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BY THE COMPTROLLER GENERAL

Report To The Clerk

Of The House Of Representatives

OF THE UNITED STATES

Examination Of Records

Of The House Of Representatives

Finance Office, Fiscal 1980



AFMD-81-49
APRIL 29, 1981

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COMPTROLLER GENERAL OF THE UNITED STATES
WASHINGTON D.C. 20548

B-202616

The Honorable Edmund L. Henshaw, Jr.
Clerk of the House of Representatives

GHS 00003

Dear Mr. Henshaw:

In response to your September 9, 1980, request, we have examined the records of the Finance Office, House of Representatives, to verify the financial accountability of the Clerk of the House at September 30, 1980.

ACCOUNTABILITY FOR APPROPRIATIONS
AND OTHER FUNDS

The Clerk, as principal fiscal officer of the House, disburses funds appropriated for all expenses of the House, except salaries and initial mileage of Members, Delegates, and the Resident Commissioner, which are disbursed by the Sergeant at Arms.

At September 30, 1980, the Clerk was accountable for unexpended funds of \$48,918,073.96. Schedule 1--statement of accountability for appropriations and other funds for the fiscal year ended September 30, 1980--is summarized as follows:

Unexpended balance, September 30, 1979	\$ 63,834,465.45
Appropriations and receipts	<u>373,900,860.34</u>
Total funds available	437,735,325.79
Expenditures and transfers	<u>388,817,251.83</u>
Unexpended balance, September 30, 1980	\$ <u>48,918,073.96</u>

Schedule 2 shows the (1) total amounts available, (2) net disbursements, (3) transfers, and (4) unexpended balance at September 30, 1980, for each appropriation and fund.

Payroll costs and procedures

About \$223.9 million, or 58.7 percent, of the net disbursements during the fiscal year were for salaries of Members' employees, committee staffs, and House officers and employees. Salaries are based on notices of appointment, termination, and pay change submitted by Members, committee chairmen, and officers. Time and attendance (including overtime and leave without pay) is not reported to the Finance Office for Members' employees or committee staffs, but overtime and leave without pay are reported for other

employees. The Finance Office records individual payroll changes--new appointments, terminations, and pay adjustments received from authorized officials and increased or decreased deductions requested by employees--through online computer terminals in the Finance Office.

Each Member is required to certify as correct the payroll for employees paid from his or her clerk-hire allowance; committee chairmen are required to certify as correct the standing, special, and select committees' staff payrolls; members of the House leadership are required to certify as correct the payrolls for their employees; and House officers are required to certify as correct the payrolls for their employees. The Chairman, Committee on House Administration, approves the payment of salaries charged against the Contingent Fund of the House.

During the fiscal year, expenditures for the Government's contributions toward employees' benefits amounted to about \$14.1 million. Our test of the expenditures for salaries and benefits of House employees showed that the procedures discussed above were followed and that the expenditures were properly recorded.

Official mail costs

During the fiscal year, disbursements for official mail costs amounted to about \$64.4 million. These costs represent payments to the U.S. Postal Service for franked mail service for the House of Representatives and the U.S. Senate and comprise about 16.9 percent of the funds disbursed by the House Finance Office.

The U.S. Postal Service submits a quarterly statement to the House Finance Office for congressional mail costs. The statement is accompanied by a detailed billing which categorizes the mail by classes and priorities, and lists the mail volume and rates by subcategories, for example, direct sacks, letters, and flats.

The Finance Office checks the quarterly billing for mathematical accuracy and reasonableness, using data for prior quarters. However, because the Finance Office does not receive reports from other House Offices on the volume or types of franked mail, it is unable to verify the accuracy of the volume (other than third-class bulk mail) or the rates used by the U.S. Postal Service.

Expenses of special and select committees

House resolutions authorized and limited the investigative salaries and expenses of standing, special, and select committees. An authorization to incur expenses covers one session of the Congress, unless otherwise provided in the authorizing resolution. However, the funds for these expenses are paid from the appropriation for the fiscal year in which they are incurred.

Schedule 3 is a statement of authorizations for the 95th Congress committees and disbursements from January 3, 1977, to

September 30, 1980. During this period, authorizations amounted to \$85,352,447.08, and disbursements amounted to \$73,745,835.79, of which \$493,624.97 was disbursed from October 1, 1979, through September 30, 1980.

