REPORT BY THE Comptroller General OF THE UNITED STATES

Audit Of The House Of Representatives Restaurant Revolving Fund October 9, 1977, To October 7, 1978



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GGD-79-32 APRIL 19, 1979



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B-114891

The Honorable Frank Thompson, Jr., Chairman Committee on House Administration House of Representatives HSE 01700

Dear Mr. Chairman:

We audited the House of Representatives Restaurant Revolving Fund for the period October 9, 1977, to October 7, 1978, pursuant to the standing request of your Committee.

GENERAL COMMENTS

House Resolution 317, 92d Congress (sec. 2 of which was made permanent by Public Law 92-51, approved July 9, 1971) assigned responsibility for operating the House Restaurant to the Committee on House Administration. The House Restaurant is operated primarily for Members and employees of the House.

As of October 7, 1978, House Restaurant facilities consisted of (1) two cafeterias, one each in the Longworth and Rayburn Buildings, (2) the congressional and Members' dining rooms in the House wing of the Capitol, (3) a catering service in the Rayburn Building, (4) a bakery in the Longworth Building, and (5) five carryouts, one each in the Longworth, Cannon, Rayburn, Capitol, and House Office Annex No. 2 Buildings. In addition to the food service facilities, there were five tobacco and candy stands, two in the Capitol Building and one each in the Longworth, Rayburn, and Annex No. 2 Buildings. During fiscal year 1978, the Restaurant served 2,935,688 customers--a 9 percent increase above 1977.

Sales revenues are deposited in the U.S. Treasury and credited to the House Restaurant Revolving Fund for use in operating the Restaurant. Funds appropriated to the Architect of the Capitol are used to purchase Restaurant equipment and to pay for either improvements or changes in the Restaurant's facilities. The cost of these items, however, is not recorded in the House Restaurant Revolving Fund accounts.

B-114891

SCOPE OF AUDIT

We made our audit in accordance with the Comptroller General's standards for auditing financial transactions, accounts, and reports of governmental activities. These standards include generally accepted auditing standards. We reviewed operations and applicable Federal laws, observed the physical count of stock on hand, examined selected financial transactions and records, confirmed Members' account balances, and carried out such other auditing procedures as we considered necessary in the circumstances.

RESULTS OF OPERATIONS

For the fiscal year ended October 7, 1978, the House Restaurant's net income was \$11,856. The net income for fiscal year ended October 8, 1977, was \$110,884.

Analysis of results for the 2 fiscal years showed that during 1978, net losses on food operations more than doubled--from about \$83,500 in 1977 to about \$180,500 in 1978. This change was due to higher food costs and increased labor and administrative costs relative to sales. For the same periods net income from tobacco stand sales decreased about \$9,600--from about \$184,400 in 1977 to about \$174,800 in 1978. This decrease was due to increased labor costs.

A condensed comparison of sales, commissions, and operating results for the various Restaurant activities during 1978 and 1977 follows.

