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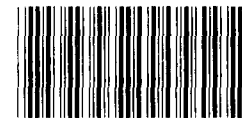
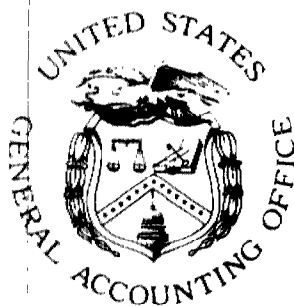
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BY THE U.S. GENERAL ACCOUNTING OFFICE
Report To The Honorable William H. Boner
House Of Representatives

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**Budget And Staffing Information For
Congressional Liaison Offices Of 19 Selected
Federal Departments And Agencies**

Staff and budget allocated to congressional liaison offices vary among Federal executive departments and independent agencies based on the department's or agency's mission, volume, and nature of congressional work, or extent of contact with the public. This report provides fiscal years 1979 through 1982 staffing and budget information for congressional liaison offices in 19 executive departments and independent agencies.



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UNITED STATES GENERAL ACCOUNTING OFFICE
WASHINGTON, D.C. 20548

FEDERAL PERSONNEL AND
COMPENSATION DIVISION

B-206247

The Honorable William H. Boner
House of Representatives

Dear Mr. Boner:

In response to your request of September 4, 1981, and as agreed with your office, we have obtained the following information for 19 Federal executive departments and independent agencies during fiscal years 1979 through 1982:

- The total department or agency budget.
- The total number of department or agency employees.
- The number of professional and support staff employed in the congressional liaison offices (CLOs) and the amount budgeted for them.
- The number of staff years spent outside the CLO on congressionally related matters.

To obtain this information, we developed a questionnaire and met with CLO officials to discuss our request. We requested the most up-to-date information available. We received responses from 19 of the departments and agencies. The Department of Defense was not able to provide the requested information within the specified time. If it is submitted at a later date, we will forward it to your office.

Appendix I contains fiscal year 1981 information for the departments and agencies; appendix II contains detailed data for fiscal years 1979 through 1982. All information in the tables (including the footnotes) was provided by the respondents. We have not independently verified the information.

Our work was performed in accordance with our Office's "Standards for Audit of Governmental Organizations, Programs, Activities, and Functions." Caution should be used in drawing conclusions from the information in the tables because the budget and staffing information was not consistently prepared by the respondents. This was caused by differences in data maintenance, development, estimations, reporting techniques, and functional definitions of CLOs, as indicated by footnotes in the tables. Further, conclusions drawn from comparisons of the CLOs' budgets or staff sizes based on the total department or agency budget or staff size may be misleading. The budget and staff sizes are apparently not related to the total department or agency budget or staff size but may be related to functional attributes, such as the mission of the agency or department, the volume and nature of the congressional work handled, or the extent of contact with the public.

As arranged with your office, unless you publicly announce its contents earlier, we will not distribute this letter report until 7 days after its issue date. At that time, we will send copies to other interested persons and make copies available to others upon request. Please let us know if we can be of further assistance.

Sincerely yours,



Clifford I. Gould
Director

BUDGET AND STAFFING INFORMATION FOR FISCAL YEAR 1981 (note a)

Federal executive departments	Total		Number of CIOs	Congressional liaison offices			Other staff years (note b) (estimated)	
	Budget	Staff		Total budget	Professional	Support		Total
	(millions)			(thousands)				
Agriculture	\$ 30,630	127,291	15	\$1,817	32	16	48	14
Commerce	3,432	39,402	8	c/2,157	41	26	67	54
Energy	12,180	19,330	1	1,735	36	12	48	5
Education	14,895	6,488	1	860	17	6	23	144
Health and Human Services	c/230,917	150,539	12	c/6,984	124	54	178	175
Housing and Urban Development	31,030	15,475	1	1,408	20	18	38	57
Interior	6,167	74,085	10	1,957	37	28	65	100
Justice	2,346	55,267	1	d/1,073	d/15	d/11	d/26	0
Labor	c/29,818	21,508	1	1,119	10	9	19	51
State	2,015	17,164	1	1,414	20	17	37	e/24
Transportation	23,439	f/99,216	1	507	14	6	g/24	h/112
Treasury	3,843	119,875	5	994	19	8	27	81
<u>Independent agencies</u>								
Environmental Protection Agency	1,462	12,754	1	1,417	25	12	37	N/A
National Aeronautics and Space Administration	c/5,522	22,381	1	c/755	18	9	27	(i)
General Services Administration	j/750							
	k/1,648	34,021	1	294	7	1	8	27
Small Business Administration	202	5,088	1	492	11	3	14	1
Veterans Administration	c/23,277	232,417	1	c/545	11	4	15	N/A
U.S. Postal Service	21,486	670,239	1	1,682	33	19	52	8
Tennessee Valley Authority	5,646	50,094	1	262	4	4	8	4

a/Inconsistency in reporting and functional differences in Federal departments and agencies may result in unreliable comparisons. Specific qualifying statements are provided as footnotes on each department or agency table in app. II.

