

GGD-77-66

7-13-77

**REPORT TO THE
SENATE COMMITTEE
ON RULES AND ADMINISTRATION
BY THE COMPTROLLER GENERAL
OF THE UNITED STATES**



LM102802

**Secretary Of The Senate
Accountability As Of
March 31, 1977**

United States Senate

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JULY 13, 1977



COMPTROLLER GENERAL OF THE UNITED STATES
WASHINGTON, D.C. 20548

B-114849

at
R
The Honorable Howard W. Cannon, Chairman ³³⁰⁰
Committee on Rules and Administration J.
United States Senate

Dear Mr. Chairman:

As you requested on February 4, 1977, we determined the status of accounts and properties under the Secretary of the Senate at the close of business on March 31, 1977. We counted the cash on hand in the Senate Disbursing Office; confirmed outstanding advances to committee chairmen and officials; verified the accounts current for appropriated and other funds of the Disbursing Office; inventoried furniture, office equipment, and computer equipment in the offices under the responsibility of the Secretary; and counted the cash on hand and inventoried the merchandise in the Senate stationery room. RSN3

The Secretary's accountability for appropriated and other funds at the close of business on March 31, 1977, is summarized below.

Disbursing symbol 4829:

Balance in U.S. Treasury	
(sch. 1)	\$88,765,207.02
Cash on hand	139,375.15
Advances to committee chairman and officials	<u>50,624.85</u>
 Total	 <u><u>\$88,955,207.02</u></u>

Disbursing symbol 4830:

Balance in U.S. Treasury	
(sch. 2)	<u>\$ 2,500,800.01</u>

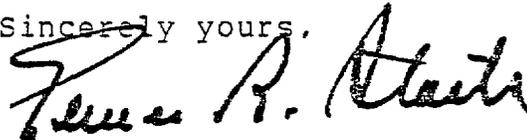
Appendixes I, II, and III detail the Secretary's accountability for furniture and office and computer equipment located in areas under the Secretary's jurisdiction.

The Secretary's accountability for the Senate stationery room merchandise and cash at the close of business on March 31, 1977, is summarized below.

Merchandise (at cost)	\$183,152.46
Cash and checks on hand	<u>1,126.47</u>
Total	<u>\$184,278.93</u>

Copies of this report are being sent to J. Stanley Kimmitt, the Secretary of the Senate, who assumed accountability on April 1, 1977, and to the Subcommittee on Legislative Branch, Senate Committee on Appropriations.

Sincerely yours,



Comptroller General
of the United States

SCHEDULES

T H E U N I T E D S T A T E S S E N A T E
STATEMENT OF ACCOUNTABILITY FOR APPROPRIATED FUNDS

FRANCIS R. VALEO

DISBURSING SYMBOL 4829

AS OF MARCH 31, 1977

<u>Fund symbol</u>	<u>Description</u>	<u>Undisbursed balance</u>
<u>Fiscal year 1975</u>		
0050110	Salaries, Officers and Employees, Senate	\$3,859,630.61
0050185	Salaries and Expenses, Senate Legislative Counsel	50,722.95
0050182	Salaries and Contingent Expenses, Senate Policy Committees	174,914.15
0050165	Contingent Expenses, Senate, Automobiles and Maintenance	654.33
0050128	Contingent Expenses, Senate, Expenses of Inquiries and Investigations	403,461.44
0050118	Contingent Expenses, Senate, Fold- ing Documents	3,547.32
0050123	Contingent Expenses, Senate, Mis- cellaneous Items	117,094.29
0050116	Contingent Expenses, Senate, Post- age Stamps	567.26
0050181	Salaries and Contingent Expenses, Senate, Joint Economic Committee	52,218.95
0050184	Salaries and Contingent Expenses, Senate Joint Committee on Atomic Energy	117,748.09
0050180	Salaries and Contingent Expenses, Senate, Joint Committee on Printing	32,112.11
0050183	Joint Economic Committee-- Subcommittee on Fiscal Policy-- December 31, 1974	35,463.13
0050170	Salaries and Expenses, Capitol Guide Service	26,126.88
0050199	Statement of Appropriations	<u>2,250.00</u>
	Total Undisbursed Appropriations, Fiscal Year 1975	<u>\$4,876,511.51</u>