| | 1 | 978 | 197 | 7 |
|-----------------------------|-------------------|-------------------------|-----------|----------------------|
| • | Sales | Operating | Sales | Operating |
| | and | income | and | income |
| | commis- | or . | commis- | or |
| · . | Sions | (loss) | Sions | (loss) |
| | | (1033) | 510115 | (1055) |
| Food: | | | | |
| Dining rooms: | | | | |
| Congressional (note a) | \$ 480,581 | \$(359,201) \$ | 366,867 | \$(309,689) |
| Members | 27,825 | (46,432) | 21,102 | (37,115) |
| Cafeterias: | • • | (| / | (-,,, |
| Longworth Building | | | | |
| (note b) | 989,460 | 13,943 | 924,142 | 17,444 |
| Rayburn Building | | | 781/414 | **/111 |
| (note c) | 877,533 | 19,465 | 784,960 | (11,685) |
| Carryout service: | | 207100 | /04//00 | (11)0001 |
| Longworth Building | 253,235 | 27,612 | 207,155 | 27,787 |
| Cannon Building | 292,407 | 43,840 | 264,089 | 39,238 |
| Rayburn Building | 235,292 | 31,823 | 205,005 | 34,353 |
| Capitol Building | 167,128 | 25,686 | 126,524 | 10,035 |
| Annex No. 2 Building | 243.091 | (30,814) | 159,085 | |
| Catering service: | 2437072 | (201014) | 139,003 | (20,712) |
| Rayburn Building | 434,669 | 100,656 | 135 377 | 167 400 |
| Bakery (note d) | | | 425,277 | 167,429 |
| | 12,923 | (7,087) | 3,770 | (606) |
| Total | \$4,014,144 | \$(<u>180,509</u>) \$ | 3,487,976 | \$ (<u>83,521</u>) |
| Tobacco and candy stands: | | | | |
| Congressional dining | | | | • |
| room | 62,110 | 17,886 | 57,978 | 18,075 |
| Cafeterias: | ~~/120 | 1,,000 | 311310 | 101013 |
| Longsworth Building | 374,799 | 84,228 | 388,230 | 94,240 |
| Rayburn Building | 193,760 | 49,984 | 205,898 | |
| Carryout service: | 1337/00 | +37304 | 203,090 | 48,522 |
| Capitol Building | 26,194 | 5 5 6 4 | 10 004 | |
| Annex No. 2 Building | | 5,564 | 19,984 | 5,447 |
| ninex No. 2 Building | 78,521 | 17,149 | 68,729 | 18,096 |
| Total | \$ <u>735,384</u> | \$ <u>174,811</u> \$ | 740,819 | \$ <u>184,380</u> |
| Vending machine commissions | 17,554 | 17,554 | 13,813 | 13,813 |
| Loss due to fire | | | | 3,788 |
| Total | \$4,767,082 | \$ <u>11,856</u> \$ | 4,242,608 | \$ <u>110,884</u> |

<u>a</u>/Includes catering sales of \$79,538 for fiscal year 1978 and \$60,655 for fiscal year 1977.

b/Includes catering sales of \$50,930 for fiscal year 1978 and \$58,913 for fiscal year 1977.

c/Includes sales of food to the Rayburn Catering Service of \$139,136 for fiscal year 1978 and \$108,495 for fiscal year 1977.

d/Sales of \$12,923 in fiscal year 1978 were made to the Senate Restaurants. Also sales of \$144,853 in fiscal year 1978 and \$135,551 in fiscal year 1977 were made to other House Restaurant facilities, and are included in their costs. A comparative statement of assets and liabilities of the House of Representatives Restaurant Revolving Fund on October 7, 1978, and October 8, 1977; a comparative statement of operations for the fiscal years ended in 1978 and 1977; and a comparative statement of changes in financial position for the fiscal years ended October 7, 1978, and October 8, 1977, are presented as schedules 1, 2, and 3. A comparison of sales and operating results, prepared by the House Restaurant accounting staff, for each of the units for fiscal year 1978 is presented as exhibit A.

INTERNAL CONTROL IMPROVEMENTS

As a result of recommendations in our fiscal year 1977 report, Restaurant management made several changes to improve the Restaurant's cash control procedures. These changes included (1) adopting a policy requiring cashiers to give customers cash register receipts, (2) making surprise cash counts at cashiers' stations during the year, (3) establishing procedures to reconcile each day's deposits with the Finance Office's cash receipt's records, (4) having the Finance Office record the date of receipt on daily deposit tickets, and (5) requiring the Rayburn catering office to make cash deposits daily.

Restaurant management also adopted our recommendation that it take periodic inventories of tableware and kitchenware. The Restaurant administrative officer told us that he was analyzing the results to adopt a more effective method to allocate tableware and kitchenware replacement expense.