Schedule 4 is a statement of authorizations for the 96th Congress committees and disbursements from January 3, 1979, through September 30, 1980. During this period, authorizations amounted to \$86,093,011.52, and disbursements amounted to \$65,479,911.96, of which \$38,844,608.33 was disbursed from October 1, 1979, through September 30, 1980.

In addition to testing financial transactions, we reviewed, at the request of the Committee on House Administration, the detailed expenditure records maintained by the various House committees and reconciled these records to the control accounts maintained by the House Finance Office. These reviews show that the accounting controls for expenses of special and select committees adequately ensured that the disbursements were properly recorded by the House Finance Office.

Allowances and Expenses

House of Representatives appropriations for Allowances and Expenses in 1978, 1979, and 1980 were available during the fiscal year for necessary expenses not provided for in other appropriations.

Schedules 5, 6, and 7--appropriations and disbursements for Allowances and Expenses for fiscal years 1978, 1979, and 1980 respectively--are summarized below.

	<u>Fiscal 1978</u>	<u>Fiscal 1979</u>	<u>Fiscal 1980</u>
Annual appropriation	\$58,584,050.00	\$60,740,600.00	\$66,460,700.00
Transferred to stationery revolving fund	<u>294,261.39</u>	<u>2,155,011.29</u>	<u>2,285,596.95</u>
Amount available	<u>58,289,788.61</u>	<u>58,585,588.71</u>	<u>64,175,103.05</u>
Funds disbursed:			
Fiscal 1978	51,387,128.59	-	-
Fiscal 1979	6,803,858.29	51,752,774.10	-
Fiscal 1980	<u>85,657.32</u>	<u>5,500,386.58</u>	<u>57,131,618.83</u>
Total disbursements	<u>58,276,644.20</u>	<u>57,253,160.68</u>	<u>57,131,618.83</u>
Surplus Warrant to U.S. Treasury	<u>13,144.41</u>	<u>-</u>	<u>-</u>
Unexpended balance, September 30, 1980	<u>\$ -</u>	<u>\$ 1,332,428.03</u>	<u>\$ 7,043,484.22</u>

Our tests of fiscal year financial transactions showed that expenditures from the Allowances and Expenses appropriations were properly certified by authorized officials and properly recorded by the House Finance Office.

SCOPE OF EXAMINATION

We examined the attached financial statements in accordance with generally accepted Government auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary under the circumstances.

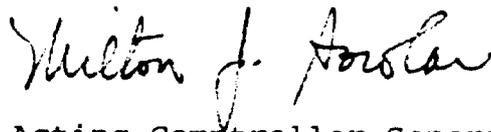
OPINION ON FINANCIAL STATEMENTS

The accompanying financial statements are based on Finance Office records which, in accordance with longstanding procedures, were maintained on a cash basis.

In our opinion, the accompanying financial statements (schs. 1 through 7), prepared on the basis of the financial arrangements previously described, present fairly (1) the accountability of the Clerk of the House for appropriated and other funds at September 30, 1980, and (2) the status of individual appropriations and other funds on that date.

We are sending a copy of this report today to the Chairman, Committee on House Administration.

Sincerely yours,



Acting Comptroller General
of the United States

THE FINANCE OFFICE
HOUSE OF REPRESENTATIVES
STATEMENT OF ACCOUNTABILITY
FOR APPROPRIATIONS AND OTHER FUNDS
FOR FISCAL YEAR ENDED SEPTEMBER 30, 1980

UNEXPENDED BALANCE, SEPTEMBER 30, 1979		\$ 63,834,465.45
APPROPRIATIONS AND RECEIPTS:		
Current appropriations	\$355,627,300.00	
Revolving fund and suspense account receipts:		
House Stationery Revolving Fund	\$2,310,445.31	
House Restaurant Revolving Fund	6,255,873.47	
House Recording Studio Revolving Fund	210,379.40	
House Beauty Shop Revolving Fund	341,824.14	
House Barber Shop Revolving Fund	92,440.54	
Attending Physician Revolving Fund	26,212.43	
Suspense account	1,531.01	
House Records and Registration Suspense Account "B"	22,490.65	
Broadcasting of Floor Proceedings Suspense Account "D"	3,864.00	
Withheld State income taxes	<u>8,849,364.13</u>	18,114,425.08
Receipts to be deposited in the general fund of the Treasury	<u>159,135.26</u>	<u>373,900,860.34</u>
Total funds available		437,735,325.79
EXPENDITURES AND TRANSFERS:		
Disbursements for salaries and other expenses less refunds and canceled checks	381,630,510.80	
Transfers:		
Lapsed appropriations transferred to the general fund of the Treasury	7,027,605.77	
Deposited in the general fund of the Treasury	<u>159,135.26</u>	<u>388,817,251.83</u>
Unexpended balance, September 30, 1980		<u>\$ 48,918,073.96</u>

GAO note: Our opinion on this statement appears on page 4 of the letter.