b/Staff years spent outside CIOs on congressionally related matters.

c/Estimated.

d/Includes only headquarters Office of Legislative Affairs. In addition to the headquarters office, there are 14 smaller CIOs in the various Justice components comprised of 56 professional and 33 support staff. Budget information for these components is unavailable.

e/Actual.

f/Includes 59,456 civilian and 39,760 Coast Guard personnel.

g/Includes four Coast Guard personnel.

h/Includes both civilian and Coast Guard staff.

i/Less than one.

j/General Services Administration direct appropriation.

k/Federal building fund (General Services Administration standard level user charges).

DEPARTMENT OF AGRICULTURE

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (millions) -----			
Total Agriculture budget	\$24,544	\$24,897	\$30,630	\$25,546
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (thousands) -----			
Total CLO budget	\$1,681	\$1,950	\$1,817	\$1,804

	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
Agriculture staff:				
Full-time	83,899	82,528	82,339	95,727
Other	42,447	44,909	44,952	21,273
Total	<u>126,346</u>	<u>127,437</u>	<u>127,291</u>	<u>a/117,000</u>
CLO staff:				
Professional staff:				
Full-time	28	33	30	32
Other	<u>1</u>	<u>0</u>	<u>2</u>	<u>0</u>
Total	<u>29</u>	<u>33</u>	<u>32</u>	<u>32</u>
Support staff:				
Full-time	18	19	16	16
Other	<u>1</u>	<u>0</u>	<u>0</u>	<u>1</u>
Total	<u>19</u>	<u>19</u>	<u>16</u>	<u>17</u>
Total	<u>48</u>	<u>52</u>	<u>48</u>	<u>49</u>
Estimated total staff years spent outside CLO on congressionally related matters	11	12	14	14

a/Staff years.

<u>DEPARTMENT OF COMMERCE</u>				
	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (millions)-----			
Total Commerce budget	\$3,263	\$3,083	\$3,432	a/ N/A
	<u>Estimated</u>	<u>Estimated</u>	<u>Estimated</u>	<u>Estimated</u>
	----- (thousands)-----			
Total CLO budget	\$1,886	\$2,034	\$2,157	\$2,128
<u>Number</u>				
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
Commerce staff:				
Full-time	29,021	29,270	27,180	29,327
Other	13,646	18,900	12,222	5,812
Total	<u>42,667</u>	<u>48,170</u>	<u>39,402</u>	<u>35,139</u>
CLO staff:				
Professional staff:				
Full-time	38	39	39	36
Other	<u>1</u>	<u>2</u>	<u>2</u>	<u>1</u>
Total	<u>39</u>	<u>41</u>	<u>41</u>	<u>37</u>
Support staff:				
Full-time	17	17	14	17
Other	<u>8</u>	<u>10</u>	<u>12</u>	<u>9</u>
Total	<u>25</u>	<u>27</u>	<u>26</u>	<u>26</u>
Total (note b)	<u>64</u>	<u>68</u>	<u>67</u>	<u>63</u>
Estimated total staff years spent outside CLO on congressionally related matters (note c)	58	58	54	41

a/Commerce reported \$1,795 million based on a continuing resolution.

b/Includes one consultant for each fiscal year 1980 through 1982.

c/These figures include Commerce's legislative research effort, defined as the functions performed by the Assistant General Counsel for legislation and related functions performed within the bureaus' legal staffs. Also included is Commerce's work on congressional appropriations which it defines as the total effort of the departmental Office of Budget.

DEPARTMENT OF ENERGY

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
	----- (millions) -----			
Total Energy budget	\$10,868	\$12,288	\$12,180	\$12,853
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
	----- (thousands) -----			
Total CLO budget	\$ 1,620	\$ 1,860	\$ 1,735	\$ 2,183