The Restaurant administrative officer told us that he had discussed the size of the cashiers' change funds with the unit managers and that each manager believed that the change funds should not be reduced. He also told us that he was examining the propriety of continuing to use revolving fund cash to finance the change fund in the Finance Office.

STATUS OF ACCOUNTS RECEIVABLE

The accounts receivable balances at September 30, 1978, amounted to \$165,957, about 26.5 percent greater than the September 30, 1977, balances. At September 30, 1978, \$28,737, or 17.3 percent, was outstanding over 60 days, compared with \$28,318, or 21.7 percent, at September 30, 1977. A comparison of the accounts receivable between fiscal years 1978 and 1977 follows:

| | September | 30, 1978 | September | 30, 1977 |
|------------------|-------------------|----------|-------------------|----------|
| Days outstanding | Amount | Percent | Amount | Percent |
| 0 to 30 | \$124,756 | 75.2 | \$ 93,571 | 71.3 |
| 31 to 60 | 12,464 | 7.5 | 9,196 | 7.0 |
| 61 to 90 | 9,013 | 5.4 | 13,038 | 10.0 |
| Over 90 | 19,724 | 11.9 | 15,355 | 11.7 |
| Total | \$ <u>165,957</u> | 100.0 | \$ <u>131,160</u> | 100.0 |

At January 3, 1979, 87.8 percent of the September 30, 1978, accounts receivable balance had been collected.

The Restaurant accounting office periodically prepares a list of outstanding accounts and submits the list to the Subcommittee on Services. During the year, the staff of the Subcommittee on Services mailed collection letters to customers whose accounts were delinquent 60 days and telephoned those who were delinquent 90 days to encourage payments.

OPINION ON FINANCIAL STATEMENTS

We prepared the accompanying financial statements (schs. 1, 2, and 3) from the accounting records maintained on an accrual basis by the Restaurant accounting office. The statements do not include the cost of equipment and furnishings acquired with funds appropriated to the Architect of the Capitol or the cost of certain benefits and services, such as space, building repairs and maintenance, utilities, garbage disposal, menus and forms printed by the Government Printing Office, and services of the staffs of the Committee on House Administration and its Subcommittee on Services, all of which are furnished to the Restaurant without charge.

In our opinion schedules 1, 2, and 3, which were prepared on a basis consistent with that of the preceding year and in accordance with the financial arrangements described above, present fairly the financial position of the House of Representatives Restaurant Revolving Fund at October 7, 1978, and October 8, 1977; the results of its operations; and the changes in its financial position for the fiscal years then ended.

Sincerely yours the

Comptroller General of the United States

HOUSE OF REPRESENTATIVES RESTAURANT REVOLVING FUND

COMPARATIVE STATEMENT OF ASSETS AND LIABILITIES

OCTOBER 7, 1978, AND OCTOBER 8, 1977

| | October | 7, 1978 | October | 8, 1977 | | |
|---|-------------------------------|--------------------|-------------------------------|-------------------|--|--|
| ASSETS | | | | | | |
| CASH: Funds with U.S. Treasury Undeposited receipts (note a) Petty cash and change funds | \$263,547 19,753 19,850 | \$303 150 | \$307 485 13,841 19,750 | \$341,076 | | |
| PREPAID EXPENSES Accounts receivable Inventory of food, beverages, | | 2,865 193,641 | | 2,984 143,571 | | |
| MERCHANDISE, AND SUPPLIES, AT COST | | 144,443 | | 127,530 | | |
| Total assets | | \$644,099 | | \$615,161 | | |
| LIABILITIES AND EQUITY | | | | | | |
| LIABILITIES: Amounts due vendors | \$203,059 7 4,25 5 | | \$199,038 65,484 | | | |
| Net payroll and benefits Federal and state withholding taxes | 13,795 | | 10,764 78,517 | | | |
| Employees' accrued leave Allowance for purchase of china, glassware, silverware, | | | | | | |
| and kitchen utensils | (3,182) | | 11,886 | | | |
| Total liabilities | | \$ <u>382,771</u> | | \$ <u>365,689</u> | | |
| EQUITY: Contributed capital Operating funds: | | 5 0,000 | | 50,000 | | |
| Balance at beginning of year | 199,472 | | 127 191 | | | |
| Net income (sch. 2) (note b) | 11,856 | 211,328 | 72,281 | 199,472 | | |
| Total equity | | 261,328 | | 249,472 | | |
| Total liabilities and equity | | \$ <u>644,099</u> | | \$615,161 | | |
| GAO note: The accompanying notes o | n page 4 an | e an integ | al part of | this | | |