THE FINANCE OFFICE

HOUSE OF REPRESENTATIVES

STATEMENT OF APPROPRIATIONS AND OTHER FUNDS

FISCAL YEAR ENDED SEPTEMBER 30, 1980

Account	Fiscal year	Funds available	Net disbursements	Transfers	Unexpended balance, September 30, 1980
House leadership offices	1978	\$ 389,600.80	\$ -	\$ 389,600.80	\$ -
do.	1979	259,885.57	5,003.49	-	254,882.08
do.	1980	2,365,100.00	1,963,372.07	-	401,727.93
Salaries, officers, and employees	1978	189,835.27	-	189,835.27	-
do.	1979	1,049,654.34	19,225.44	-	1,030,428.90
do.	1980	31,562,900.00	30,884,425.07	-	678,474.93
Clerk hire, Members, Delegates, and Resident Commissioner	1978	2,820,492.38	900.00	2,819,592.38	-
do.	1979	1,795,129.82	(5,577.97)	-	1,800,707.79
do.	1980	126,807,600.00	125,410,492.36	-	1,397,107.64
Committee employees	1978	1,909,223.46	-	1,909,223.46	-
do.	1979	781,467.74	-	-	781,467.74
do.	1980	26,628,000.00	26,578,613.55	-	49,386.45
Committee on Appropriations	1978	161,077.55	(435.77)	161,513.32	-
do.	1979	889,825.71	337,600.89	-	552,224.82
do.	1980	3,086,000.00	2,536,078.42	-	549,921.58
Committee on the Budget	1978	64,182.40	394.90	63,787.50	-
do.	1979	161,875.90	12,632.98	-	149,242.92
do.	1980	277,000.00	91,707.68	-	185,292.32
Office of the Legislative Counsel	1978	386,200.63	-	386,200.63	-
do.	1979	471,997.03	4,982.03	-	467,015.00
do.	1980	2,086,000.00	1,616,570.02	-	469,429.98
Law Revision Counsel	1978	49,585.78	-	49,585.78	-
do.	1979	46,643.37	321.62	-	46,321.75
do.	1980	493,000.00	459,035.09	-	33,964.91
Attending Physician	1978	1,608.42	-	1,608.42	-
do.	1979	43,733.03	17,471.78	-	26,261.25
do.	1980	459,000.00	394,386.51	-	64,613.49
Special and select committees	1978	898,029.47	259,658.40	638,371.07	-
do.	1979	9,751,784.74	1,541,369.58	-	8,210,415.16
do.	1980	39,877,000.00	37,537,205.32	-	2,339,794.68
Preparation of New Edition of U.S. Code	NO YEAR	80,913.65	-	-	80,913.65
Allowances and expenses	1978	98,801.73	85,657.32	13,144.41	-
do.	1979	6,832,327.77	5,500,386.58	(486.84)	1,332,428.03
do.	1980	66,460,700.00	57,131,618.83	2,285,596.95	7,043,484.22
Preparation of New Edition of D.C. Code	NO YEAR	179,501.68	-	179,501.68	-

(continued on p. 7)

