPANTS BY AFFILIATION					Total Attendance <sup>2/</sup>
	City & State	Hotel	Total	Federal	State & Local Welfare	Other	Other <sup>1/</sup>	
1971	San Francisco, California	San Francisco Hilton	113	16	61	4	32	1,432
1969	Dallas, Texas	Adolphus and Baker Hotels	166	31	63	6	66	1,200
1967	Washington, D.C.	Shoreham	205	31	119	3	52	1,599
1965	Chicago, Illinois	Sheraton-Chicago	223	31	126	4	62	1,492

<sup>1/</sup>Includes educators; systems analysis, management, and public relations consultants; representatives of philanthropic organizations (religious), insurance carriers, community action groups, employee (social welfare) associations, and organizations representing youth, the elderly, and disadvantaged persons; etc.

<sup>2/</sup>Data on the affiliation of attendees, other than program participants, is not readily available.

AMERICAN PUBLIC WELFARE ASSOCIATION  
1974 REGIONAL CONFERENCES  
LOCATION, PROGRAM PARTICIPANTS, AND AVERAGE ATTENDANCE<sup>1/</sup>

Region	LOCATION		Total	PROGRAM PARTICIPANTS			
	City & State	Hotel		Federal	State & Local Welfare	Other <sup>2/</sup>	Other <sup>3/</sup>
North-east	New York, New York	New York Hilton	153	12	105	1	35
South-east	Virginia Beach, Virginia	The New Cavalier	169	14	116	17	22
Central States	Des Moines, Iowa	Fort Des Moines	254	11	187	14	42
Western	Portland, Oregon	Sheraton	90	11	47	6	26

<sup>1/</sup>APWA advised GAO that average attendance at its regional conferences was from 900 to 1,000. Data on the affiliation of those attending, other than program participants, is not readily available.

<sup>2/</sup>Includes staff of the office of Attorney General or equivalent State officer; staff of State departments of administrative services, community affairs, etc.; elected State representatives; judges; and other public officials.

<sup>3/</sup>Includes educators; systems analysis, management, and public relations consultants; representatives of philanthropic organizations (religious), insurance carriers, community action groups, employee (social welfare) associations, and organizations representing youth, the elderly, and disadvantaged persons; etc.

ENCLOSURE III

ENCLOSURE III



AMERICAN ASSOCIATION OF PUBLIC WELFARE ATTORNEYS, APWA  
LOCATION OF AND ATTENDANCE AT ANNUAL CONFERENCES: 1968-1974

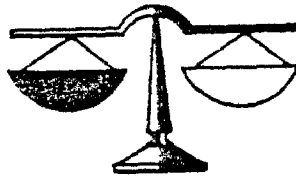
Year	LOCATION		Total	AFFILIATION			
				Federal	State & Local		Other <sup>2/</sup>
	City & State	Hotel			Welfare	Other <sup>1/</sup>	
1974	Atlanta, Georgia	Hyatt Regency	177	12	124	33	8
1973	Philadelphia, Pennsylvania	Philadelphia-Sheraton	102	10	71	16	5
1972	Denver, Colorado	Brown Palace	107	8	71	19	9
1971	San Francisco, California	Hilton	110	8	65	33	4
1970	Portland, Maine	Lafayette Town House	97	7	74	10	6
1969	Dallas, Texas	Adolphus	94	11	64	7	12
1968	New Orleans, Louisiana	The Monteleone	94	6	61	14	13

<sup>1/</sup>Staff members of the office of Attorney General or equivalent State officer and city or county attorneys (counsels) not affiliated with welfare departments.

<sup>2/</sup>Includes educators in law and social welfare and representatives of philanthropic organizations (religious), insurance carriers, and associations of attorneys (public and private).

