



International Auditor Fellowship Program Application

Application Deadline: August 10, 2012

Instructions (please type all information):

Part I: To be completed by nominee

Part II: To be completed and signed by the Head of the Supreme Audit Institution

Mail completed packages (**along with TOEFL scores & 1-page written strategy paper statement to**):

U.S. Government Accountability Office
Program Manager, Strategic Planning & External Liaison
441 G Street, NW. Room 7814
Washington, DC 20548
United States of America

Or

GAO currently uses Operation System: Windows XP, Microsoft Office Suite 2007, Acrobat 9—Information may be electronically transmitted to: Sandsp@gao.gov

Purpose of the Program

The objective of the U.S. Government Accountability Office's (GAO) International Auditor Fellowship Program (IAFP) is to strengthen the capacity of supreme audit institutions (SAI) to fulfill their missions and enhance accountability and governance worldwide. Fellows participate in classroom training, are exposed to the U.S. intergovernmental audit experience, and develop strategies to implement change and transfer knowledge to their respective SAI. Participants are to be nominated by their SAIs with the expectation that they are candidates with growth and leadership potential in their organizations.

Program Content

The IAFP consists of three major segments. The orientation sessions provide Fellows with an opportunity to learn how GAO plans, manages, and communicates the results of its work, and Fellows also share information about their SAI's. The second segment includes course work in the technical and managerial aspects of auditing and introduces Fellows to the policies, procedures, and practices at GAO. Fellows explore a variety of audit techniques and approaches with an emphasis on performance auditing and the knowledge and skills required to complete this type of work. During the third and final phase, Fellows begin to prepare for their return to their own audit offices. They prepare organizational strategy papers describing what they expect to accomplish as a result of their participation in the Program and devote time to studying techniques for introducing change. Fellows participate in classes focusing on instructional skills, delivering effective presentations and formal briefings, and leadership development skills.

Fellows also participate in visits to external agencies, such as the Inspector General Office of a select executive branch agency or agencies, the Office of Government Ethics, World Bank, and congressional committee staff.

International Auditor Fellowship Program Nomination

Part I: Information About Nominee**Personal information on nominee**

Name (First, middle initial, family name)

Date of birth

Place of birth (City, Country)

Country of citizenship

Country of legal permanent residence

Home address (please provide complete street address, including postal code)

Office address (please provide a complete street address, including postal code)

Home telephone number

Office telephone number

Office facsimile number

Work email address

Home email address

Education/Training

Name of University	Level of Degree/Certificate	Date Awarded (month-date-year)	Major Field of Study

English Language Skills;

The Test of English as a Foreign Language (TOEFL) is required. A copy of the TOEFL official test scores must be provided with this application package. (A total minimum score of 550 paper-based or 80 internet-based is required in order to be considered as a candidate.)

In addition, please indicate specific courses, activities, and experiences working or studying in English.

Other Significant Training:

Please list names, dates, and locations of any important training programs attended. If more space is required, please add additional pages.

Assessment of Computer Skills

Software Package	Expert User (no assistance required)	Knowledgeable (some minor assistance required)	No Experience (with this software package)
MS Word			
Excel			
PowerPoint			
Internet			
IDEA Software			
Other (please specify below)			

Other Computer Training or Skills

Current SAI Assignment

Full name of SAI

Full address (please provide complete street address, including postal code)

Total number of years with SAI

Position title

Dates in this position

From

To Present

Description of work

Other Relevant SAI Experience

Position title

Dates in this position

From

To

Description of work

Other Relevant SAI Experience

Position title

Dates in Position

From

To

Description of work

Other Job Experience

Position title

Dates in Position

From

To

Description of work

Expectations

Please describe what you expect to gain by participating in this Program, including plans for applying the experience to your SAI.

GAO's Expectations

If accepted into the International Auditor Fellowship Program, each participant will

1. Adhere to the Program's training schedule;
2. Attend all sessions and meetings as set out in the schedule; complete all mandatory self-paced computer training sessions; and
3. Submit all special projects

Part II: Recommendation by the Head of the Supreme Audit Institution

Please describe the nominee's role or position in the organization.

What qualities does your nominee possess that led to his/her nomination?

How will the SAI ensure that the nominee will be able to transfer the knowledge, skills, and experience obtained from participating in this Program to other colleagues in the SAI?

Strategy Paper Project

Each participant selected is required to complete a special strategy paper project in order to successfully complete the program. There are no exceptions to this requirement. We request that the nominees work directly with the Head of the SAI and its leadership to identify a specific topic or area of interest that the participant will introduce or champion upon his or her return. In the past, topics introduced by Fellows to their SAI have covered "introducing standards," "internal controls," and "strategic planning." (The topics covered during the Program are listed on the last page of this application package.)

Strategy Paper Topic Selected:

Please provide a 1-page written statement on why the chosen topic is important to the SAI and a plan for incorporating potential changes or advancing capacities in this area. (If additional space is needed, please add an additional page to the end of this package.)

Approval

SAI Head name (print first, middle, last)	Date
--	-------------

Full address (please provide complete street address, including postal code)

SAI Head signature	Date
---------------------------	-------------

Potential Topics to be Covered During the 2013 International Auditor Fellowship Program

Each session provides the Fellows with an “overview” of the topic and some practical applications. None of these sessions provide the Fellows with all of the technical skills necessary to become an expert on a particular topic.

Orientation

- Mission, History, Organization of Participating SAI's
- Mission, History, Organization of GAO
- GAO's Assignment Planning Process
- GAO and the Congress
- Communicating GAO's Message
- Developing/Implementing Policy and Methodology at GAO
- GAO's Field Offices: Responsibilities and Relationships
- Overview of Work: Inspectors General, State/Local Auditors

Auditing Topics

- Approach and Methodology Selection
- Evidence and Documentation Fundamentals
- Internal Controls
- Interviewing Skills
- Referencing
- Report Writing and Reviewing
- Managing the Writing Process
- Performance Auditing (*if this topic is selected for the strategy paper, please specify what aspect of performance auditing is to be focused upon*)
- Statistical Sampling
- International Perspectives
- Auditing for Fraud, Waste, and Abuse

IT Topics

- Data Communications
- IT Auditing Methodology

Training and Management Topics

- Assessing, Delivering and Evaluating Training
- Critical Thinking
- Developing Professional Networks
- Effective Presentation Skills
- Issues and Strategies in Introducing Organizational Change
- Leadership Skills
- Managing Yourself and Your Staff in a Changing Environment
- Starting and Maintaining High Performing Teams
- Strategic Planning