GAO note: The accompanying notes on page 4 are an integral part of this statement. Our opinion on this statement appears on page 5 of the letter.

HOUSE OF REPRESENTATIVES RESTAURANT REVOLVING FUND

COMPARATIVE STATEMENT OF OPERATIONS

FISCAL YEARS ENDED OCTOBER 7, 1978, AND OCTOBER 8, 1977

| | | ear ended 7, 1978 Percent | Fiscal yea October (| 8, 1977 Percent |
|---|-------------------------------|---------------------------------|-------------------------------|---------------------|
| | Amount | of sales | Amount | of sales |
| SALE OF FOOD: | | | | |
| Regular services Catering (note c) | \$3,309,871 <u>704 273</u> | 82.5 <u>17.5</u> | \$2,834,636 <u>653,340</u> | 81.3 <u>18.7</u> |
| Total | 4,014,144 | 100.0 | 3,487,976 | 100.0 |
| Cost of food sold | 1,644,476 | 41.0 | 1,420,816 | 40.7 |
| GROSS PROFIT | 2,369,668 | 59.0 | 2,067,160 | 59.3 |
| OPERATING EXPENSES: (note | c) | | | |
| Salaries and wages | | | 1 776 644 | 38.3 |
| | 1,552,468 | 38.7 | 1,335,544 | |
| Overtime | 105,033 | 2.6 | 72,832 | 2.1 |
| Leave expense Employee meals | 121,428 | 3.0 | 100,785 | |
| Employee meals | 75,771 | 1.9 | 58,860 | 1.7 |
| Employee benefits | 161,664 | 4.0 | 130,399 | 3.7 |
| Administrative costs | | | | |
| (note d) | 142,864 | 3.6 | 112,559 | 3.2 |
| Enundmu | 64,621 | 1.6 | 44,497 | 1.3 |
| Paper supplies | 158,494 | 3.9 | 134,667 | 3.9 |
| Clearing examples | 48,029 | 1.2 | 35,875 | 1.0 |
| Cleaning supplies | | | 47,482 | |
| Miscellaneous | 51,443 | 1.3 | 4/,404 | 7.4 |
| Replacement of china | | | | |
| glassware, silverwar | е, | · - | 77 101 | n n |
| and kitchen utensils | 68,362 | 1.1 | 77,181 | 4.4 |
| Total | 2,550 <u>,177</u> | 63.5 | 2,150,681 | 61.7 |
| LOSS ON FOOD OPERATIONS | 180,509 | 4.5 | 83,521 | 2.4 |
| TOBACCO AND CANDY STAND MERCHANDISE: | | | | |
| Sales | 735,384 | | 740,819 | 100.0 |
| Cost of sales | 488,984 | 66.5 | 499,054 | 67.4 |
| GROSS PROFIT | 246,400 | 33.5 | 241,765 | 32.6 |
| TOBACCO AND CANDY STAND | | | | |
| LABOR AND BENEFITS (note | e) <u>71,589</u> | 9.7 | 57,385 | 7.7 |
| | | | | |
| INCOME FROM TOBACCO AND | | | | |
| CANDY OPERATIONS | 174 811 | 23.8 | 184,380 | 24.9 |
| CANDI OFERALIONS | 1/4/011 | 23.0 | 1047,500 | |
| VENDING MACHINE COMMISSION | 17,554 | | 13,813 | |
| | 11,856 | | 114,672 | |
| LOSS DUE TO FIRE | - | | 3,788 | |
| NET INCOME FOR The fiscal year | \$ 11,856 | | \$ 110,884 | |

GAO note: The accompanying notes on page 4 are an integral part of this statement.