ENCLOSURE IV

ENCLOSURE IV



American Association of Public Welfare Attorneys  
of the  
American Public Welfare Association

1155 16th Street, N.W. • Suite 201 • Washington, D.C. 20036 • Telephone (202) 833-9250

## Officers

PRESIDENT  
Walter E. White  
Washington

VICE PRESIDENT  
J.I.M. Caldwell, Jr.  
Oklahoma

SECRETARY  
Ann T. Hunsaker  
Kentucky

PAST PRESIDENT  
Douglas D. Doane  
Colorado

PRESIDENT EMERITUS  
Felix Infauto  
New York

September 27, 1974

TO: MEMBERS & INTERESTED INDIVIDUALS  
AMERICAN ASSOCIATION OF PUBLIC  
WELFARE ATTORNEYS

FROM: J. I. M. Caldwell, Jr.  
Vice President & Conference Coordinator  
AAPWA

SUBJECT: SEVENTH NATIONAL CONFERENCE, AAPWA  
Atlanta, Georgia  
December 1-4, 1974

## Regional Officers

NORTHEAST REGION  
James Horton  
District of Columbia  
Chairman  
J.A. DeMarco  
Massachusetts  
Representative

SOUTHEAST REGION  
Karen C. Kincannon  
Virginia  
Chairman  
Mary Pallotta  
Georgia  
Representative

CENTRAL STATES  
Paul H. Coleman  
Ohio  
Chairman  
Earl G. Buehler  
Wisconsin  
Representative  
Robert R. Northcutt  
Missouri  
Alt. Representative

MOUNTAIN STATES  
Robert Krogstad  
South Dakota  
Chairman  
E.D. Wamsholz  
Nebraska  
Representative

SOUTHWEST REGION  
Robert D. Craig  
Oklahoma  
Chairman  
James G. Huber  
New Mexico  
Representative

WESTERN REGION  
Elizabeth Palmer  
California  
Chairman  
William C. Loos  
Utah  
Representative

On behalf of the Executive Committee of the Association, I would like to announce and invite you to attend the Seventh National Conference of the American Association of Public Welfare Attorneys. This conference and workshop will be held December 1-4, 1974, at the Hyatt Regency Atlanta, Atlanta, Georgia.

As you may already know, the Association is comprised of members of the Bar and the American Public Welfare Association, who are actively engaged as employees of a public welfare agency or as employees of the Office of Attorney General or equivalent officer. It was organized to provide a forum for the discussion of legal issues pertaining to the administration of public welfare and to provide for the interchange of experience and knowledge relating to the development of public welfare litigation and policy. With the trends of recent years toward coordinated, nation-wide legal activity, Association efforts to bring together governmental attorneys from all levels and facets of Public Welfare, especially as reflected in the annual conference, have gained increasing significance. Considering the current "state of the art", this year's conference, which has been specifically

designed as an intensive, staff development workshop, eligible for FFP at 75% under many state plans, may well be most useful and important to you and the programs with which you are involved.

As always, this conference is open to all interested individuals. Only those meetings transacting official Association business will be limited; all other sessions are open and all attendees are strongly urged to participate in each day's sessions. The variety of critical problem areas and the short duration of this conference has again mandated concurrent sessions, which are outlined in the attached Agenda. I would, therefore, encourage you to spread the word around, to encourage the broadest possible participation, so that you and your office may benefit to the fullest from this conference. In addition to the tentative agenda, I have also attached a pre-registration form. It may be reproduced at will, but it should be completed and returned as soon as possible by all persons who are interested in attending the conference. Hotel reservation and information packets and agendas will be sent in the very near future to those who return this form to me by October 15, 1974.

For specifics, I submit the following:

DATE: Officially starts at 8:00 P.M., Sunday, December 1, 1974, with an extremely important regional workshop. It extends through 5:00 P.M., Wednesday, December 4, 1974.

PLACE: Hyatt Regency Atlanta, 265 Peachtree Street, N.E., Atlanta, Georgia. Rates for Singles: \$20.00 per night; for Doubles/Twins: \$37.00 per night.

REGISTRATION: Conference fees will include costs of materials, coffee breaks, receptions, and three meals during the conference, including the conference dinner, and will be approximately \$45.00 for APWA members, \$60.00 for non-members.

Act now! All of us on the Executive Committee look forward to meeting you in Atlanta and to an extremely productive and stimulating conference.