T H E U N I T E D S T A T E S S E N A T E
STATEMENT OF ACCOUNTABILITY FOR APPROPRIATED FUNDS

FRANCIS R. VALEO

DISBURSING SYMBOL 4829

AS OF MARCH 31, 1977

<u>Fund symbol</u>	<u>Description</u>	<u>Undisbursed balance</u>
	<u>Fiscal Year 1976 and Transition Period</u>	
0060110	Salaries, Officers and Employees, Senate	\$3,780,552.03
0060185	Salaries and Expenses, Senate, Legislative Counsel	42,186.78
0060182	Salaries and Contingent Expenses, Senate Policy Committees	212,724.58
0060165	Contingent Expenses, Senate, Automobiles and Maintenance	2,233.39
0060128	Contingent Expenses, Senate, Expenses of Inquiries and Investigations	598,367.25
0060118	Contingent Expenses, Senate, Fold- ing Documents	7,718.45
0060123	Contingent Expenses, Senate, Miscel- laneous Items	3,225,663.78
0060116	Contingent Expenses, Senate, Postage Stamps	1.41
0060181	Salaries and Contingent Expenses, Senate, Joint Economic Committee	92,895.14
0060184	Salaries and Contingent Expenses, Senate, Joint Committee on Atomic Energy	196,282.65
0060180	Salaries and Contingent Expenses, Senate, Joint Committee on Printing	37,817.15
0060187	Salaries and Contingent Expenses, Senate, American Indian Policy Review Commission	14,130.45
0060170	Salaries and Expenses, Capitol Guide Service	82,296.87
0060199	Statement of Appropriations	<u>8,125.00</u>
	Total Undisbursed Appropriations, Fiscal Year 1976	<u>\$8,300,994.93</u>

T H E U N I T E D S T A T E S S E N A T E
 STATEMENT OF ACCOUNTABILITY FOR APPROPRIATED FUNDS

FRANCIS R. VALEO
 DISBURSING SYMBOL 4829
 AS OF MARCH 31, 1977

<u>Fund symbol</u>	<u>Description</u>	<u>Undisbursed balance</u>
<u>Fiscal Year 1977</u>		
0070110	Salaries, Officers and Employees, Senate	\$46,883,312.68
0070185	Salaries and Expenses, Senate, Legislative Counsel	300,586.96
0070182	Salaries and Contingent Expenses, Senate Policy Committees	484,796.63
0070165	Contingent Expenses, Senate, Automobiles and Maintenance	33,293.37
0070128	Contingent Expenses, Senate, Expenses of Inquiries and Investigations	11,954,335.93
0070118	Contingent Expenses, Senate, Fold- ing Documents	81,075.46
0070123	Contingent Expenses, Senate, Mis- cellaneous Items	12,638,945.96
0070116	Contingent Expenses, Senate, Post- age Stamps	1,262.25
006/70186	Joint Committee on Inaugural Ceremonies of 1977	395,251.38
0070181	Salaries and Contingent Expenses, Senate, Joint Economic Committee	829,208.99
0070184	Salaries and Contingent Expenses, Senate Joint Committee on Atomic Energy	453,891.93
0070180	Salaries and Contingent Expenses, Senate, Joint Committee on Printing	246,512.76
006/70180	Joint Committee on Printing- Study-December 31, 1976	300,000.00
006/70187	Salaries and Contingent Expenses, Senate, American Indian Policy Review Commission	334.95
0070170	Salaries and Expenses, Capitol Guide Service	210,153.32
0070199	Statement of Appropriations	<u>6,500.00</u>
	Total Undisbursed Appropria- tions, Fiscal Year 1977	<u>\$74,819,462.57</u>

T H E U N I T E D S T A T E S S E N A T E
 STATEMENT OF ACCOUNTABILITY FOR APPROPRIATED FUNDS

FRANCIS R. VALEO

DISBURSING SYMBOL 4829

AS OF MARCH 31, 1977

<u>Fund symbol</u>	<u>Description</u>	<u>Undisbursed balance</u>
<u>Revolving Fund Accounts</u>		
00X0140	Contingent Expenses, State Stationery Revolving Fund	\$ 22,902.43
00X4021	Contingent Expenses, Senate Recording Studio Revolving Fund	732,958.78
00X4047	Contingent Expenses, Senate Employees' Barber Shop Re- volving Fund	2,376.80
00X4046	Contingent Expenses, Senate Computer Center Revolving Fund	<u>10,000.00</u>
	Total Undisbursed Balance in Revolving Funds	\$768,238.01
	Total Undisbursed Balances, Disbursing Symbol 4829	<u>\$88,765,207.02</u>