	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
Energy staff:				
Full-time	19,005	19,827	17,973	17,364
Other	<u>1,270</u>	<u>1,480</u>	<u>1,357</u>	<u>1,011</u>
Total	<u>20,275</u>	<u>21,307</u>	<u>19,330</u>	<u>18,375</u>
CLO staff:				
Professional staff:				
Full-time	42	40	35	34
Other	<u>0</u>	<u>2</u>	<u>1</u>	<u>1</u>
Total	<u>42</u>	<u>42</u>	<u>36</u>	<u>35</u>
Support staff:				
Full-time	5	12	12	11
Other	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>
Total	<u>6</u>	<u>13</u>	<u>12</u>	<u>11</u>
Total	<u>48</u>	<u>55</u>	<u>48</u>	<u>46</u>
Estimated total staff years spent outside CLO on congressionally related matters	3	4	5	5

DEPARTMENT OF EDUCATION (notes a and b)

	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>
	Amount		
	----- (millions) -----		
Total Education budget	\$14,193	\$14,895	\$12,592
	<u>Actual</u>	<u>Actual</u>	<u>Requested</u>
	----- (thousands) -----		
Total CLO budget	\$969	\$860	\$797

	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
	Number		
Education staff:			
Full-time	5,642	5,538	5,459
Other	<u>1,722</u>	<u>950</u>	<u>569</u>
Total	<u>7,364</u>	<u>6,488</u>	<u>6,028</u>
CLO staff:			
Professional staff:			
Full-time	13	11	16
Other	<u>1</u>	<u>6</u>	<u>7</u>
Total	<u>14</u>	<u>17</u>	<u>23</u>
Support staff:			
Full-time	5	6	11
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>5</u>	<u>6</u>	<u>11</u>
Total (note c)	<u>19</u>	<u>23</u>	<u>34</u>
Estimated total staff years spent outside CLO on congressionally related matters	110	144	153

a/The Department of Education was not in existence in 1979.

b/The information is a general estimate, based on information gathered from the Department of Education offices.

c/Includes two consultants for fiscal year 1980 and one consultant for fiscal year 1981.

DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS) (note a)

	FY 1979	FY 1980	FY 1981	FY 1982
	Amount			
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Estimated</u>
	----- (millions)-----			
Total HHS budget	\$170,303	\$194,703	\$230,917	\$252,061
	<u>Estimated</u>	<u>Estimated</u>	<u>Estimated</u>	<u>Estimated</u>
	----- (thousands)-----			
Total CLO budget	\$6,110	\$6,617	\$6,984	b/\$6,756

	Number			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
HHS staff:				
Full-time	136,115	136,364	133,600	N/A
Other	<u>12,993</u>	<u>14,461</u>	<u>16,939</u>	N/A
Total	<u>149,108</u>	<u>150,825</u>	<u>150,539</u>	<u>135,316</u>
CLO staff:				
Professional staff:				
Full-time	135	122	112	127
Other	<u>5</u>	<u>4</u>	<u>12</u>	<u>1</u>
Total	<u>140</u>	<u>126</u>	<u>124</u>	<u>128</u>
Support staff:				
Full-time	54	50	44	47
Other	<u>7</u>	<u>8</u>	<u>10</u>	<u>7</u>
Total	<u>61</u>	<u>58</u>	<u>54</u>	<u>54</u>
Total (note c)	<u>201</u>	<u>184</u>	<u>178</u>	<u>182</u>

Estimated total staff years spent outside CLO on congressionally related matters (note d) 166 165 175 78

a/Department of Education resources are included in fiscal year 1979 and are part of fiscal year 1980 departmental totals.

b/Social Security Administration (SSA) information was not available for fiscal year 1982.

c/The CLOs are staff offices reporting to various line officials and are not organized in a direct-line-authority structure. Also, included are CLO staff in HHS regions whose work loads also involve State legislative liaison functions.

d/Information was not readily available from all CLOs; however, those that did submit estimates are listed below:

- Office of Human Development Services (HDS)—Amounts are estimated. Congressional appropriation work is done by the HDS budget office at an estimated 3.25 staff years per year. Virtually all drafting of substantive materials is done by program staff, with the liaison office coordinating, editing and reviewing for policy. Estimate is 1.5 years per program office, except fiscal year 1981, when all HDS statutes were subject to legislative action.
- SSA—Figures represent staff years for SSA's Office of Legislative and Regulatory Policy.
- Health Care Financing Administration—Information is estimated to include time devoted to congressionally mandated studies and reports.
- Public Health Service, Health Resources Administration—Information represents estimated staff time worked on congressional budget activity by the various financial management offices of the agency, plus other legislative activity dealing with reauthorization of legislation and legislative monitoring carried out by staff beyond the immediate legislative offices.
- Public Health Service—Centers for Disease Control—Information includes various personnel from the Centers' Director through Program and Office personnel. The total reflects the estimated cumulative time contributed by many persons.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) (note a)