## PRELIMINARY ACKNOWLEDGMENT

SEVENTH NATIONAL CONFERENCE

American Association of Public Welfare Attorneys

Hyatt Regency Atlanta - Atlanta, Georgia

December 1-4, 1974

Hotel reservation cards and further information will be  
mailed only to those who respond by returning this  
acknowledgment form before October 15, 1974.

1. NAME \_\_\_\_\_  
(Please Print)  
  
TITLE \_\_\_\_\_  
  
AGENCY \_\_\_\_\_  
  
STREET ADDRESS \_\_\_\_\_  
  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_
2. (Please give home address if you wish APWA material sent to  
your home):  
\_\_\_\_\_
3. Will you bring guests? Yes \_\_\_\_\_ No \_\_\_\_\_
4. Are you interested in planned activities for guests?  
Yes \_\_\_\_\_ No \_\_\_\_\_
5. RETURN TO:

J. I. M. Caldwell, Jr.  
Assistant General Counsel  
Oklahoma Department of Institutions, Social  
and Rehabilitative Services  
Sequoyah Memorial Office Building  
P. O. Box 25352  
Oklahoma City, Oklahoma 73125

MAIL TODAY

TENTATIVE AGENDA

Sunday, December 1:

2:00 P.M. - 6:00 P.M.

Registration

3:00 P.M.

Executive Committee Meeting

7:00 P.M.

Conference Reporters Meeting

8:00 P.M. - 10:00 P.M.

Regional Caucus and Workshop

Monday, December 2:

7:30 A.M.

Registration

8:00 A.M. - 9:15 A.M.

Breakfast

Kick-Off

9:15 A.M. - 10:30 A.M.

AAPWA Affairs & Regional Reports

10:30 A.M. - 10:45 A.M.

Coffee

10:45 A.M. - 11:30 A.M.

Session I (A)

Significant Legislation

11:30 A.M. - 12:15 P.M.

Session I (B)

Significant Litigation

12:15 P.M. - 1:30 P.M.

Lunch - Open

1:30 P.M. - 3:30 P.M.

Session II

A. Significant Litigation in Detail

B. Child Welfare Legislation

C. Fair Hearings - Recipients & Providers

D. The Role of Counsel

3:30 P.M. - 3:45 P.M.

Coffee

Monday (continued)

3:45 P.M. - 5:15 P.M.

## Session III

- A. Child Welfare Litigation (continued)
- B. Overpayment & Recoupment
- C. Title XIX
- D. Flat Grant Implementation

5:30 P.M. - 7:00 P.M.

## Reception

8:30 P.M. ----

## Regional Caucuses

Tuesday, December 3:

9:00 A.M. - 10:30 A.M.

## Session IV

- A. Paternity & Child Support
- B. Fraud - Recipients & Provider
- C. Title XIX (Continued)
- D. Administrator Liability

10:30 A.M. - 10:45 A.M.

## Coffee

10:45 A.M. - 12:15 P.M.

## Session V

- Feds in Conflict - Regulations, Contracts, and Litigation

12:15 P.M. - 1:30 P.M.

## Lunch - Speaker: Legal Services Corporation

1:30 P.M. - 3:30 P.M.

## Session VI

- Feds in Commonality - General Counsel, SRS

3:30 P.M. - 3:45 P.M.

## Coffee

3:45 P.M. - 5:00 P.M.

## Session VII

- Feds in Commonality - General Counsel, USDA

6:00 P.M. - 7:00 P.M.

## Reception

7:00 P.M.

## Conference Dinner

Wednesday, December 3:

8:30 A.M. - 10:30 A.M.

Session VIII

General Session (Members only)

10:30 A.M. - 10:45 A.M.

Coffee

10:45 A.M. - 12:30 P.M.

Session IX

NHI/Title XX

12:30 P.M.

Lunch for New Executive Committee

2:00 P.M. - 5:00 P.M.

Session X

Feds in Commonality - General Counsel, SSA(SS1)

5:00 P.M.