T H E U N I T E D S T A T E S S E N A T E
STATEMENT OF ACCOUNTABILITY FOR APPROPRIATED FUNDS

FRANCIS R. VALEO

DISBURSING SYMBOL 4830

AS OF MARCH 31, 1977

<u>Fund symbol</u>	<u>Description</u>	<u>Undisbursed balance</u>
<u>Fiscal Year 1977</u>		
0070100	Compensation and Mileage of the Vice President and Senators	\$2,393,669.81
0070107	Expense Allowances of the Vice President and Majority and Minority Leaders of the Senate	9,466.68
<u>Fiscal Year 1976-TP</u>		
0060100 TP	Compensation and Mileage of the Vice President and Senators	20,093.92
<u>Fiscal Year 1976</u>		
0060100	Compensation and Mileage of the Vice President and Senators	25,520.78
<u>Fiscal Year 1975</u>		
0050100	Compensation and Mileage of the Vice President and Senators	<u>52,048.82</u>
	Total Undisbursed Balance, Disbursing Symbol 4830	<u><u>\$2,500,800.01</u></u>

APPENDIXES

UNITED STATES SENATE
SECRETARY OF THE SENATE
FURNITURE INVENTORY
MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>
Room S-219	Desks	9
	Typing desks	6
	Executive chairs	11
	Side chairs	8
	Typist chair	7
	Chair	1
	Large oval table	1
	Tables	9
	Typing table	1
	Window cabinet	1
	Clothes racks	2
	Desk lamp	1
	Bookshelves	7
	Cabinet with large closet	1
	4-drawer cabinet with bookcase	1
	Small file box	1
	2-drawer letter file	1
	2-drawer legal files	4
	1-drawer index card files	7
	4-drawer index file	1
Coat rack	1	
4-step ladder	1	
Rooms S-220 & 221	Desks	24
	Executive chairs	10
	Chairs	42
	Typist chairs	3
	Desk lamps	11
	Floor lamps	4
	Lamp	1
	Typist stands	4
	Sofas	2
	Tables	21
	Cabinets	21
	Files	3
	2-drawer files	12
	5-drawer legal files	2
	4-drawer files	2
	Sectional 4-drawer file	1

UNITED STATES SENATE
SECRETARY OF THE SENATE
FURNITURE INVENTORY
MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>	
Rooms S-220 & 221 (cont.)	4-drawer legal files	4	
	Safe files	2	
	Library stand	1	
	Telephone stand	1	
	Coat rack	2	
	Bookcase	14	
	Book shelf	1	
	Clocks	5	
	Ballot box	1	
	General Electric ice box	1	
	Ash trays	11	
	Bars	2	
	Color television	1	
	Fireplace set	1	
	Terminal tables	3	
	Flag poles	2	
	Sink	1	
	Folding chair	2	
	Cases	9	
	Banquet service cart	1	
	Stool	1	
	Closets	3	
	Bell of Peace	1	
	Refrigerators	2	
	D.C. flag & stand	1	
	U.S. flag & stand	1	
	Room divider	1	
	Room S-227	Desks	2
		Executive chairs	2
		Chair with rollers	1
		Typist chairs	3
		Typist stand	1
		Lamp (fluorescent)	1
Coat rack		1	
Library stand		1	
Aluminum step ladder		1	
Safe		1	
1-drawer index files		3	
2-drawer legal files		3	
4-drawer legal files		4	
Room divider	1		