Our opinion on this statement appears on page 5 of the letter.

HOUSE OF REPRESENTATIVES RESTAURANT REVOLVING FUND

COMPARATIVE STATEMENT OF CHANGES IN FINANCIAL POSITION

FISCAL YEARS ENDED OCTOBER 7, 1978, AND OCTOBER 8, 1977

| | OCTOBER 7, 1978 | OCTOBER 8, 1977 |
|---|---------------------|-----------------|
| FUNDS PROVIDED: | | |
| Sales and commissions Increase in reserve for replacement of china, | \$4,767 082 | \$5,206,373 |
| glassware, and silverware | - | 9,283 |
| Decrease in working capital | 3,212 | |
| Total | \$ <u>4,770,294</u> | \$5,215,656 |
| FUNDS APPLIED: | | |
| Cost of merchandise sold | \$2,133,460 | \$2,383,926 |
| Salaries and wages | 2,087,953 | 2,193,323 |
| Other operating expenses | 533,813 | 556,843 |
| Decrease in reserve for replacement of china, | | |
| glassware, and silverware | 15,068 | - |
| Increase in working capital | | 81,564 |
| Total | \$4,770,294 | \$5,215,656 |

ANALYSIS OF CHANGES IN WORKING CAPITAL

FISCAL YEARS ENDED OCTOBER 7, 1978, AND OCTOBER 8, 1977

| | Incre (decr in working | |
|------------------------------|------------------------------|------------------|
| | October 7, 1978 | October 8, 1977 |
| WORKING CAPITAL CHANGES: | | |
| Cash | \$(37 926) | \$122,061 |
| Accounts receivable | 50,069 | (37,368) |
| Inventories | 16,913 | 42,028 |
| Prepaid expenses | (119) | (293) |
| Amounts due vendors | (4,021) | (32,251) |
| Payroll, benefits, and taxes | | (4, 000) |
| payable | (11,802) | (4,890) |
| Employees' accrued leave | (16,326) | (7,723) |
| Increase or (decrease) | | |
| in working capital | \$ (3,212) | \$ <u>81,564</u> |
| | | - |

GAO note: The accompanying notes on page 4 are an integral part of this statement.

Our opinion on this statement appears on page 5 of the letter.

HOUSE OF REPRESENTATIVES RESTAURANT

REVOLVING FUND

NOTES TO FINANCIAL STATEMENTS

OCTOBER 7, 1978

- a/Receipts sent to the House Finance Office for deposit to the credit of the Revolving Fund.
- b/Net income for the period ended October 8, 1977, represents net loss of \$38,603 for the period July 4, 1976, through October 9 1976, and net income of \$110,884 for the period October 10, 1976, through October 8, 1977.
- c/Miscellaneous costs and service costs related to catered events held outside of normal operating hours are processed separately and are not included by the House Restaurant as sales or operating expenses.
- d/Administrative costs for the 12-month period ended October 7, 1978, consist of straight time (\$121,468), leave expense (\$9,558), employee meals (\$741), and employee benefits (\$11,097).
- e/Tobacco and candy stand-labor and benefits for the l2-month period ended October 7, 1978. consist of straight time (\$57,892), overtime (\$2,784), leave expense (\$3,732), employee meals (\$1,876) and employee benefits (\$5,305).

