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UNITED STATES GENERAL ACCOUNTING OFFICE  
REGIONAL OFFICE  
ROOM 717, GATEWAY II BUILDING  
4TH AND STATE  
KANSAS CITY, KANSAS 66101

FOD

DAPS

May 7, 1975

Colonel Bain McClintock  
Director, 9th Marine Corps District  
9401 Santa Fe Drive  
Overland Park, Kansas 66212

DAPS

Dear Colonel McClintock:

Our survey of selected pay/personnel actions reported for input to JUMPS/MMS by your command during the period March 1, 1974 through February 28, 1975, has been completed. For survey purposes we randomly selected 44 members of your command and compared data recorded on leave and earnings statements and in the Personnel Financial Records with data and records in the Officer Qualification Record and Service Record Book. We also examined the procedures and controls employed by your staff to provide reasonable assurance that all pay/personnel data is promptly and accurately input to JUMPS/MMS.

The discrepancies noted during our survey that we identified as originating with your command, and/or were within your authority to correct, were discussed with your Personnel Officer who assured us that appropriate action would be taken. Specifically, we found:

- two cases where leave balance corrections had been reported to the Finance Center, but the corrections did not process. Prompt follow-up action was not taken by your staff when the corrections did not appear on subsequent leave and earnings statements. The potential effect is \$2,149.12 and \$374.68 due the Government from the individuals in question.
- one case of erroneous leave computation reported on a unit diary. An attempt to correct the matter with a second unit diary entry compounded the error. The Finance Center was advised by letter to correct the leave balance which was acknowledged. However, an additional adjustment to the man's pay is necessary to collect an \$11.40 overpayment for leave rations. We discussed this case with the disbursing officer and a checkage was made.

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We would like to express our appreciation for the assistance and cooperation extended by members of your staff during the course of this survey.

Sincerely yours,

K. L. Weary  
Regional Manager