UNITED STATES SENATE
SECRETARY OF THE SENATE
FURNITURE INVENTORY

MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>
Room S-233	Desks	28
	Adding machine desk (safe)	1
	Executive chairs	2
	Arm chairs	5
	Chairs	2
	Typist chairs	35
	Folding chairs	4
	Typist stands	5
	Desk lamps	26
	Tables	6
	Folding tables	4
	1-shelf table	1
	Ash tray	1
	Library stands	4
	Bank counter	1
	Foot stool	1
	Ladder	1
	Cabinets	5
	Account ledger card cabinet	1
	Safes	3
	Coat racks	4
	Shelves	10
	Pigeon hole shelves	5
	30-shelf unit	1
	2-drawer legal file	1
	5-drawer letter files	9
	5-drawer legal files	2
	6-drawer letter files	17
	6-drawer legal file	1
	8-drawer letter file	1
	File cabinet	1
	6-drawer index card files	4
	Card file base	1
	Card file top	1
	1-drawer index card files	4
	2-drawer index card files	3
	4-drawer index card file	1
	Metal stand	1
	Hand truck	1
	Room divider	1

UNITED STATES SENATE
SECRETARY OF THE SENATE
FURNITURE INVENTORY
MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>
Room S-233 (cont.)	Metal locker	1
	Roll carts	3
	Antique clock	1
Basement area	Desk	1
	Chair	1
	Folding chair	1
	Stools	2
	Tables	2
	2-door cabinets	6
	2-drawer legal file	1
	4-drawer letter files	2
	4-drawer legal files	2
	5-drawer letter files	9
	5-drawer legal files	6
	6-drawer letter files	11
	Library stands	3
	Unassembled library stands	12
	Tray stand	1
	Bookshelves	2
	2-door metal closets	3
	Safes	3
	Coat rack	1
	Wood ladders	2
Small accounting ledger carts	4	
Large accounting ledger cart	1	
Room S-132	Desks	5
	Executive chairs	5
	Chairs	5
	Sofa	1
	Foot stool	1
	Sofa	1
	Typist table	1
	Tables	5
	Bookcases	6
	Desk lamps	2
	Lamps	2
	2-drawer legal file	1

UNITED STATES SENATE
SECRETARY OF THE SENATE

FURNITURE INVENTORY

March 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>
Room S-132 (cont.)	4-drawer legal files	4
	Cabinet	1
	Cabinet overlap	1
	Coat rack	1
	Ranney refrigerator	1
	Ash tray	1
	Simplex clock	1
Room S-134	Desks	3
	Executive chair	1
	Chairs	3
	Typing chairs	2
	Tables	2
	Desk lamps	3
	Buffet cabinet and sink	1
	Cabinet	1
	2-drawer legal file	1
	5-drawer letter file	1
	Kelvinator refrigerator	1
Coat rack	1	
Room S-139	Desks	3
	Executive chair	3
	Chairs	2
	Folding chair	1
	Sofa	1
	Tables	2
	Card table	1
	Desk lamps	3
	Library stand	1
	Cabinets	2
	Coat rack	1
	Hotpoint refrigerator	1
	2-drawer legal files	4
	4-drawer letter files	5
	Visual index file	1
	8-drawer file	1
	4-drawer legal file	1
Library card cabinet	1	
Paper cutter	1	

UNITED STATES SENATE
SECRETARY OF THE SENATE
FURNITURE INVENTORY
MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>	
Room S-325	Desks	5	
	Executive chairs	7	
	Side chairs	2	
	Chairs	6	
	Bentwood chairs	4	
	Sofa	1	
	Folding chairs	11	
	Typist chairs	2	
	Folding tables	8	
	Tables	8	
	Typist stand	1	
	Cabinet	1	
	Lockers	2	
	Bookcase	1	
	2-drawer legal files	1	
	4-drawer legal files	2	
	Window case	1	
	Ladders	31	
	Stool/ladder	1	
	3-tier stand	1	
	Carts	4	
	4-wheel drolley	1	
	Hand trucks	2	
	Computer terminal stands	2	
	Room S-332	Desks	9
		Executive chairs	5
		Easy chairs	6
Chairs		17	
Typist chairs		2	
Stools		2	
Tables		5	
Magazine stands		2	
Typist stands		2	
Library stands		1	
Dictionary holder		1	
Floor lamps		3	
Library carts		2	
Clocks		2	
Bookcases		2	