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| STATEMENT OF OP | COMBINED OPERA | | ONGRESSIONAL RES | | A CONTRACTOR OF A CONTRACTOR A | | CAPITOL CARET | | BER 7, 1978 | ETERIA | LONGWORTH CAR | IT-OUT | CANNON CARRY | -OUT | RAYBURN CAFE | TERIA | RAYBURN CARRY-OUT | | RAYBURN CAT | ERING | ANNEX #2 | | BAKERY | |
|--|------------------|----------------|------------------|--------|--|----------------|---------------|----------|-------------|--------|---------------|----------|---------------------------------------|-------|--------------|---------------|-------------------|----------|-------------|---------------|-------------|--------|--------------|--------------|
| | AMOUNT | 7. OF | AMOUNT | 2 OF | AMOUNT | % OF | AMOUNT | % OF | AMOUNT | 3. OF | ANDUNT | 3. OF | AMOUNT | N OF | AMOUNI | % OF SALES | ANOUNT | % OF | AMOUNT | N OF SALES | AMOUNT | % OF | AMOUNT | % C SAL |
| FOOD | | SALES | | | | | | | | | · | | | | | | | | | | | | | 1 |
| LES | 3. 309,870.55 | 82.5 | 401,043.01 | 83.4 | 27,825.30 | 100.0 | 167,128.50 | 100.0 | 938,530.22 | 94.9 | 253.234.72 | 100.0 | 292,406.93 | 100.0 | 738,397.14 | 84.1 | 235,291.63 | 100,0 | | | 243,090.55 | 100.0 | 12,922.55 | 8 |
| Food . | 704,273.33 | — I | 79,538,23 | 16.6 | | | | | 50,929.52 | 5.1 | | | | | 139,136.15 | 15.9 | | | 434,669.43 | 100.0 | | | | Γ |
| Catering | 4. | | 480,581,24 | | 27,825.30 | 100.0 | 167 128 50 | 100.0 | 090 450 74 | 100.0 | 253 234 72 | 100.0 | 292,406.93 | 100.0 | | | 225 201 62 | 100.0 | | | 243,090.55 | 100.0 | 153 396 10 | |
| TOTAL ST OF FOOD SOLD | 014,143.88 | 100.0 | | | | <u>+- </u> | | | | | 7,697.69 | | 14,239.71 | | | | | | | | | | | 1 |
| Transfers from Bakery | 1. | | 12,573.28 | | 1,397.05 | 1 | 8,613.91 | | 44,412.02 | · † | | • • | · · · · · · · · · · · · · · · · · · · | | 30,660.37 | | | | 12,471.79 | | | | (144,852.63) | 1 |
| Parchased from Vendors | 644,475.58 | 41.0 | 192,640.37 | 40,1 | 10,659.09 | 38,3 | 57,643.41 | 34.5 | 404,984.34 | 40.9 | 120,580.76 | 4/.0 | 118,194.87 | 40.4 | 337,653.87 | 38.5 | 100,617.76 | 42.8 | 86,178.66 | 19.8 | 121,181.87 | 49.9 | 94,140.58 | 59 |
| iess inter-Unit Sales | | | | | | | | | | | | • | | | | | | | | | | | (144,852.63 |)(9 |
| TOTAL | 644,475.38 | 41 <u>.0</u> | 205,213.65 | 42.7 | 12,056.14 | 43.3 | 66,257.32 | 39.7 | 449,396.36 | 45.4 | 128,278.45 | 50.6 | 132,434.58 | 45.3 | 368, 314.24 | 42.0 | 108,288,98 | 46.1 | 98,650.45 | 22.7 | 126,297.46 | 42,0 | 94,140.58 | 5 |