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	- - - - - (millions) - - - - -			
Total HUD budget	\$31,135	\$35,677	\$31,030	\$25,208
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	- - - - - (thousands) - - - - -			
Total CLO budget	\$1,320	\$1,366	\$1,408	\$1,477
	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
HUD staff:				
Full-time	16,067	15,613	14,678	N/A
Other	<u>1,189</u>	<u>1,215</u>	<u>797</u>	N/A
Total	<u>17,256</u>	<u>16,828</u>	<u>15,475</u>	N/A
CLO staff:				
Professional staff:				
Full-time	20	20	20	19
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>20</u>	<u>20</u>	<u>20</u>	<u>19</u>
Support staff:				
Full-time	16	16	16	12
Other	2	2	2	0
Total	<u>18</u>	<u>18</u>	<u>18</u>	<u>12</u>
Total	<u>38</u>	<u>38</u>	<u>38</u>	<u>31</u>
Estimated total staff years spent outside CLO on congressionally related matters	50	56	57	55

a/ HUD comments--While we have made every effort to insure the accuracy of the information, we believe that, at best, the numbers tell only half the story. After all, the reason for the congressional relations operation is to help Members of Congress respond to constituents' problems and to give Members information about HUD programs. Without ready access to this service the job of a congressman would be considerably tougher because he and his staff would have to spend hours identifying the right office or person within the department to contact for information or assistance.

During the May-October 1981 period, the 11 HUD liaison officers answered 10,771 congressional phone inquiries and 3,032 written congressional inquiries. They also made 9,617 grant announcements to congressional offices. In addition, they arranged and conducted some 384 separate meetings between HUD officials, Members of Congress, and/or their staffs to discuss specific cases, projects, or programs. It should be stressed that each of these activities took place because a Member of Congress or his constituents had a question or problem concerning a particular HUD program.

DEPARTMENT OF THE INTERIOR (note a)

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (millions)-----			
Total Interior budget	\$5,943	\$6,587	\$6,167	\$5,740
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (thousands)-----			
Total CLO budget	\$1,675	\$1,794	\$1,957	\$1,995

	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
Interior staff:				
Full-time	54,343	53,210	52,560	63,200
Other	<u>22,683</u>	<u>23,512</u>	<u>21,525</u>	<u>16,043</u>
Total	<u>77,026</u>	<u>76,722</u>	<u>74,085</u>	<u>79,243</u>
CLO staff:				
Professional staff:				
Full-time	35	37	35	37
Other	<u>1</u>	<u>1</u>	<u>2</u>	<u>1</u>
Total	<u>36</u>	<u>38</u>	<u>37</u>	<u>38</u>
Support staff:				
Full-time	17	17	17	17
Other	<u>10</u>	<u>10</u>	<u>11</u>	<u>11</u>
Total	<u>27</u>	<u>27</u>	<u>28</u>	<u>28</u>
Total	<u>63</u>	<u>65</u>	<u>65</u>	<u>66</u>

Estimated total staff years spent outside CLO on congressionally related matters (note b) 106 108 100 105

a/Interior comments—The Office of the Secretary, Office of Congressional and Legislative Affairs oversees various types of activities and additionally performs many other functions relating to congressional hearings, fulfills requests for testimony, coordinates the drafting of legislation, and provides legislative reports, etc. Many functions do not relate to direct, full-time liaison work. The legislative staff of the Office of Congressional and Legislative Affairs and the Department's appropriations staff involved in liaison work are included in the estimated total staff years spent outside the CLO.

b/Interior units which provided explanations are listed below:
 —Office of the Secretary—Information includes appropriations staff and legislative legal coordination staff.
 —National Park Service—Information represents professional staff of the Division of Legislation.

DEPARTMENT OF JUSTICE

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (millions) -----			
Total Justice budget	\$2,510	\$2,513	\$2,346	\$2,470
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	
	----- (thousands) -----			
Total CLO budget (note a)	\$895	\$1,003	\$1,073	N/A

	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
Justice staff:				
Full-time	51,548	53,089	51,985	52,970
Other	<u>3,913</u>	<u>3,238</u>	<u>3,282</u>	<u>0</u>
Total	<u>55,461</u>	<u>56,327</u>	<u>55,267</u>	<u>52,970</u>
CLO staff:				
Professional staff:				
Full-time	12	15	14	14
Other	<u>2</u>	<u>0</u>	<u>1</u>	<u>0</u>
Total	<u>14</u>	<u>15</u>	<u>15</u>	<u>14</u>
Support staff:				
Full-time	12	10	11	11
Other	0	1	0	0
Total	<u>12</u>	<u>11</u>	<u>11</u>	<u>11</u>
Total	<u>26</u>	<u>26</u>	<u>26</u>	<u>25</u>
Estimated total staff years spent outside CLO on congressionally related matters	0	0	0	0

a/Includes only Office of Legislative Affairs headquarters. There are 14 smaller CLOs in the various Justice components comprised of 56 professional and 33 support staff. Budget information for these components is unavailable.