UNITED STATES SENATE
SECRETARY OF THE SENATE
FURNITURE INVENTORY

MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>
Room S-332 (cont.)	1-drawer legal file	1
	3-drawer letter file	1
	4-drawer letter files	2
	Visual index	1
	Portable 1-drawer files	2
	6-drawer index file	1
	Library index card file	1
	Stack units with tops and bases	2
	Room divider	1
	Step ladder	1
	Room S-332 (attic)	Desks
Executive chair		7
Chairs		17
Typist chairs		11
Bentwood chair		1
Folding chairs		5
Lawn chair		1
Stools		4
Foot stool with rollers		1
Typist stands		10
Tables		21
Folding tables		3
Desk lamps		13
Coat racks		7
Antique dictionary stand		1
Mirror		1
Carts		10
Bookcases		3
Lockers		9
Ladders		11
Handtruck		1
Room divider		1
Mirror		1
3-tier hutch		1
Cabinets		5
Trash truck		1
1-drawer portable file		1

UNITED STATES SENATE
SECRETARY OF THE SENATE
FURNITURE INVENTORY

MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>
Room S-332 (attic) (cont.)	4-drawer letter files	11
	4-drawer legal files	8
	8-drawer files	5
	9-drawer files	2
	1-drawer index file	1
	2-drawer index files	21
	4-drawer index file	1
	4-drawer 2" x 2" index file	1
	6-drawer index file	1
	2-tier case	1
	3-tier cases	2
	8-drawer index file	1
	5-tier cases	2
	4-tier case	1
	Sectional unit tops	2
	Sectional unit bases	5
	Sectional units	20
	2-tier case with doors	1
	Visual index file	1
	Room S-411	Desks
Executive chairs		2
Chairs		7
Typing chairs		4
Tables		7
Typing tables		4
Stool/table		1
Bookcases		2
Clocks		2
Desk lamp		1
Cabinet		1
Metal closet		1
2-drawer legal files		2
2-drawer index files		2
4-drawer legal files		3
Screen		1
2-drawer large cabinet		1
Sectional unit tops		4
Sectional unit bases		5
Sectional units		28

UNITED STATES SENATE
SECRETARY OF THE SENATE

FURNITURE INVENTORY

MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>
Room S-413	Desks	2
	Executive chairs	3
	Chairs	2
	Typing chair	1
	Typing stands	2
	Tables	2
	Index card file	2
	Letter file	1
	3-drawer legal files	2
	Room divider	1
Room ST-40	Executive chairs	2
	Sofa	1
	Chairs	3
	Typing chairs	2
	Folding chair	1
	Tables	3
	Coat racks	2
	Metal lockers	4
	Clock	1
	4-drawer file	1
	Westinghouse refrigerator	1
Black and white television	1	
Room ST-46	Desks	5
	Executive chair	1
	Sofa	1
	Chairs	4
	Tables	3
	Table with drawer	1
	Typing chair	1
	Coat rack	1
	ITT refrigerator	1
	Cordley water cooler	1
	Simplex clock	1
	Coat hanger	1
	Cabinets	4
File cabinet	1	
4-drawer file	1	

UNITED STATES SENATE
SECRETARY OF THE SENATE
FURNITURE INVENTORY

MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>
Room 41 (RSOB)	Desks	4
	Roll-top desk	1
	Executive chairs	3
	Side chairs	2
	Typist chairs	4
	Tables	4
	Display cases	4
	Folding tables	3
	Bookcases	2
	Ladders	2
	Handtrucks	2
	Roll-a-way truck	1
	Franklin clock	1
	2-door diebolt safe	1
	Workbench	1
	Drafting stool	1
	Window cabinet	1
	Metal cabinet	1
	4-drawer letter files	3
	5-drawer letter files	3
	Visual index file	1
	1-drawer files	3
	Room 27A (RSOB)	Desks
Typist chairs		4
Table		1
Safes		3
Desk lamps		2
Cabinet		1
2-drawer letter file		1
5-drawer letter files	5	
Room 149 (RSOB)	Table	1
	Bookcase	1