<u>Account</u>	<u>Fiscal year</u>	<u>Funds available</u>	<u>Net disbursements</u>	<u>Transfers</u>	<u>Unexpended balance, September 30, 1980</u>
Joint Committee on Taxation	1978	49,447.13	467.10	48,980.03	-
do.	1979	216,571.34	75,164.54	-	141,406.80
do.	1980	2,519,000.00	2,243,555.94	-	275,444.06
Capitol Police Board	1978	143,127.62	-	143,127.62	-
do.	1979	409,787.17	295,327.44	-	114,459.73
do.	1980	1,263,000.00	1,009,865.38	-	253,134.62
Uniforms and Equipment—					
Capitol Police	1978	27,033.40	-	27,033.40	-
do.	1979	350,787.72	285,733.49	-	65,054.23
do.	1980	809,500.00	519,441.03	-	290,058.97
Statement of Appropriations	1978	6,500.00	-	6,500.00	-
do.	1979	6,500.00	-	-	6,500.00
do.	1980	6,500.00	-	-	6,500.00
Education of Senate, House, and Supreme Court pages	1979	21,190.00	-	-	21,190.00
do.	1980	220,000.00	165,000.00	-	55,000.00
Official Mail Costs	1978 and 1979	28,764,026.43	28,764,026.43	-	-
do.	1980	50,707,000.00	35,590,036.57	-	15,116,963.43
House Stationery					
Revolving Fund	NO YEAR	3,739,027.71	4,589,591.04	(2,285,110.11)	1,434,546.78
House Restaurant Revolving Fund	NO YEAR	6,861,696.42	6,406,574.26	-	455,122.16
House Recording Studio					
Revolving Fund	NO YEAR	583,115.85	199,084.64	-	384,031.21
House Beauty Shop Revolving Fund	NO YEAR	378,548.57	334,961.18	-	43,587.39
House Barber Shop Revolving Fund	NO YEAR	108,413.25	93,892.57	-	14,520.68
Attending Physician Revolving Fund	NO YEAR	27,934.91	26,651.17	-	1,283.74
Suspense Account	NO YEAR	1,549.49	1,705.74	-	(156.25)
House Records and Registration—Suspense Account "B"	NO YEAR	62,634.47	-	-	62,634.47
Broadcasting of Floor Proceedings—Suspense Account "D"	NO YEAR	10,024.00	-	-	10,024.00
State Withholding Taxes—Suspense Account	NO YEAR	10,867,596.81	8,646,336.09	-	2,221,260.72
General Fund Receipts		159,135.26	-	159,135.26	-
		<u>\$437,735,325.79</u>	<u>\$381,630,510.80</u>	<u>\$ 7,186,741.03</u>	<u>\$48,918,073.96</u>

GAO note: Our opinion on this statement appears on page 4 of the letter.