Conference Adjourns



**American Association of Public Welfare Attorneys  
of the  
American Public Welfare Association**

**SEVENTH NATIONAL CONFERENCE  
HYATT REGENCY HOTEL, ATLANTA, GEORGIA • DECEMBER 1-4, 1974  
PROGRAM**

**Sunday, December 1**

- |                        |   |
|------------------------|---|
| 2:00 p.m. - 6:00 p.m.  | Registration — Terrace Level  |
| 3:00 p.m. - 5:00 p.m.  | Executive Committee Meeting — English Suite                           |
| 7:30 p.m. - 8:00 p.m.  | Conference Reporters Meeting — English Suite                          |
| 8:00 p.m. - 10:00 p.m. | Regional Caucuses — Unstructured Workshops — Falcon Room (Hosted Bar) |

**Monday, December 2**

- |                        |  |
|------------------------|--|
| 7:30 a.m.              | Registration — Terrace Level   |
| 8:00 a.m. - 9:15 a.m.  | The Kick-Off Breakfast — Tudor Room  |
| <i>Hostess:</i>        | MARY D. PALLOTTA, Legal Services Officer, Georgia Department of Human Resources, Atlanta, Georgia  |
| <i>Presiding:</i>      | WALTER E. WHITE, President, American Association of Public Welfare Attorneys; and Assistant Attorney General, Washington Department of Social and Health Services, Olympia, Washington |
| <i>Speaker:</i>        | ROBERT J. LIPSHUTZ, Vice Chairman, Georgia Board of Human Resources; and Attorney at Law, Atlanta, Georgia   |
| 9:15 a.m. - 10:00 a.m. | Opening General Session — Stuart Room  |
| <i>Presiding:</i>      | WALTER E. WHITE, President, AAPWA  |
| <i>Welcome:</i>        | RICHARD M. HARDEN, Commissioner, Georgia Department of Human Resources, Atlanta, Georgia   |
| <i>Greetings:</i>      | EDWARD T. WEAVER, Executive Director, American Public Welfare Association, Washington, D.C.  |



Monday, December 2 (Continued)

**AAPWA Affairs: The Year in Retrospect**

*Program:* WALTER E. WHITE, President, AAPWA

*Fiscal:* ANN T. HUNSAKER, Secretary, AAPWA; and Attorney, Office of the Counsel, Kentucky Department for Human Resources; Frankfort, Kentucky

*Regional Activities:* PAUL H. COLEMAN, Chairperson, Central States Region  
ROBERT D. CRAIG, Chairperson, Southwest Region  
JAMES HORTON, Chairperson, Northeast Region  
KAREN C. KINCANNON, Chairperson, Southeast Region  
ROBERT KROGSTAD, Chairperson, Mountain States Region  
ELIZABETH PALMER, Chairperson, Western Region

**The Conference**

*Resolutions, Committees, et al:* WALTER E. WHITE, President, AAPWA

*Agenda Review:* J.I.M. CALDWELL, Vice President and Program Coordinator, AAPWA; and Assistant General Counsel, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma

**The Year Ahead**

*By-Laws, "Number 8," et al:* WALTER E. WHITE, President AAPWA

*"Welfare Rights Newsletter":* LEIGH EMERSON KOMAN, Staff Attorney, National Association of Attorneys General, Committee on the Office of the Attorney General, Raleigh, N.C.

10:00 a.m. - 11:00 a.m.

**Training Session I — Stuart Room**

*Chairperson:* J.I.M. CALDWELL, Vice President, AAPWA

*Subject:* Significant Legislation: Income Supplement Program

*Speaker:* ALAIR A. TOWNSEND, Research Director, Subcommittee on Fiscal Policy, Joint Economic Committee, United States Congress, Washington, D.C.

11:00 a.m. - 11:15 a.m.

**Coffee Break — Stuart Room**

11:15 a.m. - 12:15 p.m.

**Training Session II — Stuart Room**

*Chairperson:* ELIZABETH PALMER, Chairperson, Western Region, AAPWA; and Deputy Attorney General, California Office of the Attorney General, San Francisco, California

*Subject:* Significant Litigation: An Overview

*Participants:* PAUL H. COLEMAN, Chairperson, Central States Region, AAPWA; and Assistant Director, Ohio Department of Public Welfare, Columbus, Ohio  
ROBERT D. CRAIG, Chairperson, Southwest Region, AAPWA; and Consulting Attorney, Oklahoma Department of Institutions, Social and Rehabilitative Services, Oklahoma City, Oklahoma  
JAMES HORTON, Chairperson, Northeast Region, AAPWA; and Chief, Fair Hearings and Regulations Division, District of Columbia Department of Human Resources, Washington, D.C.