DEPARTMENT OF LABOR

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	
	----- (millions) -----			
Total Labor budget	\$28,619	\$28,796	\$29,818	N/A
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (thousands) -----			
Total CLO budget	\$1,133	\$1,304	\$1,119	\$1,260
	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
Labor staff:				
Full-time	22,148	22,112	20,604	18,381
Other	<u>1,054</u>	<u>1,440</u>	<u>904</u>	<u>661</u>
Total	<u>23,202</u>	<u>23,552</u>	<u>21,508</u>	<u>19,042</u>
CLO staff:				
Professional staff:				
Full-time	18	19	10	17
Other	0	0	0	0
Total	<u>18</u>	<u>19</u>	<u>10</u>	<u>17</u>
Support staff:				
Full-time	16	18	8	14
Other	1	1	1	1
Total	<u>17</u>	<u>19</u>	<u>9</u>	<u>15</u>
Total	<u>35</u>	<u>38</u>	<u>19</u>	<u>32</u>
Estimated total staff years spent outside CLO on congressionally related matters (note a)	51	51	51	51

a/Estimated staff years in each fiscal year includes 20 staff years on congressional budget preparation.

DEPARTMENT OF STATE

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (millions)-----			
Total State budget	\$1,612	\$1,922	\$2,015	\$2,219
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (thousands)-----			
Total CLO budget	\$1,125	\$1,256	\$1,414	\$1,585

	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
State staff:				
Full-time:				
Americans	10,114	10,044	10,257	10,568
Foreign Service				
Nationals	<u>5,987</u>	<u>5,570</u>	<u>5,526</u>	<u>5,545</u>
Total	<u>16,101</u>	<u>15,614</u>	<u>15,783</u>	<u>16,113</u>
Other	<u>1,391</u>	<u>1,351</u>	<u>1,381</u>	<u>1,707</u>
Total	<u>17,492</u>	<u>16,965</u>	<u>17,164</u>	<u>17,820</u>

	<u>Authorized</u>			
CLO staff (note a):				
Professional staff:				
Full-time	19	21	20	21
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>19</u>	<u>21</u>	<u>20</u>	<u>21</u>
Support staff:				
Full-time	13	14	14	14
Other	<u>2</u>	<u>2</u>	<u>3</u>	<u>7</u>
Total	<u>15</u>	<u>16</u>	<u>17</u>	<u>21</u>
Total	<u>34</u>	<u>37</u>	<u>37</u>	<u>42</u>

Estimated total staff years spent outside CLO on congressionally related matters (note b) 24 24 24 24

a/Includes less than 1 staff year for consultants for fiscal year 1979.

b/Staff years for fiscal years 1979 through 1981 are actual, while staff years for fiscal year 1982 are estimated.

DEPARTMENT OF TRANSPORTATION

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	Amount			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (millions)-----			
Total Transportation budget (note a)	\$18,546	\$19,569	\$23,439	\$21,192
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Estimated</u>
	----- (thousands)-----			
Total CLO civilian budget	\$495	\$497	\$507	\$510
	Number			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
Civilian staff:				
Full-time	70,186	68,941	56,752	65,122
Other	<u>3,360</u>	<u>3,420</u>	<u>2,704</u>	<u>0</u>
Total	<u>73,546</u>	<u>72,361</u>	<u>59,456</u>	<u>65,122</u>
Total military staff (Coast Guard)	<u>38,565</u>	<u>39,417</u>	<u>39,760</u>	<u>39,904</u>
Civilian CLO staff (note b):				
Professional staff				
Full-time	13	11	11	13
Other	<u>2</u>	<u>3</u>	<u>3</u>	<u>2</u>
Total	<u>15</u>	<u>14</u>	<u>14</u>	<u>15</u>
Support staff:				
Full-time	6	6	4	6
Other	<u>1</u>	<u>1</u>	<u>2</u>	<u>2</u>
Total	<u>7</u>	<u>7</u>	<u>6</u>	<u>8</u>
Total	<u>22</u>	<u>21</u>	<u>20</u>	<u>23</u>
Total military CLO staff (Coast Guard)	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Estimated total staff years spent outside CLO on congressionally related matters (note c)	96	106	112	97

a/Includes Coast Guard military staff.

b/Includes one consultant for each fiscal year 1979 through 1981.

c/Figures shown as authorized for this table only. All positions, except full-time permanent positions, are allocated from the Office of Administration on an as-needed basis with a budgetary dollar restriction. The information was derived through a survey of the Department and includes Coast Guard military staff. Only individuals who spent more than one-third of their time are included in the figures. The information is estimated because actual hours are not recorded as these functions are not the employees' primary duty and are often performed coincident with other responsibilities.