THE FINANCE OFFICE

HOUSE OF REPRESENTATIVES

STATEMENT OF AUTHORIZATIONS AND DISBURSEMENTS

SPECIAL AND SELECT COMMITTEES, 95TH CONGRESS

JANUARY 3, 1977 THROUGH SEPTEMBER 30, 1980

Parent committee	Authorizations		Total	Disbursements		Total	Unexpended balance, September 30, 1980
	First session	Second session		January 3, 1977 to September 30, 1979	October 1, 1979 to September 30, 1980		
Aging	\$ 787,625.00	\$ 985,891.00	\$1,773,516.00	\$ 1,767,139.42	\$ (17.72)	\$ 1,767,121.70	\$ 6,394.30
Agriculture	1,070,200.00	910,000.00	1,980,200.00	1,497,429.22	563.80	1,497,993.02	482,206.98
Armed Services	590,500.00	645,000.00	1,235,500.00	841,363.87	-	841,363.87	394,136.13
Assassinations	2,514,400.00	3,290,000.00	5,804,400.00	5,384,971.62	(960.35)	5,384,011.27	420,388.73
Banking, Finance and Urban Affairs	2,613,590.00	2,613,590.00	5,227,180.00	4,346,000.19	-	4,346,000.19	881,179.81
Congressional Operations	440,000.00	900,000.00	1,340,000.00	1,103,966.32	525.36	1,104,491.68	235,508.32
District of Columbia	275,000.00	275,000.00	550,000.00	503,921.24	-	503,921.24	46,078.76
Education and Labor	2,126,000.00	2,160,000.00	4,286,000.00	3,648,403.80	52.10	3,648,455.90	637,544.10
Energy (Ad Hoc)	212,833.00	140,000.00	352,833.00	253,595.66	-	253,595.66	99,237.34
Ethics	283,000.00	114,000.00	397,000.00	292,213.32	-	292,213.32	104,786.68
Foreign Affairs (Inter- national Relations)	1,919,983.28	2,120,779.90	4,040,763.18	3,327,058.75	(308.00)	3,326,750.75	714,012.43
Government Operations	1,645,598.00	1,952,500.00	3,598,098.00	3,118,756.28	281.54	3,119,037.82	479,060.18
House Administration	8,912,500.00	11,855,000.00	20,767,500.00	17,921,407.36	486,072.57	18,407,479.93	2,360,020.07
Intelligence (Permanent)	302,499.00	966,906.25	1,269,405.25	909,998.79	-	909,998.79	359,406.46
Interior and Insular Affairs	875,000.00	1,100,000.00	1,975,000.00	1,792,253.39	(38.64)	1,792,214.75	182,785.25
Interstate and Foreign Commerce	3,252,000.00	3,350,000.00	6,602,000.00	6,436,277.63	4,352.16	6,440,629.79	161,370.21
Judiciary	1,296,115.45	1,482,805.00	2,778,920.45	2,499,061.25	-	2,499,061.25	279,859.20
Merchant Marine and Fisheries	900,000.00	1,400,000.00	2,300,000.00	2,003,039.62	309.03	2,003,348.65	296,651.35
Narcotics Abuse and Control	722,204.00	722,204.00	1,444,408.00	1,146,273.33	-	1,146,273.33	298,134.67
Outer Continental Shelf	315,000.00	300,000.00	615,000.00	576,800.17	-	576,800.17	38,199.83
Population	63,733.00	750,000.00	813,733.00	658,635.22	-	658,635.22	155,097.78
Post Office and Civil Service	800,000.00	750,000.00	1,550,000.00	1,396,045.21	-	1,396,045.21	153,954.79
Professional Sports	3,000.00	-	3,000.00	2,998.95	-	2,998.95	1.05
Public Works and Trans- portation	2,050,000.00	2,000,000.00	4,050,000.00	3,389,680.14	-	3,389,680.14	660,319.86
Rules	42,000.00	49,500.00	91,500.00	31,603.10	-	31,603.10	59,896.90
Science and Technology	1,398,400.00	1,500,000.00	2,898,400.00	2,577,433.56	1,820.00	2,579,253.56	319,146.44
Small Business	635,000.00	752,650.00	1,387,650.00	1,166,098.99	-	1,166,098.99	221,551.01
Standards of Official Conduct	530,000.00	500,000.00	1,030,000.00	722,760.92	-	722,760.92	307,239.08
Veterans' Affairs	500,000.00	400,000.00	900,000.00	496,774.38	-	496,774.38	403,225.62
Ways and Means	2,115,000.00	2,115,000.00	4,230,000.00	3,379,808.92	973.12	3,380,782.04	849,217.96
Funerals	-	25,045.71	25,045.71	25,045.71	-	25,045.71	-
Rule XI Clause 6F	-	35,394.49	35,394.49	35,394.49	-	35,394.49	-
Totals	\$39,191,180.73	\$46,161,266.35	\$85,352,447.08	\$73,252,210.82	\$ 493,624.97	\$73,745,835.79	\$11,606,611.29

GAO note: Our opinion on this statement appears on page 4 of the letter.

THE FINANCE OFFICE
HOUSE OF REPRESENTATIVES
STATEMENT OF AUTHORIZATIONS AND DISBURSEMENTS
SPECIAL AND SELECT COMMITTEES, 96TH CONGRESS
JANUARY 3, 1979 THROUGH SEPTEMBER 30, 1980