Monday, December 2 (Continued)

KAREN C. KINCANNON, Chairperson, Southeast Region, AAPWA; and Assistant Attorney General, Office of the Attorney General, Richmond, Virginia

ROBERT KROGSTAD, Chairperson, Mountain States Region, AAPWA; and Chief, Legal Services, Division of Social Welfare, South Dakota Department of Social Services, Pierre, S.D.

12:15 p.m. - 1:30 p.m.

Lunch (Open)

1:30 p.m. - 3:30 p.m.

Training Session III - 4 Concurrent Sessions

A. Significant Litigation in Detail - French Suite

*Chairperson:*

ELIZABETH PALMER, Chairperson, Western Region, AAPWA

*Participants:*

KENNETH C. CURTIN, Executive Assistant for Legal Affairs, Ohio Department of Public Welfare, Columbus, Ohio

CARL H. HARPER, Regional Attorney, Region IV, Department of Health, Education, and Welfare, Atlanta, Georgia

FELIX INFAUSTO, President Emeritus, AAPWA; and Deputy Commissioner for Legal Affairs, New York State Department of Social Services, Albany, N.Y.

JAMES M. MOOSE, Jr., Deputy Director, Legal Affairs, California Department of Benefit Payments, Sacramento, California

B. Child Welfare Legislation & Litigation - The Significant Federal and State Issues - Italian Room

*Chairperson:*

PAUL H. COLEMAN, Chairperson, Central States Region, AAPWA

*Participants:*

FRANK BOGARDUS, Administrative Assistant, Office of Legal Affairs, New York State Department of Social Services, Albany, New York

BRENDAN CALLANAN, Project Director, Interstate Compact on the Placement of Children, APWA, Washington, D.C.

EVE PECK, Attorney, Division of Family Services, Florida Department of Health and Rehabilitative Services, Jacksonville, Florida

C. Fair Hearings - Recipient & Provider - Austrian Room

*Chairperson:*

JAMES HORTON, Chairperson, Northeast Region, AAPWA

*Participants:*

EARL G. BUEHLER, Chief Attorney, Division of Family Services, Wisconsin Department of Health and Social Services, Madison, Wisconsin

DAVID L. KALIB, Assistant Attorney General, Vermont Department of Social Welfare, Montpelier, Vermont

MARX S. LEOPOLD, General Counsel, Pennsylvania Department of Public Welfare, Harrisburg, Pennsylvania

PETER MULLANY, Principal Hearing Examiner, Legal Division, New York State Department of Social Services, Albany, N.Y.

JAMES SHAMPO, Attorney Examiner, Division of Family Services, Wisconsin Department of Health and Social Services, Madison Wisconsin

D. The Role of Counsel - Lancaster A Room

Organizational Structure

Policy-Making Bodies and Other Legal Organization Relationships

The Coordination of Litigation

Monday, December 2 (Continued)

*Chairperson:* JEROLD A. PROD, Chief Deputy Director, Program and Legal Operations, California Department of Benefit Payments, Sacramento, California

*Participants:* RICHARD A. GRISCOM, General Counsel, New Mexico Health and Social Services Department, Santa Fe, New Mexico

THEODORE LOSIN, Assistant Attorney General, Maryland Department of Employment and Social Services, Baltimore, Maryland

CLYDE P. McLENDON, Assistant Attorney General, Alabama Department of Pensions and Security, Montgomery, Alabama

ROBERT R. NORTHCUTT, Chief Counsel, Division of Family Services, Missouri Department of Social Services, Jefferson City, Missouri

CARMEN SHANG, Associate Counsel, New York State Department of Social Services, Albany, New York

FRANCES WHITE, Chief, SSI Branch, Office of General Counsel, Social Security Administration, Department of Health, Education, and Welfare, Baltimore, Maryland