| GROSS PROFIT ON FOOD | 2, 369,668.30 | 59.0 | 275,367.59 | 57.3 | 15,769.16 | 56.7 | 100,871.18 | 60.3 | 540,063.38 | 54.6 | 124,956.27 | 49.4 | 159,972.35 | 54.7 | 509,219.05 | 58.0 | 127,002,65 | 53.9 | 336,018.98 | 77.3 | 116,793.09 | 48.0 | 63,634.60 | 44 |
| PERATING EXPENSES | 1, 552,467.59 | 38.7 | 382,783.35 | 79.7 | 42,786.39 | 153.8 | 43,919.71 | 26.3 | 329,608.04 | 33.3 | 61,566,82 | 24.3 | 72,210,75 | 24.7 | 320,773.07 | 36.6 | 60,085,60 | 25.5 | 100,984.31 | 23.2 | 89,576.17 | 36,8 | 48,173.38 | , <u>3</u> 0 |
| | 105,032.74 | 2.6 | 66,052.97 | 13.7 | 427.36 | 1.5 | 2,619.39 | 1.6 | 25,263.35 | 2.6 | 1,177.20 | .5 | 504.72 | .2 | 4,007.07 | .5 | 1,624.52 | .7 | 2,613.53 | .6 | 625.65 | .3 | 115.98 | 3 |
| Overtime | 358,863,41 | 8.9 | 93,551,85 | 19.5 | 11,221.72 | 40.3 | 10,359.50 | 6.2 | 70,252.34 | 7.1 | 13,607.26 | 5.4 | 16,933.39 | 5.8 | 74,887.56 | 8.5 | 12,012.31 | 5.1 | 22,128.04 | 5.1 | 20,949.57 | 8.6 | 12,959.87 | |
| Employee Benchis | 2, 016, 363, 74 | | 542,388,17 | 112.9 | 54,435,47 | 195.6 | 56,898,60 | 34.1 | 425,123.73 | 43.0 | 76,351.28 | 30.2 | 89,648.86 | 30.7 | 399,667.70 | 45.6 | 73,722.43 | 31.3 | 125,725.88 | 28.9 | 111,152.39 | 45.7 | 61,249.23 | 3 1 3 |
| TOTAL LABOR COSTS | 142,864.40 | | 26,652.15 | | 3,156.05 | 11.3 | 6,572.21 | 3.9 | 32,404.85 | 3.3 | 6,883.30 | 2.7 | 8,169.03 | 2.8 | 24,026.62 | 2.7 | 6,532,46 | 2.8 | 16.831.81 | 3.9 | 7,441.22 | 3.1 | 4,194.66 | 5 |
| Administrative Costs | · · · · · | | 22.592.63 | | 2,135.34 | | 646.90 | <u>†</u> | 8,137.20 | | 1,203,96 | t. | 1,045.85 | | 8,471.22 | 1 | 1,772.95 | .8 | 14,786.04 | 1 | 2,719.87 | | 1,109.06 | 1 |
| Laundry | 64,621.02 | | | + | | 1 1 | 9,780.91 | | | + | | 1 | 14,827.63 | 5.1 | | 1 | 10,819.95 | | 24,151.18 | 1 | | | | |
| Paper Supplies | 158,493.59 | | 10,157.54 | | 566.39 | | | i – | | | | <u>†</u> | | | | + | ···· | 4.6 | | | 18,303.43 | | 2,839.81 | |
| Cleaning Supplies | 48,029.39 | 1.2 | 9,107.44 | 1.9 | 530.64 | + | 338.25 | -2 | 14,837.35 | | 307.37 | 1 | 1,037.50 | .4 | | 1.5 | 1,023.12 | .4 | 4,782.39 | + - | 2,574.50 | 1.0 | 246.29 | 4 |
| Mexellaneous Expense | 51,443.86 | 1.3 | 3,996.27 | .8 | 1,237.90 |) 4.4 | 948.44 | 6 | 4,951.14 | .5 | 1,329.27 | .5 | 1,403.51 | .5 | 3,288.22 | .4 | 1,308.10 | .6 | 29,686.51 | 6.8 | 2,611,26 | 1.1 | 683.24 | 4 |
| Replacements | 68,361.57 | 1.7 | 19,674.90 | 4.1 | 139.20 | 3 .5 | | | 14,963.10 | 1.5 | | | | - | 10,939.99 | 1.2 | | | 19,439.33 | 4.5 | 2,805.16 | 1.2 | 399,81 | 4 |