Parent Committee	Authorizations		Total	Disbursements		Total	Unexpended balance, September 30, 1980
	1st session	2nd session		January 3, 1979 to September 30, 1979	October 1, 1979 to September 30, 1980		
Aging	\$ 1,050,000.00	\$ 1,233,000.00	\$ 2,283,000.00	\$ 719,997.18	\$ 1,107,848.96	\$ 1,827,846.14	\$ 455,153.86
Agriculture	1,025,000.00	1,247,200.00	2,272,200.00	684,914.02	1,105,437.29	1,790,351.31	481,848.69
Armed Services	677,000.00	827,000.00	1,504,000.00	360,279.36	595,925.53	956,204.89	547,795.11
Banking, Finance and Urban Affairs	2,444,600.00	2,560,287.00	5,004,887.00	1,606,620.22	2,226,515.66	3,833,135.88	1,171,751.12
Committees	525,000.00	287,852.00	812,852.00	251,572.50	462,805.10	714,377.60	98,474.40
Congressional Operations	276,364.02	-	276,364.02	276,364.02	-	276,364.02	-
District of Columbia	315,000.00	289,670.00	604,670.00	177,445.45	294,130.51	471,575.96	133,094.04
Education and Labor	2,417,500.00	2,729,200.00	5,146,700.00	1,467,492.89	2,406,554.97	3,874,047.86	1,272,652.14
Foreign Affairs	1,745,779.90	1,875,123.53	3,620,903.43	1,127,482.72	1,583,111.91	2,710,594.63	910,308.80
Government Operations	2,093,500.00	2,274,900.00	4,368,400.00	1,268,597.06	2,052,914.84	3,321,511.90	1,046,888.10
House Administration	11,074,000.00	11,625,500.00	22,699,500.00	6,850,982.64	9,741,577.07	16,592,559.71	6,106,940.29
Intelligence	927,401.99	972,420.00	1,899,821.99	566,243.60	903,738.48	1,469,982.08	429,839.91
Interior and Insular Affairs	1,200,000.00	1,316,679.00	2,516,679.00	824,445.17	1,148,650.01	1,973,095.18	543,583.82
Interstate and Foreign Commerce	3,708,000.00	3,750,000.00	7,458,000.00	2,449,802.40	3,681,573.95	6,131,376.35	1,326,623.65
Judiciary	1,432,000.00	1,406,676.71	2,838,676.71	864,878.53	1,289,922.02	2,154,800.55	683,876.16
Merchant Marine and Fisheries	1,494,074.00	1,682,171.00	3,176,245.00	1,067,019.17	1,551,502.70	2,618,521.87	557,723.13
Narcotics Abuse and Control	700,000.00	600,000.00	1,300,000.00	385,510.61	544,513.09	930,023.70	369,976.30
Outer Continental Shelf	290,000.00	116,000.00	406,000.00	211,521.53	187,152.10	398,673.63	7,326.37
Population	163,286.61	-	163,286.61	163,286.61	-	163,286.61	-
Post Office and Civil Service	850,000.00	950,000.00	1,800,000.00	543,925.39	820,830.67	1,364,756.06	435,243.94
Public Works and Transportation	1,870,000.00	1,870,000.00	3,740,000.00	1,173,301.04	1,630,502.35	2,803,803.39	936,196.61
Rules	519,000.00	615,000.00	1,134,000.00	185,433.24	487,407.15	672,840.39	461,159.61
Science and Technology	1,600,000.00	1,896,800.00	3,496,800.00	1,089,238.15	1,784,058.54	2,873,296.69	623,503.31
Small Business	752,650.00	776,000.00	1,528,650.00	567,395.28	681,727.99	1,249,123.27	279,526.73
Standards of Official Conduct	500,000.00	500,000.00	1,000,000.00	203,055.05	323,840.27	526,895.32	473,104.68
Veterans Affairs	400,000.00	352,490.00	752,490.00	195,681.77	290,332.25	486,014.02	266,475.98
Ways and Means	2,000,000.00	2,252,000.00	4,252,000.00	1,328,903.57	1,929,063.62	3,257,967.19	994,032.81
Rule XI Clause 6F	23,914.46	9,100.01	33,014.47	23,914.46	9,100.01	33,014.47	-
Funerals	-	3,871.29	3,871.29	-	3,871.29	3,871.29	-
Total	\$42,074,070.98	\$44,018,940.54	\$86,093,011.52	\$26,635,303.63	\$38,844,608.33	\$65,479,911.96	\$20,613,099.56

GAO note: Our opinion on this statement appears on page 4 of the letter.

THE FINANCE OFFICE
HOUSE OF REPRESENTATIVES
STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS
CONTINGENT EXPENSES OF THE HOUSE--ALLOWANCES AND EXPENSES
FISCAL YEAR 1978 APPROPRIATIONS

	<u>October 1, 1977 to</u> <u>September 30, 1979</u>	<u>Fiscal year ended</u> <u>September 30, 1980</u>	<u>Totals</u>
FUNDS AVAILABLE:			
Appropriations (See GAO note a below)			\$58,584,050.00
Net transfers to Stationery Revolving Fund			<u>294,261.39</u>
Total			<u>58,289,788.61</u>
FUNDS DISBURSED:			
Supplies and materials	\$ 1,904,505.68	\$(5,818.87)	1,898,686.81
Equipment	6,838,510.74	32,329.41	6,870,840.15
Miscellaneous items	415,298.32	-	415,298.32
Government contributions	12,812,271.34	-	12,812,271.34
Salaries (H. Res.)	3,000,117.67	-	3,000,117.67
Constituent communications expenses	3,511,754.84	(1,992.96)	3,509,761.88
Reporting hearings	1,378,695.59	-	1,378,695.59
Furniture	1,951,919.83	66,067.77	2,017,987.60
Rental of district office space	6,454,838.54	(900.00)	6,453,938.54
Official expenses	2,952,370.93	(1,313.45)	2,951,057.48
Telecommunications	10,355,859.76	(2,718.43)	10,353,141.33
Members' transportation expenses	2,338,109.71	-	2,338,109.71
Employees' transportation expenses	855,846.18	-	855,846.18
Computer and related services	3,127,991.09	(208.50)	3,127,782.59
Postage	290,914.85	-	290,914.85
Commission on Administrative Review	1,981.31	212.35	2,193.66
Shortage	<u>.50</u>	<u>-</u>	<u>.50</u>
Total	<u>\$58,190,986.88</u>	<u>\$85,657.32</u>	<u>58,276,644.20</u>
Surplus Warrant to U.S. Treasury (See GAO note b below)			<u>13,144.41</u>
Unexpended balance, September 30, 1980			<u>\$ -</u>