LORNA L. WILLIAMS, Special Assistant Attorney General, Legal Division, Iowa Department of Social Services, Des Moines, Iowa

3:30 p.m. - 3:45 p.m. Coffee Break - Exhibit Level Corridor

3:45 p.m. - 5:15 p.m. Training Session IV - 4 Concurrent Sessions

A. Child Welfare Litigation - A Purview of Procedures in State & Federal Courts - French Suite

*Discussion Leader:* LORNA L. WILLIAMS, Special Assistant Attorney General, Iowa Department of Social Services

B. Overpayments & Recoupment - "To 'Coupe' or Not to 'Coupe,' That is the Question (w/apologies)" - Italian Room

*Chairperson:* CARMEN SHANG, Associate Counsel, New York State Department of Social Services

*Participant:* DONALD THAYER, Director, Office of Policy Control, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

C. Title XIX - "HMO's" - Austrian Room

*Chairperson:* EARL G. BUEHLER, Chief Attorney, Division of Family Services, Wisconsin Dept. of Health and Social Services

*Participants:* JUDY BOGGS, Legal Assistant, Office of Policy Control, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

JOHN DIEHL, Supervisor, HMO Unit, Minnesota Department of Public Welfare, St. Paul, Minnesota

D. Flat Grant Implementation - And the Problems It Entails - Lancaster A Room

*Chairperson:* GEORGE L. GRUMLEY, Special Assistant Attorney General, State of Illinois, Chicago, Illinois

*Participant:* THOMAS L. FABEL, Deputy Attorney General, Office of the Attorney General, St. Paul, Minnesota

## Monday, December 2 (Continued)

6:00 p.m. - 7:30 p.m. Reception (No Host) - York Room

7:30 p.m. - 9:00 p.m. Dinner (Open)

9:00 p.m. Regional Caucuses - Essex Suite

## Tuesday, December 3

8:00 a.m. Registration - Terrace Level

8:30 a.m. - 10:30 a.m. Training Session V - 4 Concurrent Sessions

## A. Paternity &amp; Child Support - SRS Agreement Expectations and the Drafting and Implementation Thereof - Lancaster A Room

*Chairperson:* ANN T. HUNSAKER, Secretary, AAPWA

*Participants:* DAVID BAILEY, Director, Office of Central Registry, Michigan Dept. of Social Services, Lansing, Michigan

LOUIS B. HAYS, Senior Legal Adviser, Office of Policy Control, Social and Rehabilitation Service, Department of Health, Education, and Welfare, Washington, D.C.

GERTRUDE LINEHAN, Director, Child Support Enforcement Unit, Massachusetts Department of Public Welfare, Boston, Massachusetts

MAX SMITH, Administrator, Child Support Recovery Unit, Iowa Dept. of Social Services, Des Moines, Iowa

TRACY TEAL, Chief, Child Support Recovery Unit, Georgia Department of Human Resources, Atlanta, Georgia

## B. Fraud - Recipient &amp; Provider - Lancaster B Room

*Chairperson:* ROBERT R. NORTHCUTT, Chief Counsel, Division of Family Services, Missouri Department of Social Services

*Participants:* FRANK BOGARDUS, Administrative Assistant, Office of Legal Affairs, New York State Dept. of Social Services

DONALD KAMERER, Senior Attorney, Division of Family Services, Missouri Department of Social Services, Jefferson City, Missouri

## C. Title XIX - "Everything You Always Wanted to Know, but . . ." - Tudor Room

*Chairperson:* EARL G. BUEHLER, Chief Attorney, Division of Family Services, Wisconsin Dept. of Health and Social Services

*Participants:* JUDY BOGGS, Legal Assistant, Office of Policy Control, SRS

EVE CLARK, Assistant Director, Public Assistance Division, Indiana Department of Public Welfare, Indianapolis, Indiana

JOHN W. CREWS, Assistant Attorney General, Office of the Attorney General, Richmond, Virginia

JOHN DANIELS, Assistant Attorney General, Office of the Attorney General, Minneapolis, Minnesota