UNITED STATES SENATE
SECRETARY OF THE SENATE
FURNITURE INVENTORY
MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>
Room 16A (RSOB)	Tables	2
	1-drawer files	2
	Pen display case	1
	Ladder	1
	Roll cart	1
	4-wheel cart	1
Room A-413, A-419 (Immigration)	Desks	5
	Executive chairs	5
	Chairs	5
	Tables	3
	Typist stands	2
	Desk lamp	1
	Bookcases	4
	Cabinets	2
	Coat rack	1
	2-drawer letter files	2
	2-drawer legal files	2
	5-drawer legal files	4
	10-drawer index files	2
	Westinghouse refrigerator	1
	Sunbeam clock	1
	Sectional unit top	1
Sectional unit base	1	
Sectional units	5	
Room A-623 (Immigration)	Desks	9
	Executive chairs	4
	Chairs	9
	Typing chairs	12
	Folding chairs	7
	Tables	7
	3-M tables	2
	Typist tables	5
	Desk lamps	3
	Coat racks	4
	Bookshelves	15
	Cabinets	2
	Microfilm cabinets (4 are on equipment list)	4

UNITED STATES SENATE
SECRETARY OF THE SENATE

FURNITURE INVENTORY

MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Quantity</u>
Room A-623 (Immigration) (cont.)	2-drawer legal files	4
	5-drawer legal files	15
	Visual index cabinets	4
	4-drawer legal safes	2
	Index card file	1
	Clocks	3
	General Electric refrigerator	1
	Handtruck	1

UNITED STATES SENATE
SECRETARY OF THE SENATE
OFFICE EQUIPMENT INVENTORY

MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Serial no.</u>	<u>Quantity</u>
Rooms S-220 & 221	Royal Manual	8314419, 9676494	2
	IBM Standard Model "C"	1405385, 1550530, 1912095,	
		2563600	4
	IBM Standard Model "D"	6529237, 6059267	2
	IBM Correcting Selectric II	1561646, 1347662	2
	IBM Memory	0113201, 0113291, 0113370,	
		0135503	4
	IBM I/O with Mag Card (rental)	0604928/0304869	1
	Sony Transcriber	12247	1
	Sony Cassette Recorder	50306, 57981	2
	Victor Calculator	2341082	1
	Sharp Calculator	47072905	1
	Xerox Copier Model 3100	374-210-861	1
	Gates Acquistinet	34694	1
	Jensen Acquistinet	S-9581	1
	Panasonic Pencil Sharpener	S-9853	1
Room S-132	IBM Correcting Selectric II	1154972, 1584506	2
	IBM Standard Model "C"	1982295 (Assigned to Mr. Zweben)	1
	IBM Standard Model "D"	6249986 (Assigned to Mr. Goffinet)	1
Rooms S-220 & 221	Royal	9680211 (Assigned to Mr. Dove)	1
	IBM Standard	1279928 (Assigned to Mr. Dove)	1
Room S-227	IBM Standard Electric	1104396	1
	IBM Exective Model "D"	8423868	1
Room ST-46	IBM Standard Model "C"	2746348	1
	Victor Adder	1743392	1
Room S-139	IBM Selectric II	9188811, 9388153	2
	IBM Standard Model "C"	1737974	1
	A.B. Dick "695" Copier	06037	1
Room S-134	IBM Selectric II	1347789, 1367662	2
	Royal Manual	9524365	1
Room S-233	IBM Standard Model "C"	1956636, 2539644, 2587777, 2588295, 2696453, 2737022, 2737023, 2771891	8

UNITED STATES SENATE
SECRETARY OF THE SENATE
OFFICE EQUIPMENT INVENTORY
MARCH 31, 1977

<u>Location</u>	<u>Item</u>	<u>Serial no.</u>	<u>Quantity</u>
Room S-233 (cont.)	IBM Standard Model "D"	6422116, 6502575, 6502576, 6502577, 6502578, 6502579, 6518197, 6604569, 6622145, 6854606, 6854607, 6854608	12
	IBM Selectric II	2390826, 1367660, 2535219	3
	Underwood Calculator	464992, 486130, 511738, 562868, 757837, 757883, 838054, 838138, 872911, 562058	10
	Underwood Multiplier	205496	1
	Underwood Printing Calculator	574340, 588113	2
	Olivetti Printing Calculator	2857892	1
	Olivetti Adder	8203367, 8203563	2
	Olivetti Calculator	2573443	1
	Remington Printing Calculator	314647, 314648	2
	Remington Calculator	321518, 326673	2
	Sharp Calculator	4718945, 4721395, 57007201, 4722495, 59023642, 69021308	6
	Xerox Copier	446-135931	1
	Addressograph "100"	914858	1
	Bates Numbering Machine	691619	1
	Bantam Shredmaster	12966	1
	Cummins Check Signer	7368	1
	Reader Kodak Film Unit Kodak	11624 12750 (Part of 11624)	1
	Microfilm Kodak Film Unit Kodak	S-2911 S-2920 (Part of S-2911)	1
	Brother Sharpener	S-4962	1
	Panasonic Pencil Sharpener	S-9872	1
	Uarco Tab-Card Burster	52189, 33543	2
	Pitney Bowes Sealer	3257	1
	Marchant Calculator	318644	1
	NCR Accounting Machine	1-7492098, 8781904 (St-18)	2

