



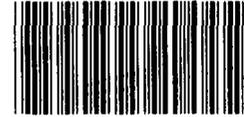
United States
General Accounting Office
Washington, D.C. 20548

Accounting and Financial
Management Division

B-251214

December 15, 1992

Mr. Stuart F. Balderson
Financial Clerk
United States Senate



148162

Dear Mr. Balderson:

At your request, we performed a limited review of your cash accountability as Financial Clerk of the Senate. Our review was as of July 14, 1992.

In performing our review, we counted cash on hand in the Disbursing Office and totaled the amounts on records evidencing disbursements and travel and petty cash advances to other Senate offices. As you requested, however, we did not confirm travel advances or visit other Senate offices to count petty cash.

According to Disbursing Office records, your accountability for cash as of July 14, 1992, was \$750,000.00, broken down as follows:

Cash on hand (including disbursements)	\$539,733.60
Travel advances	203,391.40
Petty cash advances	<u>6,875.00</u>
Total	<u>\$750,000.00</u>

Our review confirmed \$539,599.71 in cash on hand and \$113.89 in disbursement documents, which was \$20 less than indicated by your records. Specifically, we noted that a pack of \$10 bills in the safe was short by two bills.

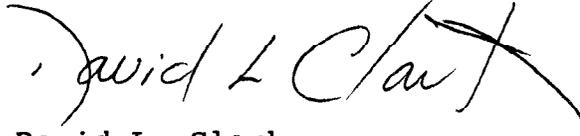
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If you have any questions on our review, please contact me at
(202) 275-9489 or Rosemary Jellish, Assistant Director, at
(202) 512-6920.

Sincerely yours,

A handwritten signature in cursive script that reads "David L. Clark". The signature is written in dark ink and is positioned above the typed name.

David L. Clark
Director, Legislative Reviews
and Audit Oversight

(917811)