| (Liena, Glasswore, Selemoare & Robben Usensiis) | 2, | | | | 62.201.1 | | 75 185 31 | | 526,120.09 | 53.7 | 97,343.79 | 1 19 4 | 116 132 39 | 10 0 | 489,753.71 | 55.8 | 95 179 01 | 40.5 | 235,363.14 | 54.3 | 147,607.83 | 60.7 | | Ĵ. |
| TOTAL OPERATING EXPENSES PROFIT OR ILOSSI ON | 550,177.57 | | | | <u> </u> | | | 1 | f | | | | - | 1 | 1 | | 1 | | 1 | | | 1 | 70,722.10 | |
| FOOD OPERATIONS | (180,509,27 | 1 (4.5 | (359,201.51 | 1(74.7 | (46,431,9 | 51166.7 | 25,685.87 | 15.2 | 13,943.29 | 1.4 | 27,612.48 | 11.0 | 43,839.97 | 14.8 | 19,465.34 | 2,2 | 31,823.04 | 13.4 | 100,655.84 | 23.1 | (30,814.74) | (12,7) | (7,087.50 | <u>019</u> |
| TOBACCO AND CANDY STANDS | 735,384.02 | 100.0 | 62,109.50 | 100.0 | | | 26,193,58 | 100.0 | 374,799.08 | 100.0 | | | | | 193,760.31 | 100.0 | | | | | 78,521.45 | 100.0 | | |
| SALES | 488,983.80 | | † . | + | <u> </u> | | 17.207.56 | 65.7 | 252,551.72 | 67.4 | | | | Ť | 121,625.85 | 62.8 | 1 | 1 | 1 | 1 | 57,922.01 | 73.8 | | T |
| COST OF SALES | | + | | 1 | <u>+</u> . | | 8,986.12 | 1 | | | | | | | 72,134.46 | 37,2 | t | | | | 20,599.44 | 1 | | t |
| GROSS PROFIT | 246,400.2 | + | | | | | | | 1 | | <u> </u> | + | - | + | 22,149.99 | 1 | - | 1 | | + | | | | + |
| Labor Expense & Benchts PROFIT OR (LOSS) ON TOBACCO | 71,589.20 | 9.7 | | - | | <u> </u> | 3,422.26 | + | 38,019.22 | - | | + | | + | 22,149.33 | 11.4 | | - | | 1 | 3,451,14 | 4.4 | | + |
| AND CANDY STANDS OPERATIONS | 174,810.96 | 23,8 | 17,886.19 | 28.8 | · | | 5,563.86 | 21.2 | 84,228.14 | 22.4 | | | <u> </u> | - | 49,984.47 | 25.8 | | | | + | 17,148.30 | 21-8 | | + |
| PENDING MACHINES COMMISSIONS | 17,554.3 | | ļ | | | _ , | | | | Ļ | ļ. | - | 4,964.82 | | | - | 8,069.23 | - | | - | 4,520.30 | _ | | + |
| NET PROFIT OR (LOSS) ON OPERATION | s | | (21) 215 2 | | (46,431.9 | 5 | 31,249,73 | | 98,171.43 | | 27,612.48 | l | 48.804.79 | | 69,449,81 | | 39,892.87 | | 100,655.84 | | (9,146.14) | | (7,087.50 | 01 |
| · · · · · · · · · · · · · · · · · · · | 11,856.0 | <u>' </u> | (341,315.3) | 4 | - · · - | | | - | 1 | | 239 | 1 | 248 | | 239 | + | 240 | <u>†</u> | 1 | | 249 | 1 | (1,007.) | 4 |
| DAYS OF OPERATION | 291 | - | 216 | | 169 | -+ | 242 | | 277 | ł | 239 | + | | + | | | 240 | | | | | ł | | ł |
| NUMBER OF EMPLOYEES | | | 1 | 1 | | | | 1 | 1 | | 1 | | 1 | | 1 | i. | | | | | 1 | | | |

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