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<u>Location</u>	<u>Item</u>	<u>Serial no.</u>	<u>Quantity</u>
Room S-325	IBM Standard Model "B"	351299	1
	IMB Selectric	4523680	1
	IBM Correcting Selectric II	1671239	1
	Royal Speech	6128148	1
	Sony Portable Recorder	20793, 20794	2
	Ford Code-A-Phone	402706, 403894	2
	Pitney Bowes Opener	17107	1
	Computer Terminal Stand	S-6719, 6720	2
	Sony Cassette Eraser		1
	Room S-332	IBM Standard Model "C"	1934305
IBM Selectric		4790388, 5728333, 5256537	3
IBM Standard Electric		6187641	1
IBM Correcting Selectric		1576991, 1671050	2
IBM Selectric II		1279944	1
Bohn Adder		7C-64629	1
Xerox Copier		374-211237	1
Ford Code-A-Phone		506985	1
Room S-332 (attic)		IBM Standard Model "B"	703263
	IBM Standard Model "C"	1639816, 1799171, 1863043	3
	IBM Standard Model "D"	532348	1
	IBM Selectric II	2398857, 2398858	2
	Royal Manual	6-4678200	1
	Royal	4950981, 5770058, 6599499, 6599568	4
	Underwood Speech Type- writer	7434633	1
	Eastman Kodak Portable Readers	S-6792, S-6793, S-6794, S-6795, S-6796	5
	Eastman Kodak Reader/ Printer Diazo "404A"	406401	1
	Bell & Howell Briefcase Reader	412115, 412116, 412171, 402118, 401031	5
	3/m Reader Printer	230821, 321192	2
	Diazo "404C"	448359	1
	Recordak Film Reader	S-3280 (13A)	1
	Kodak Ektalite "120" Reader		1

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<u>Location</u>	<u>Item</u>	<u>Serial no.</u>	<u>Quantity</u>
Room S-332 (attic) (cont.)	Remington Microfiche Cabinet	S-9170, S-9171, S-9172	3
	Computer Terminal Stand	S-6717, S-6718	2
Room 41 (RSOB)	IBM Standard Model "C"	1264407	1
	IBM Standard Model "D"	6072618	1
	IBM Selectric	5614578	1
	IBM Correcting Selectric	1566065	1
	Olivetti Multi-summa Adder	7913202	1
	Olivetti Adder	8203459	1
	Underwood Calculator	646899	1
	A.B. Dick Electrostatic Copier	257572	1
	Sweda Cash Register	7349461198	1
	Duo-fast Tacker	S-6754	1
	Ticket Machine	CP 9521	1
	Stockpicker Ladder	S-9335	1
	Numbering Board	80-084	1
	Sharp Calculator	69001789, 69001919, 69001009	3
	3/m Reader Printer	170567	1
	Electric Fan	SOB-39756	1
	Colson 4-Wheel Platform Trucks	9340, 9339	2
Colson 6151 4-Wheel Roll Truck		N/A, N/A	2
Room 27A (RSOB)	IBM Standard Model "C"	1368205	1
	IBM Standard Model "D"	6520463	1
	NCR Accounting Machine	8377445	1
	Sharp Calculator	6900739, 69002459	2
	Victor Adder	4850273	1
	NCR Bookkeeping Machine	4766960	1
	Electric Fan	61228	1