DEPARTMENT OF THE TREASURY

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	Amount			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (millions) -----			
Total Treasury budget	\$3,864	\$3,594	\$3,843	a/\$3,700
	<u>Estimated</u>	<u>Estimated</u>	<u>Estimated</u>	<u>Estimated</u>
	----- (thousands) -----			
Total CLO budget	\$809	\$1,034	\$994	\$1,155

	Number			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
Treasury staff:				
Full-time	109,382	107,499	104,830	N/A
Other	<u>14,249</u>	<u>16,112</u>	<u>15,045</u>	N/A
Total	<u>123,631</u>	<u>123,611</u>	<u>119,875</u>	<u>116,662</u>
CLO staff:				
Professional staff:				
Full-time	18	20	19	22
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>18</u>	<u>20</u>	<u>19</u>	<u>22</u>
Support staff:				
Full-time	7	8	7	8
Other	<u>1</u>	<u>2</u>	<u>1</u>	<u>1</u>
Total	<u>8</u>	<u>10</u>	<u>8</u>	<u>9</u>
Total	<u>26</u>	<u>30</u>	<u>27</u>	<u>31</u>
Estimated total staff years spent outside CLO on congressionally related matters	26	26	b/81	32

a/Authorized under current continuing resolution.

b/Includes 50 staff years for the Internal Revenue Service. The Service estimates are not available for fiscal years 1979, 1980, and 1982.

ENVIRONMENTAL PROTECTION AGENCY (EPA)

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	- - - - - (millions) - - - - -			
Total EPA budget (note a)	\$1,337	\$1,373	\$1,462	\$1,278
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Projected</u>
	- - - - - (thousands) - - - - -			
Total CLO budget	\$1,145	\$1,729	\$1,417	\$811
	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
EPA staff:				
Full-time	10,159	10,681	10,104	10,387
Other	<u>3,384</u>	<u>4,034</u>	<u>2,650</u>	<u>2,474</u>
Total	<u>13,543</u>	<u>14,715</u>	<u>12,754</u>	<u>12,861</u>
CLO staff (note b):				
Professional staff:				
Full-time	23	23	19	12
Other	<u>9</u>	<u>8</u>	<u>6</u>	<u>4</u>
Total	<u>32</u>	<u>31</u>	<u>25</u>	<u>16</u>
Support staff:				
Full-time	14	11	8	5
Other	<u>1</u>	<u>4</u>	<u>4</u>	<u>3</u>
Total	<u>15</u>	<u>15</u>	<u>12</u>	<u>8</u>
Total	<u>47</u>	<u>46</u>	<u>37</u>	<u>23</u>
Estimated total staff years spent outside CLO on congressionally related matters (note c)	N/A	N/A	N/A	N/A

a/Excludes construction grants.

b/Includes three consultants for fiscal year 1979.

c/The information desired is unavailable. The number of staff years devoted to congressional affairs, other than those of the Office of Congressional Liaison employees, is considerable. In addition, the Office of Legislation devotes the majority of its efforts toward legislatively related matters. It would be extremely difficult and costly to provide the information requested. The agency's management systems are not designed to furnish this information, and to obtain an estimate would require considerable time and effort throughout EPA.

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA)

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Estimated</u>
	----- (millions) -----			
Total NASA budget	\$4,559	\$5,243	\$5,522	\$5,953
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (thousands) -----			
Total CLO budget	\$629	\$671	\$755	\$883
	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
NASA staff:				
Full-time	22,686	22,639	21,885	21,844
Other	<u>548</u>	<u>565</u>	<u>496</u>	<u>496</u>
Total	<u>23,234</u>	<u>23,204</u>	<u>22,381</u>	<u>22,340</u>
CLO staff (note a):				
Professional staff:				
Full-time	7	13	15	15
Other	<u>1</u>	<u>2</u>	<u>3</u>	<u>2</u>
Total	<u>8</u>	<u>15</u>	<u>18</u>	<u>17</u>
Support staff:				
Full-time	11	12	9	12
Other	<u>1</u>	<u>0</u>	<u>0</u>	<u>2</u>
Total	<u>12</u>	<u>12</u>	<u>9</u>	<u>14</u>
Total	<u>20</u>	<u>27</u>	<u>27</u>	<u>31</u>
Estimated total staff years spent outside CLO on congressionally related matters (note b)	0.5	0.5	0.5	0.5

a/Includes one consultant for fiscal year 1981.