GAO notes: a/\$57,185,000 appropriated under Public Law 95-94, August 5, 1977. \$1,399,050 appropriated under Public Law 95-355, September 8, 1978.

b/Surplus warrant #2178-00-5-9 dated and effective September 30, 1980.

Our opinion on this statement appears on page 4 of the letter.

THE FINANCE OFFICE
HOUSE OF REPRESENTATIVES
STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS
CONTINGENT EXPENSES OF THE HOUSE--ALLOWANCES AND EXPENSES

FISCAL YEAR 1979 APPROPRIATIONS

	<u>Fiscal year ended</u> <u>September 30, 1979</u>	<u>Fiscal year ended</u> <u>September 30, 1980</u>	<u>Totals</u>
FUNDS AVAILABLE:			
Appropriations (See GAO note below)			\$60,740,600.00
Net transfers to Stationery Revolving Fund			<u>2,155,011.29</u>
Total			<u>58,585,588.71</u>
FUNDS DISBURSED:			
Supplies, materials, and administrative costs	\$ 3,702,929.31	\$2,211,627.89	5,914,557.20
Official expenses of Members	29,793,183.62	2,814,580.71	32,607,764.33
Miscellaneous items	657,385.01	41,172.03	698,557.04
Government contributions	13,253,066.81	-	13,253,066.81
Reemployed annuitants reimbursement	2,334,733.31	-	2,334,733.31
Stenographic reporting	974,563.90	253,829.68	1,228,393.58
Furniture and furnishings	902,425.20	179,176.27	1,081,601.47
Capitol Police personnel	<u>134,486.94</u>	<u>-</u>	<u>134,486.94</u>
Total	<u>\$51,752,774.10</u>	<u>\$5,500,386.58</u>	<u>57,253,160.68</u>
Unexpended balance, September 30, 1980			<u>\$ 1,332,428.03</u>

GAO note: \$59,967,000 appropriated under Public Law 95-391, September 30, 1978. \$773,600 appropriated under Public Law 96-38, July 25, 1979.

Our opinion on this statement appears on page 4 of the letter.

THE FINANCE OFFICEHOUSE OF REPRESENTATIVESSTATEMENT OF APPROPRIATIONS AND DISBURSEMENTSCONTINGENT EXPENSES OF THE HOUSE--ALLOWANCES AND EXPENSESFISCAL YEAR 1980 APPROPRIATIONS

	<u>Fiscal year ended September 30, 1980</u>
FUNDS AVAILABLE:	
Appropriations (See GAO note below)	\$66,460,700.00
Net transfers to Stationery Revolving Fund	<u>2,285,596.95</u>
Total	<u>64,175,103.05</u>
FUNDS DISBURSED:	
Supplies, materials, and administrative costs	4,848,818.27
Official expenses of Members	33,324,404.37
Miscellaneous items	534,072.45
Government contributions	14,089,393.48
Reemployed annuitants reimbursement	1,776,273.00
Stenographic reporting	1,055,599.27
Furniture and furnishings	1,503,088.67
Overages and shortages	<u>(30.68)</u>
Total	<u>57,131,618.83</u>
Unexpended balance, September 30, 1980	<u>\$ 7,043,484.22</u>

GAO note: \$62,376,700 appropriated under Public Law 96-86 dated October 12, 1979, effective October 1, 1979. \$29,000 appropriated under Public Law 96-304, dated and effective July 8, 1980. \$4,055,000 nonexpenditure transfer 8640-9 pursuant to Public Law 96-304 dated July 8, 1980, effective September 30, 1980.

Our opinion on this statement appears on page 4 of the letter.

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