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<u>Location</u>	<u>Item</u>	<u>Serial no.</u>	<u>Quantity</u>
Room 149 (RSOB)	West Bend Truck & Battery		
	Charger	PP70122	1
	Shuttle Truck	89387	1
	Crown Stacker Truck	W-6401	1
	Hertner Automatic Battery		
	Charger	38298 JL	1
Room 16A (RSOB)	Exide Automatic Battery		
	Charger Model IBC 6-450	24201-30BA	1
Room S-219	Stockpicker with Platform	S-9336	1
	4-Wheel Truck	N/A	
Room S-219	IBM Standard Electric	2642612	1
	IBM Standard Model "C"	1276832	1
	IBM Selectric	5790483, 9091754	2
	IBM Selectric II	1241889, 1241890, 1241891, 1347708, 2535218	5
	Royal	9217698	1
	Dictaphone Recorder	650298, 650522, 135778, 131404, 800055, 800089, 723773	7
	Dictaphone Transcriber	450051, 123933, 123941, 125560, 128739, 728160, 728210, 728380	8
	Dictaphone Dictating		
	Machine	802617	1
	A.B. Dick Copier	263973	1
	Stenoprompter	3601074, 3651074, 3661074, 3671074	4
	Transmatic Note Reader	S-6770, S-6771	2
	Panasonic Pencil Sharpener	139194	1
	Room A-623 (Immigration)	IBM Standard Model "D"	615544, 6524614, 6752070
IBM Correcting Selectric		1268096, 1268098	2
IBM Correcting Selectric II		1268091, 1268101	2
IBM Memory		0123288	1
Victor Calculator		4824697, 4824809	2
Remington Calculator		312397	1
Xerox "2400" Copier (rental)		130-035596	1

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<u>Location</u>	<u>Item</u>	<u>Serial no.</u>	<u>Quantity</u>
Room A-623 (Immigration) (cont.)	Jensen Acquistinet	S-9804	1
	Rapidprint Time Recorder	139066	1
	Kodak Microfilmer	1037	1
	3/m Reader Printer	170061, 170063, 170067, 170644, 170645, 170651	6
	3/m Microfilmer Cartridge		
	Loader	S-4932	1
	Cardex Cabinets	S-0906, S-8358	2
	Kardex Filing Tray	S-6766	1
	3/m File Cabinet	S-4913, S-4914, S-4915, N/A	4
	3/m Reader Printer Stand	S-4991, S-4992, S-4993, S-4994 36254, N/A	6
Room S-411	IBM Correcting Selectric II	1584496, 1666292, 1666293	3
	Royal	7367914	1
	Texas Instrument Calculator		
	Model "Ti 2500"	86595	1
	Kodak Slide Projector	1871302, 1871378	2
Room S-413	IBM Correcting Selectric	1576981, 1576986	2
	IBM Selectric II	1347697	1
	Sony Transcriber	19625	1
Room A417 (Immigration)	Sony Cassette Recorder	25714	1
	IBM Standard Model "D"	6271517	1
Room A419 (Immigration)	IBM Standard Model "D"	6311492	1
	IBM Selectric II	1038299	1
	Panasonic Pencil Sharpener		
	Model 829B	N/A	1
Room ST-40	Royal Manual	6758515	1
Room 200 (GPO warehouse)	Ditto Machine	43268	1

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COMPUTER EQUIPMENT INVENTORY
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<u>Location</u>	<u>Item</u>	<u>Serial no.</u>	<u>Quantity</u>
Room S-134	TCI-CRT Display "277"	R-3484	1
Room S-132	TCI-CRT Display "277"	R-4051	1
Room S-220	TCI-CRT Display "277"	R-3480, R-4049	2
	TCI-Printer "284"	U517	1
Room S-233	IBM-Controller "3271"	C15634	1
	DTC-Typewriter "300S" with Forms Tractor	D-4212, D-4544	2
	IBM-CRT Display "3277"	I01608, I57078	2
	IBM-Printer "3286"	P-83902	1
	TCI-CRT Display "277"	R-3477, R-4030, R-4031, R-4046, R-4048	5
	TCI-Printers "284"	U-588, U-589	2
Room S-325	TCI-CRT Display "277"	R-3087, R-4053	2
Room S-332	TCI-Printer "284"	U-524, U-888	2
	TCI-CRT Display "277"	R-3481, R-3802, R-3804, R-3820	4
	Hazeltine-CRT Display "2000C"	H-28400	1
	GE Terminet Printer "1200"	T-40843	1
Room S-411	DTC Typewriter "300S" with DTC Forms Tractor	D-5200	1