b/The NASA Office of Legislative Affairs performs the duties normally associated with a legislative liaison office. Except for this Office, there are no staff years budgeted nor employees specifically assigned to perform congressional liaison, legislative research, or congressional appropriations work. Within NASA, and we presume within other agencies, employees at all levels, from senior management officials who testify before the Congress to personnel specialists, secretaries, procurement officers, analysts, and others, may be involved in preparation of information used to respond to congressional requests and/or constituent inquiry referrals, and no record is kept of the hours involved in this work. In preparation for submission of our budget and its justification to the Congress, there are many matters which are also done for internal use. As indicated previously, the Office of Legislative Affairs has the responsibilities for interfacing with the Congress. The Office of the Comptroller spends less than 1 work year in liaison activities directly related to congressional appropriations work.

GENERAL SERVICES ADMINISTRATION (GSA)

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (millions) -----			
GSA Budget:				
Appropriated funds	\$410	\$432	\$750	\$460
Federal building fund (stand- ard level user charges)	\$1,480	\$1,522	\$1,648	\$1,868
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (thousands) -----			
Total CLO budget	\$291	\$301	\$294	\$392

	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
GSA staff:				
Full-time	32,837	32,275	31,206	29,648
Other	<u>2,418</u>	<u>3,015</u>	<u>2,815</u>	<u>2,619</u>
Total	<u>35,255</u>	<u>35,290</u>	<u>34,021</u>	<u>32,267</u>
CLO staff:				
Professional staff:				
Full-time	9	8	7	8
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>9</u>	<u>8</u>	<u>7</u>	<u>8</u>
Support staff:				
Full-time	2	2	1	3
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>2</u>	<u>2</u>	<u>1</u>	<u>3</u>
Total	<u>11</u>	<u>10</u>	<u>8</u>	<u>11</u>
Estimated total staff years spent outside CLO on congressionally related matters (note a)	28	28	27	31

a/The heads of service and staff offices provided estimates of staff years spent on congressional liaison, correspondence, legislative research, congressional appropriations, etc.

VETERANS ADMINISTRATION (VA)

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Estimated</u>
	----- (millions) -----			
Total VA budget	\$20,467	\$21,175	\$23,277	\$24,980
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (thousands) -----			
Total CLO budget	\$474	\$502	\$545	\$572

	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
VA staff:				
Full-time	194,290	195,646	195,921	197,044
Other	31,794	32,639	36,496	32,590
Total	<u>226,084</u>	<u>228,285</u>	<u>232,417</u>	<u>229,634</u>
CLO staff:				
Professional staff:				
Full-time	12	12	11	11
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>12</u>	<u>12</u>	<u>11</u>	<u>11</u>
Support staff:				
Full-time	5	5	4	7
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>5</u>	<u>5</u>	<u>4</u>	<u>7</u>
Total (note a)	<u>17</u>	<u>17</u>	<u>15</u>	<u>18</u>
Estimated total staff years spent outside CLO on congressionally related matters (note b)	N/A	N/A	N/A	N/A

a/Of the total number of positions listed for each fiscal year, 13 positions are involved exclusively with Veteran's case work for Members of Congress, the remainder of the staff deals with aspects such as legislation, program, and policy issues.

b/The Office of the General Counsel is responsible for legal review of all policy statements leaving the agency. Professional staff contribute to drafting, reviewing, and coordinating agency responses to legislative proposals, congressional requests, and implementation of law. This process requires close coordination with staff members at the Office of Management and Budget, Veterans' Affairs Committees, and other committees of the Congress. This time has never been measured and would be very difficult to estimate. However, a best guess of the range of involvement would be a fifth to a quarter of our central office professional time. Roughly, this would translate to 13 to 16 staff years of attorney time. The VA Legislative Reference and Research Library provides aid to its professional staff. This unit is staffed by 10 full-time and 2 part-time employees. The unit is headed by a paralegal specialist, has four legal technicians, five clerical support, and two legal student trainees. This configuration has not substantially deviated over the last several years.

SMALL BUSINESS ADMINISTRATION (SBA)

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	
	----- (millions) -----			
Total SBA budget (note a)	\$172	\$194	\$202	N/A
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	
	----- (thousands) -----			
Total CLO budget	\$417	\$518	\$492	N/A

	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
SBA staff:				
Full-time	4,372	4,408	4,275	4,145
Other (note c)	<u>1,540</u>	<u>1,396</u>	<u>813</u>	<u>1,051</u>
Total	<u>5,912</u>	<u>5,804</u>	<u>5,088</u>	<u>b/5,196</u>
CLO staff:				
Professional staff:				
Full-time	12	10	10	N/A
Other	<u>0</u>	<u>1</u>	<u>1</u>	N/A
Total	<u>12</u>	<u>11</u>	<u>11</u>	N/A
Support staff:				
Full-time	2	2	3	N/A
Other	0	0	0	N/A
Total	<u>2</u>	<u>2</u>	<u>3</u>	N/A
Total	<u>14</u>	<u>13</u>	<u>14</u>	N/A
Estimated total staff years spent outside CLO on congressionally related matters (note d)	1	1	1	1

a/Excludes disaster loan making.

b/Full-time equivalent.

c/Includes disaster loan making.

d/The 1 staff year shown represents roughly one-third of a staff year by the Controller and two-thirds of a staff year by the General Counsel staff.

U.S. POSTAL SERVICE (USPS)

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	<u>Amount</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (millions)-----			
Total USPS budget	\$17,705	\$19,559	\$21,486	\$23,382
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (thousands)-----			
Total CLO budget	\$1,284	\$1,481	\$1,682	\$1,999

	<u>Number</u>			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
USPS staff:				
Full-time	533,749	536,373	544,557	544,349
Other	129,318	130,450	125,682	124,676
Total	<u>663,067</u>	<u>666,823</u>	<u>670,239</u>	<u>669,025</u>
				<u>Budgeted</u>
CLO staff:				
Professional staff:				
Full-time	30	31	33	33
Other	0	0	0	0
Total	<u>30</u>	<u>31</u>	<u>33</u>	<u>33</u>
Support staff:				
Full-time	15	20	19	21
Other	0	0	0	0
Total	<u>15</u>	<u>20</u>	<u>19</u>	<u>21</u>
Total	<u>45</u>	<u>51</u>	<u>52</u>	<u>54</u>
Estimated total staff years spent outside CLO on congressionally related matters (note a)	8	8	8	8

a/The staff years shown, except those for the Government Relations Department, represent professional staff who work on legislative opinions and appropriations. It is not possible to estimate the extent to which there may be other staff years spent on congressional liaison activities. Local post offices receive some congressional inquiries directly and, if they concern a matter under the jurisdiction of that office, respond directly. On the basis of information we have available, we estimate that such inquiries amount to 3 to 5 percent of the volume handled centrally by the Government Relations Department. However, no full-time or part-time positions exist for this purpose, and such work is absorbed in broader customer service activities.

TENNESSEE VALLEY AUTHORITY (TVA)

	<u>FY 1979</u>	<u>FY 1980</u>	<u>FY 1981</u>	<u>FY 1982</u>
	Amount			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (millions)-----			
Total TVA budget	\$4,873	\$5,259	\$5,646	\$6,382
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>
	----- (thousands)-----			
Total CLO budget (note a)	\$155	\$299	\$262	\$278
	Number			
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
TVA staff:				
Full-time	17,065	16,523	15,672	N/A
Other	<u>32,876</u>	<u>35,186</u>	<u>34,422</u>	N/A
Total	<u>49,941</u>	<u>51,709</u>	<u>50,094</u>	N/A
CLO staff:				
Professional staff:				
Full-time	5	4	4	4
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>5</u>	<u>4</u>	<u>4</u>	<u>4</u>
Support staff:				
Full-time	3	3	4	3
Other	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>3</u>	<u>3</u>	<u>4</u>	<u>3</u>
Total (note b)	<u>8</u>	<u>7</u>	<u>8</u>	<u>7</u>
Estimated total staff years spent outside CLO on congressionally related matters (note c)	3	4	4	4

a/Since TVA's administrative offices are not located in Washington, D.C., it incurs certain rental and communications expenses to specifically support the CLO functions. These expenses, which are not included in the above CLO budget figures, are as follows: 1979, \$55,000; 1980, \$45,000; 1981, \$45,000; and 1982, \$49,000.

b/The office has two principal functions: (1) legislative liaison and (2) administrative liaison with the Executive Office of the President and other Federal agencies. The numbers presented are for staff equivalent persons, time, or budget devoted to legislative liaison only.

c/The estimates of staff years apply to the Office of the General Counsel and the Office of Planning and Budget, the TVA organizations (other than the Washington office) with principal responsibilities for legislative and appropriations matters. As in the case of other departments and agencies, other TVA officials are occasionally involved in these matters through congressional testimony and the like, but accurate estimates of their time are not available.



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